



Metropolitan Fire Chiefs Association of Illinois
Executive Board Meeting Minutes
Wednesday August 16, 2023
Aurelio's Pizza, 1455 W. Lake St., Addison IL



1. **Call to Order** – President Evans called the meeting to order at 11:49 a.m. on August 16, 2023.

2. **Roll Call – (8 Voting Members* Needed for Quorum)**

<u>Members</u>	<u>Departments</u>	<u>Present</u>	<u>Members</u>	<u>Departments</u>	<u>Present</u>
President Steve Evans*	Winfield	X	Active Director Fred Friedl*	Beach Park	
1 st Vice President Andy Dina*	Warrenville	X	Active Director Drew Smith*	Prospect Hts.	X
2 nd Vice President Alan Wax*	Hoffman Estates	X	Active Director Tom Styczynski*	Alsip	
Secretary Tom Gaertner*	River Forest		Active Director Steve Norvilas*	Lagrange	X
Treasurer Tom Deegan*	Retired Chief	X	Retiree Director Dick Swanson*	Retired Chief	X
Immed. Past Pres. John Christian*	Barrington		Active Director Paul Segalla*	Long Grove	
Sergeant-at-Arms Randy Deicke	Retired Chief	X	Active Director Jim Walters*	Schaumburg	
Sergeant-at-Arms Jim Jackson	Retired Chief	X	Active Director Dave McCabe*	Aurora	X
Sergeant-at-Arms Mike Kuryla	Retired Chief	X			

President Evans declared there to be a quorum.

3. **Secretary's Report**

A. Approval of meeting minutes of the July 19, 2023, Executive Board Meeting.

- I. A motion to approve the July 19, 2023 minutes was made by Retiree Director Swanson and seconded by 2nd Vice President Wax.
- II. The motion to approve the minutes passed unanimously by voice vote.

4. **Treasurer's Report – Treasurer Deegan**

A. Approval of the Treasurer's Report covering July 19, 2023, through August 15, 2023

- I. The Report included a list of starting and ending balances, revenues/expenditures, and the 2023 Budget status.
- II. A motion to approve the Treasurer's Report was made by Second Vice President Wax and seconded by Director Norvilas.
 - a. The motion to approve the Treasurer's Report passed unanimously by voice vote. The Report and current 2023 budget are enclosed on pages 3-4.

5. **President's Report – President Evans**

- A. President Evans reported that coffee mugs have been ordered and inquired on the status of challenge coins. 2nd Vice President Wax stated that challenge coins were given to Secretary Gaertner.
- B. President Evans reported that holiday luncheon plans are progressing well and that board members should refer to an email sent previously for further details.
- C. President Evans urges everyone to review the email from Bill Clossen of the Illinois State Fire Marshal's Office regarding the Chief Fire Officer certification and the status of those holding provisional CFO status.

6. **Committee Reports**

- A. **Bylaws** –No report
- B. **Directory/Website** – Sergeant at Arms Deicke reported that there will be no General Meeting in October and the website and calendar are up to date.
- C. **Fundraising** – Treasurer Deegan reported that the Illinois Fire Chiefs Foundation golf outing was a success and that it will be held at the same golf course next year. He also reported that the Illinois Fire Chiefs Foundation Clay Bird Classic is scheduled for September 15, 2023.
- D. **IFCA/Legislation** – No Report
- E. **Symposium** –
 - I. Committee Co-Chairpersons Evans and Wax stated that Speaker Ian Bennett of the National Fallen Firefighters Foundation will be presenting at the September Symposium. It was mentioned that chiefs should invite their union board members to attend as well due to the subject matter. There was further

discussion that Ryan Lambert from the College of DuPage along with Director McCabe will be presenting on the new Fire Service Apprenticeship Program.

II. Action was taken on which fund would benefit from the 50/50 raffle. A motion to approve the donation of funds to the National Fallen Firefighter Foundation (NFFF) was made by President Evans and seconded by Director Norvilas.

III. The motion to approve the donation passed unanimously by voice vote.

F. Nominating – No Report

G. Programs – No Report

H. Annual Banquet – No report.

I. Sick & Welfare –

I. Elburn Fire Chief Joe Cluchey is retiring. New Fire Chief will be Mike Huneke

II. West Chicago Assistant Fire Chief Tim Leidig will be retiring November 3rd

III. Chicago Heights Fire Chief Jeffrey Springer has retired.

IV. Elmhurst FD and Oak Brook Terrace FPD are still working with Interim Chiefs.

J. Metro Chiefs Association History – There was some discussion regarding the History of the Metropolitan Fire Chiefs Association section of the website.

7. Unfinished Business – There was no Unfinished Business

8. New Business

A. Camp I Am Me Golf Sponsorship – Board members discussed sponsoring a hole and donating up to \$500.00 to the Illinois Fire Safety Alliance Camp I Am Me Golf outing which takes place on September 20th

I. A motion to approve sponsoring a hole and donating up to \$500.00 to the Illinois Fire Safety Alliance Camp I Am Me Golf outing was made by Second Vice President Wax and seconded by President Evans.

1. The motion to approve the expenditure passed unanimously by voice vote.

9. Open Discussion – Members discussed the September 7th Symposium and reminded all that it will once again be held at the Empress in Addison

10. Future Meetings

A. Symposium - September 7th 2023, 0830 at the Empress just prior to the program.

B. Executive Board Meeting – September 20, 2023 – Aurelio's Pizza, Addison

C. No October General Meeting

11. Adjournment

A. A motion to adjourn was made by Retiree Director Swanson and seconded by 2nd Vice President Wax.

B. The motion to adjourn passed unanimously by voice vote, and the meeting adjourned at 12:30 p.m.

Respectfully submitted,

Andrew Dina

Andrew Dina, 1st Vice president

Metropolitan Fire Chiefs - As of 8/15/23

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	Notes:
<u>Income:</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
Directory	\$ -	\$ -	\$ -	\$ -	
Donations	\$ -	\$ -	\$ -	\$ -	
Dues	\$ 3,115.00	\$ 21,305.00	\$ 19,000.00	\$ 22,180.00	116.74%
Interest	\$ -	\$ -	\$ -	\$ -	
Lunches	\$ 4,540.00	\$ 3,950.00	\$ 6,000.00	\$ 3,060.00	51.00%
Symposium	\$ 3,310.00	\$ 8,630.00	\$ 9,000.00	\$ 6,690.00	74.33%
Home Day	\$ 4,930.00	\$ 6,450.00	\$ 4,500.00	\$ -	0.00%
Holiday Lunch	\$ 21,905.00	\$ 23,190.00	\$ 28,000.00	\$ 200.00	0.71%
Admin Prof. Lunch	\$ 3,990.00	\$ 5,815.00	\$ 5,500.00	\$ 6,630.00	120.55%
Misc Income	\$ -	\$ 862.00	\$ -	\$ 455.00	
Total Income	\$ 41,790.00	\$ 70,202.00	\$ 72,000.00	\$ 39,215.00	54.47%
Expenditures:					
General:					
Bank Fees	\$ 108.56	\$ 161.98	\$ 400.00	\$ 300.00	75.00%
Credit Card Fees	\$ 1,025.00	\$ 1,497.64	\$ 1,500.00	\$ 1,095.73	73.05%
Charter/Filing	\$ 15.00	\$ 10.00	\$ 10.00	\$ 3.00	30.00%
Lunch meetings	\$ 5,956.00	\$ 6,240.00	\$ 6,000.00	\$ 5,808.80	96.81%
Office Supplies	\$ -	\$ -	\$ 100.00	\$ 6.60	6.60%
Postage	\$ -	\$ 127.60	\$ 100.00	\$ 126.00	126.00%
Refunds	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Printing	\$ -	\$ -	\$ 250.00	\$ -	0.00%
Legal Fees	\$ -	\$ -	\$ 500.00	\$ -	0.00%
Sick/Welfare	\$ 319.73	\$ 665.65	\$ 300.00	\$ -	0.00%
Total	\$ 7,424.29	\$ 8,702.87	\$ 9,160.00	\$ 7,340.13	80.13%
Executive Board:					
Guest/Speakers	\$ -	\$ -	\$ 1,500.00	\$ -	0.00%
Lunch meetings	\$ 1,025.30	\$ 2,699.33	\$ 2,000.00	\$ 968.97	48.45%
Legislator Luncheon	\$ -	\$ -	\$ 1,000.00	\$ -	0.00%
Miscellaneous	\$ 40.75	\$ 592.00	\$ -	\$ -	#DIV/0!
Total	\$ 1,066.05	\$ 3,291.33	\$ 4,500.00	\$ 968.97	21.53%
Special:					
IFCA Candidate	\$ -	\$ -	\$ -	\$ -	
IFCA Hospitality	\$ -	\$ -	\$ -	\$ -	
IFCA Scholarship	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
Miscellaneous	\$ -	\$ -	\$ 500.00	\$ -	0.00%
Donations	\$ 1,000.00	\$ 2,001.00	\$ 3,000.00	\$ 750.00	25.00%
Directory	\$ -	\$ -	\$ -	\$ -	0.00%
Website	\$ 5,830.00	\$ 5,830.00	\$ 6,000.00	\$ 6,885.00	114.75%
Directory Maintenance	\$ -	\$ -	\$ 2,500.00	\$ 132.50	5.30%
Total	\$ 6,830.00	\$ 9,331.00	\$ 13,500.00	\$ 7,767.50	57.54%
Special Events:					
Symposium	\$ 2,120.00	\$ 5,896.40	\$ 5,000.00	\$ 4,210.00	84.20%
Golf Outing	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	100.00%
Holiday Lunch	\$ 32,931.94	\$ 36,723.95	\$ 35,000.00	\$ 255.95	0.73%
Home Day	\$ 1,435.20	\$ 1,835.20	\$ 2,000.00	\$ -	0.00%
Admin Prof. Luncheon	\$ 6,543.25	\$ 7,745.50	\$ 7,500.00	\$ 8,368.29	111.58%
Total	\$ 44,530.39	\$ 53,701.05	\$ 51,000.00	\$ 14,334.24	28.11%
Total Expenditures	\$ 59,850.73	\$ 75,026.25	\$ 78,160.00	\$ 30,410.84	38.91%
Expenses Vs Income	\$ (18,060.73)	\$ (4,824.25)	\$ (6,160.00)	\$ 8,804.16	

Metro Chiefs Exec - August 2023

7/19/2023 through 8/15/2023

8/15/2023

Date	Description	Memo	Category	Tax Item	Amount
BALANCE 7/18/2023					45,606.91
8/15/2023	Transfer Money		[Paypal]		1,199.03
8/15/2023			Dues:Dues 2023		10.00
			Symposium Income		1,130.00
			Luncheon Income		140.00
		Credit Card Fees	Fees & Charges:...		-54.47
8/15/2023	Transfer Money		[MB Financial Bank]		-1,199.03
8/6/2023	Mail Chimp		Directory - Expense		-26.50
8/3/2023		Cash From Meeting	Luncheon Income		30.00
			Luncheon Income		30.00
8/3/2023	1Empress Banquets 62		Luncheon Expense		-2,278.80
8/2/2023	Transfer Money		[Paypal]		644.94
8/2/2023	1Tom Deegan	Reimbursement - 1...	Donations - Expe...		-500.00
8/2/2023			Luncheon Income		680.00
		Credit Card Fees	Fees & Charges:...		-35.06
8/2/2023	Transfer Money		[MB Financial Bank]		-644.94
8/1/2023			Dues:Dues 2023		40.00
7/31/2023		Monthly Fee	Bank Charge		-50.00
7/19/2023	1Aurelios	Exec Board Meeting	Executive Board ...		-208.32
7/19/2023	1Steve Evans	Reimbursement - E...	Executive Board ...		-294.55
7/19/2023 - 8/15/2023					-1,387.70
BALANCE 8/15/2023					44,219.21

Account Balances - As of 8/15/2023

8/15/2023

Account	8/15/2023 Balance
Bank Accounts	
MB Financial Bank	44,169.21
TOTAL Bank Accounts	44,169.21
Cash Accounts	
Petty Cash	50.00
TOTAL Cash Accounts	50.00
OVERALL TOTAL	44,219.21