



Metropolitan Fire Chiefs Association Business Meeting Minutes
Thursday May 4, 2023 – 12:00 p.m.
Empress Banquets- 200 East Lake St., Addison, IL



1. **Call to Order** – President Evans called the meeting to order at 12:02 p.m. on May 4, 2023.
2. **Pledge of Allegiance** –
3. **Roll Call** – (Minimum of 20 members plus President or VP for a quorum) – President Evans declared that there were not enough members for a quorum. That being the case, this was an informational presentation with no action being taken.
4. **Introduction of Sponsor & Guests** – President Evans noted that there were no sponsors for today's meeting.
5. **Secretary's Report** – Secretary Gaertner presented the minutes of the February 2, 2023, March 2, 2023 and April 6, 2023, business meetings.
 - A. Due to lack of quorum no motion to accept was presented.

Motion:

Second:

Voice Vote:

6. **Treasurer's Report** – Treasurer Deegan presented the Treasurer's Report, which reflected the following:
 - A. A 01/31/2023 fund balance of \$35,399.79 and listed revenues and expenditures netting a \$9,692.98 increase, resulting in an 05/03/2023 fund balance of \$45,092.77. A listing of revenues and expenditures between 01/31/2023 and 05/03/2023 is enclosed as [Attachment A](#).
 - B. Due to a lack of quorum no motion was made to approve the Treasurer's Report as presented.

Motion:

Second:

Voice Vote:

7. **Reading of Communications** – None
8. **President's Report** – President Evans thanked attendees for being at the meeting. He also thanked outgoing executive board member Chief Tracy Kenny for her service with the association. Prospect Heights Fire Chief Drew Smith will fill Chief Kenny's vacated position on the board.
9. **Committee Reports**
 - A. **Administrative Professionals Recognition Luncheon** – President Evans thanked Broadview Chief Tracy Kenny and Administrative Assistant Kris Murphy for doing an outstanding job organizing the luncheon. The event had a great turn-out with 177 people attending.
 - B. **Audit** – Chairperson Swanson advised that there was no report.
 - C. **By-Laws** – Chairperson Wax advised that there was no report.
 - D. **Directory/Website** – Chairperson Deicke reported that all was good and there was nothing to report.
 - E. **Fundraising** – The annual golf outing is scheduled for Wednesday, July 12th at the Bloomingdale Golf Club and is limited to 144 golfers. There are currently 86 registered and openings are filling fast. Go to www.illinoisfirechiefs.org to register.
 - F. **Home Day** – Chairman Deegan announced that the annual Home Day was cancelled due to scheduling conflicts.
 - G. **IFCA/Legislation** – Chairperson Styczynski noted that Chief John Buckley will give a legislative update during Chief Adams presentation today. Chief Styczynski also noted that the Fire Chiefs Combined Conference registration should be open in the next few days. They are still working out a few kinks in the registration process.

H. Programs – Chairperson Styczynski advised that the new Illinois Fire Marshal will be the presenter at the August meeting.

I. Sick & Welfare – No Report

J. Symposium – Co-Chairpersons Evans and Wax advised that the next Symposium will be on September 7, 2023. They are still looking for program ideas and speakers. Please contact Chief Wax or Chief Evans with your suggestions.

10. Association Updates – IFCA/MABAS – Kevin Lyne from MABAS advised that the MABAS Master Agreements that were distributed a few months ago need to be turned into the MABAS office. About 350 of the 1,100 agreements that were sent out have been submitted. The HazMat and TRT audits have been completed. MABAS has been doing some housekeeping on the Tier-2 Card process. There is a new system in place making the process more efficient.

11. Unfinished Business – None

12. New Business – None

13. Open Discussion – Chief Dina announced that the National Firefighter Registry is now open. This registry is extremely important as it will collect information and data from all firefighters nationally to help with the fight of occupational cancer in the fire service. Please go to www.cdc.gov or Google National Firefighter Registry to register.

Chief Evans thanked the vendors that were in attendance today. He also wanted to thank the Empress Banquet Hall staff for the last-minute set-up this morning due to a scheduling issue.

14. Future Meetings – President Evans noted the following upcoming meetings:

- | | |
|----------------------|--------------------------|
| A. May 17, 2023 | Executive Board Meeting |
| B. June 14-17, 2023 | IFCA Combined Conference |
| C. September 7, 2023 | Fall Symposium |

15. Adjournment

Motion:

Second:

Voice Vote:

Program Presentation – Romeoville Fire Chief Kent Adams gave a presentation on EMS updates.

Respectfully Submitted,



Chief Thomas Gaertner, Secretary

Metro Chiefs Membership - May 2023

2/1/2023 through 5/3/2023

5/3/2023

Page 1

Date	Description	Memo	Category	Amount
BALANCE 1/31/2023				35,399.79
2/2/2023	Alsip		Holiday Party Inco...	50.00
			Dues:Dues 2023	1,310.00
2/2/2023	Empress Banquets 60		Luncheon Expense	-2,050.00
2/3/2023	Transfer Money		[Paypal]	5,174.52
2/3/2023	Transfer Money		[MB Financial Bank]	-5,174.52
2/3/2023			Dues:Dues 2023	3,880.00
			Secretary Lunch In...	360.00
			Luncheon Income	1,180.00
		Credit Card Fees	Fees & Charges:B...	-245.48
2/4/2023	Cash from Meeting		Luncheon Income	60.00
2/10/2023	Fifth Third Bank	Monthly Service Charge	Fees & Charges:S...	-50.00
2/13/2023			Dues:Dues 2023	1,470.00
			Holiday Party Inco...	100.00
2/13/2023			Dues:Dues 2023	460.00
2/13/2023	Transfer Money		[Paypal]	1,734.51
2/13/2023			Dues:Dues 2023	810.00
2/13/2023			Dues:Dues 2023	710.00
		Refund - Wood Dale	Secretary Lunch In...	-120.00
			Symposium Income	1,225.00
		Credit Card Fees	Fees & Charges:B...	-80.49
2/13/2023	Transfer Money		[MB Financial Bank]	-1,734.51
2/15/2023			Dues:Dues 2023	400.00
2/15/2023	Void			0.00
2/15/2023	Steve Evans	Gift Card for Kris Murphy	Holiday Party Expe...	-255.95
2/16/2023			Secretary Lunch In...	80.00
2/17/2023	Transfer Money		[Paypal]	1,618.98
2/17/2023			Symposium Income	910.00
		Ready Rebound	Symposium Income	500.00
			Dues:Dues 2023	150.00
			Secretary Lunch In...	120.00
		Credit Card Fees	Fees & Charges:B...	-61.02
2/17/2023	Transfer Money		[MB Financial Bank]	-1,618.98
2/22/2023		Restore Restoration	Symposium Income	500.00
			Dues:Dues 2023	940.00
2/24/2023			Dues:Dues 2023	1,370.00
2/24/2023	Transfer Money		[Paypal]	2,532.43
2/24/2023			Dues:Dues 2023	1,230.00
			Symposium Income	945.00
			Secretary Lunch In...	480.00
		Credit Card Fees	Fees & Charges:B...	-122.57
2/24/2023	Transfer Money		[MB Financial Bank]	-2,532.43
2/27/2023	John Armstrong	Gifts - Candle Order	Secretary's Lunche...	-1,227.64
2/27/2023	Tracy Kenny	Gift Card - Candle Purc...	Secretary's Lunche...	-50.00
2/28/2023			Dues:Dues 2023	570.00
3/2/2023	Transfer Money		[Paypal]	1,772.12
3/2/2023		50/50 Raffle	Miscellaneous Inco...	190.00
			Symposium Income	35.00
3/2/2023	Tracy Kenny	Speaker Gift Cards	Symposium Expense	-45.00
		Gift Card Fee - Candle ...	Secretary's Lunche...	-5.00
3/2/2023	Empress Banquets 120		Symposium Expense	-4,165.00

Metro Chiefs Membership - May 2023

2/1/2023 through 5/3/2023

5/3/2023

Page 2

Date	Description	Memo	Category	Amount
3/2/2023			Dues:Dues 2023	40.00
			Symposium Income	840.00
	IPRF		Symposium Income	500.00
			Secretary Lunch In...	400.00
	Credit Card Fees		Fees & Charges:B...	-67.88
	50/50 Raffle		Miscellaneous Inco...	60.00
3/2/2023	Transfer Money		[MB Financial Bank]	-1,772.12
3/6/2023			Dues:Dues 2023	340.00
3/10/2023			Dues:Dues 2023	80.00
3/10/2023	Transfer Money		[Paypal]	1,717.35
3/10/2023	Pederson Designs	Hosting and Website M...	Website Maintenan...	-6,885.00
3/10/2023		Monthly Service Charge	Fees & Charges:B...	-50.00
3/10/2023	Transfer Money		[MB Financial Bank]	-1,717.35
3/10/2023			Secretary Lunch In...	1,280.00
			Symposium Income	105.00
			Dues:Dues 2023	430.00
	Credit Card Fees		Fees & Charges:B...	-71.15
	MailChimp		Directory - Expense	-26.50
3/12/2023			Dues:Dues 2023	120.00
3/21/2023			Dues:Dues 2023	800.00
3/22/2023			Dues:Dues 2023	80.00
3/29/2023			Secretary Lunch In...	80.00
4/5/2023	Operation North P...	Hole Sponsorship	Donations - Expense	-250.00
4/6/2023	Catering With Ele...	163 Guests	Secretary's Lunche...	-6,935.65
4/6/2023	Tracy Kenny	Purse for Raffle	Secretary's Lunche...	-150.00
4/6/2023	Mail Chimp		Directory - Expense	-26.50
4/7/2023		Cash - Purse Reimburse...	Secretary Lunch In...	150.00
		Cash at Door	Secretary Lunch In...	40.00
		Cash - For Donation fro...	Miscellaneous Inco...	205.00
4/7/2023			Secretary Lunch In...	400.00
4/7/2023			Secretary Lunch In...	3,360.00
			Dues:Dues 2023	150.00
	Credit Card Fees		Fees & Charges:B...	-132.02
4/14/2023			Dues:Dues 2023	200.00
4/18/2023	Transfer Money		[Paypal]	1,282.37
4/18/2023			Dues:Dues 2023	1,340.00
	Credit Card Fees		Fees & Charges:B...	-57.63
4/18/2023	Transfer Money		[MB Financial Bank]	-1,282.37
4/19/2023	Tom Deegan	Reimbursement - Exec ...	Executive Board L...	-176.60
4/21/2023			Dues:Dues 2023	40.00
4/30/2023			Dues:Dues 2023	360.00
5/1/2023			Dues:Dues 2023	270.00
5/3/2023	Transfer Money		[Paypal]	1,295.06
5/3/2023			Dues:Dues 2023	600.00
			Luncheon Income	760.00
	Credit Card Fees		Fees & Charges:B...	-64.94
5/3/2023	Transfer Money		[MB Financial Bank]	-1,295.06
2/1/2023 - 5/3/2023				9,692.98
BALANCE 5/3/2023				45,092.77
TOTAL INFLOWS				50,192.34

Metropolitan Fire Chiefs - As of 5/3/23

Notes:

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
Income:					
Directory	\$ -	\$ -	\$ -	\$ -	
Donations	\$ -	\$ -	\$ -	\$ -	
Dues	\$ 3,115.00	\$ 21,305.00	\$ 19,000.00	\$ 18,340.00	96.53%
Interest	\$ -	\$ -	\$ -	\$ -	
Lunches	\$ 4,540.00	\$ 3,950.00	\$ 6,000.00	\$ 2,000.00	33.33%
Symposium	\$ 3,310.00	\$ 8,630.00	\$ 9,000.00	\$ 5,560.00	61.78%
Home Day	\$ 4,930.00	\$ 6,450.00	\$ 4,500.00	\$ -	0.00%
Holiday Lunch	\$ 21,905.00	\$ 23,190.00	\$ 28,000.00	\$ 150.00	0.54%
Admin Prof. Lunch	\$ 3,990.00	\$ 5,815.00	\$ 5,500.00	\$ 6,630.00	120.55%
Misc Income	\$ -	\$ 862.00	\$ -	\$ 455.00	
Total Income	\$ 41,790.00	\$ 70,202.00	\$ 72,000.00	\$ 33,135.00	46.02%
Expenditures:					
General:					
Bank Fees	\$ 108.56	\$ 161.98	\$ 400.00	\$ 100.00	25.00%
Credit Card Fees	\$ 1,025.00	\$ 1,497.64	\$ 1,500.00	\$ 960.80	64.05%
Charter/Filing	\$ 15.00	\$ 10.00	\$ 10.00	\$ 3.00	30.00%
Lunch meetings	\$ 5,956.00	\$ 6,240.00	\$ 6,000.00	\$ 2,050.00	34.17%
Office Supplies	\$ -	\$ -	\$ 100.00	\$ -	0.00%
Postage	\$ -	\$ 127.60	\$ 100.00	\$ -	0.00%
Refunds	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Printing	\$ -	\$ -	\$ 250.00	\$ -	0.00%
Legal Fees	\$ -	\$ -	\$ 500.00	\$ -	0.00%
Sick/Welfare	\$ 319.73	\$ 665.65	\$ 300.00	\$ -	0.00%
Total	\$ 7,424.29	\$ 8,702.87	\$ 9,160.00	\$ 3,113.80	33.99%
Executive Board:					
Guest/Speakers	\$ -	\$ -	\$ 1,500.00	\$ -	0.00%
Lunch meetings	\$ 1,025.30	\$ 2,699.33	\$ 2,000.00	\$ 321.24	16.06%
Legislator Luncheon	\$ -	\$ -	\$ 1,000.00	\$ -	0.00%
Miscellaneous	\$ 40.75	\$ 592.00	\$ -	\$ -	#DIV/0!
Total	\$ 1,066.05	\$ 3,291.33	\$ 4,500.00	\$ 321.24	7.14%
Special:					
IFCA Candidate	\$ -	\$ -	\$ -	\$ -	
IFCA Hospitality	\$ -	\$ -	\$ -	\$ -	
IFCA Scholarship	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
Miscellaneous	\$ -	\$ -	\$ 500.00	\$ -	0.00%
Donations	\$ 1,000.00	\$ 2,001.00	\$ 3,000.00	\$ 250.00	8.33%
Directory	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Website	\$ 5,830.00	\$ 5,830.00	\$ 6,000.00	\$ 6,885.00	114.75%
Directory Maintenance	\$ -	\$ -	\$ 2,500.00	\$ 53.00	2.12%
Total	\$ 6,830.00	\$ 9,331.00	\$ 13,500.00	\$ 7,188.00	53.24%
Special Events:					
Symposium	\$ 2,120.00	\$ 5,896.40	\$ 5,000.00	\$ 4,210.00	84.20%
Golf Outing	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
Holiday Lunch	\$ 32,931.94	\$ 36,723.95	\$ 35,000.00	\$ 255.95	0.73%
Home Day	\$ 1,435.20	\$ 1,835.20	\$ 2,000.00	\$ -	0.00%
Admin Prof. Luncheon	\$ 6,543.25	\$ 7,745.50	\$ 7,500.00	\$ 8,368.29	111.58%
Total	\$ 44,530.39	\$ 53,701.05	\$ 51,000.00	\$ 12,834.24	25.17%
Total Expenditures	\$ 59,850.73	\$ 75,026.25	\$ 78,160.00	\$ 23,457.28	30.01%
Expenses Vs Income	\$ (18,060.73)	\$ (4,824.25)	\$ (6,160.00)	\$ 9,677.72	