



Metropolitan Fire Chiefs Association of Illinois
Executive Board Meeting Minutes
Wednesday April 15, 2023
Meeting at 11:30
Aurelio's Pizza, 1455 W. Lake St., Addison IL



1. **Call to Order** – President Evans called the meeting to order at 11:37 a.m. on April 19, 2023.

2. **Roll Call – (8 Voting Members* Needed for Quorum)**

<u>Members</u>	<u>Departments</u>	<u>Present</u>	<u>Members</u>	<u>Departments</u>	<u>Present</u>
President Steve Evans*	Winfield	X	Active Director Fred Friedl*	Beach Park	
1 st Vice President Andy Dina*	Warrenville	X	Active Director Drew Smith*	Prospect Hts.	X
2 nd Vice President Alan Wax*	Hoffman Estates	X	Active Director Tom Styczynski*	Alsip	
Secretary Tom Gaertner*	River Forest	X	Active Director Steve Norvilas*	Pleasantview	X
Treasurer Tom Deegan*	Retired Chief	X	Retiree Director Dick Swanson*	Retired Chief	X
Immed. Past Pres. John Christian*	Barrington		Active Director Paul Segalla*	Long Grove	
Sergeant-at-Arms Randy Deicke	Retired Chief	X	Active Director Jim Walters*	Schaumburg	X
Sergeant-at-Arms Jim Jackson	Retired Chief	X	Active Director Dave McCabe*	Aurora	X
Sergeant-at-Arms Mike Kuryla	Retired Chief	X			

President Evans declared there to be a quorum.

3. **Secretary's Report – Secretary Gaertner**

A. Approval of meeting minutes of the February 15, 2023, and March 15, 2023, Executive Board meetings.

I. A motion to approve the February 15, 2023, and March 15, 2023, minutes was made by Director McCabe and seconded by Director Walters

The motion to approve the minutes passed unanimously (10-0) by voice vote.

4. **Treasurer's Report – Treasurer Deegan**

A. Approval of the Treasurer's Report covering January 18, 2023, through April 18, 2023

I. The Report included a list of starting and ending balances, revenues/expenditures, and the 2023 Budget status.

II. A motion to approve the Treasurer's Report was made by Director Swanson and seconded by President Evans.

a. The motion to approve the Treasurer's Report passed unanimously (10-0) by voice vote. The Report and current 2023 budget is enclosed as [Attachment A on pages 3-5](#).

B. Approval of the 2023 Metropolitan Fire Chiefs Association Financial Audit

I. Director Swanson and Sergeant-at-Arms Kuryla submitted the Financial Audit for 2023 stating that there were no deficiencies found.

II. A motion to approve the 2023 Financial Audit was made by Director Swanson and seconded by President Evans

a. The motion to approve the 2023 Financial Audit passed unanimously (10-0) by voice vote.

5. **President's Report – President Evans**

A. President Evans stated that with the retirement of Chief Tracy Kenny there is a vacant Directors position on the board. Director Segalla recommended Fire Chief Drew Smith of the Prospect Heights FPD for the position. All board members agreed, and Chief Smith is now an Active Director on the Executive Board.

B. President Evans stated he has spoken with Retired Chief Kenny and that she and Administrative Assistant Kris Murphy would like to continue to stay involved with the association and continue organizing the Administrative Professionals Annual Luncheon and the Annual Installation Luncheon. All board members agreed that it would be great to have them continue in that role as they have done an outstanding job with these two events in the past. There was some discussion of making another Sergeant-at-Arms position on the board but no decision was made.

C. The procurement of the new coffee mugs with the Metro Chiefs logo are being purchased and be available for distribution soon.

6. Committee Reports

- A. **Bylaws** – No report
- B. **Directory/Website** – Committee Chairperson Deicke asked if this year's Home Day and speakers from the Ukraine were still going to take place so he could put the information up on the website. President Evans stated that Home Day is cancelled, and the scheduling of the Ukrainian firefighters did not work out. Secretary Gaertner informed Chairperson Deicke that past meeting minutes will be sent to him soon to update the website.
- C. **Fundraising** – Chairperson Swanson reported that the IFCA Foundation Golf Outing is July 12th at Bloomingdale Golf Course and will be limited to 144 golfers on one course. Plan on registering early to secure a spot.
- D. **IFCA/Legislation** – No Report
- E. **Symposium** – Committee Chairperson Evans has been in contact with Ian Bennett of the National Fallen Firefighters Foundation to possibly be the main presenter at our Fall Symposium. He would be speaking on the updates to the Federal PSOB program & Line of Duty Death Benefits, as well as updates to the National Firefighters memorial programs. Discussion continued about scheduling issues/date conflict with the presenter. President Evans was going to reach back to Mr. Bennett to see what options the board may have in getting him scheduled for our date in September. There was also discussion about only having one presenter for the symposium, and it was agreed that the quality of the presentation by Mr. Bennett would fill the desired time slot.
- F. **Nominating** – No report.
- G. **Programs** – President Evans stated noted that Kent Adams will be the speaker for the May 4th Regular Meeting.
- H. **Annual Banquet** – President Evans again stated that Retired Chief Kenny She and Administrative Assistant Kris Murphy would like to continue to oversee, prepare and planning for the event. There was also discussion about this month's Administrative Professionals Luncheon, which was well attended. Again, thanks and praise were given to Retired Chief Kenny and Kris Murphy for organizing the event. Approximately 170 people attended. President Evans stated that he spoke with the staff at Shriners, and they have confirmed the date for next year's event, being on the first Thursday of April 2024.
- I. **Sick & Welfare** –
 - I. Crete Township Fire Chief Jeff Penega is retiring.
 - II. Elmhurst Fire Chief Bill Anaszewicz has retired and is now the Deputy Fire Chief in Lombard.
 - III. Battalion Chief Duford is the Interim Fire Chief in Elmhurst.
 - IV. With the retirement of Chief Kenny there is a need for a chairperson for this committee. Sergeant-at-Arms Kuryla volunteered to fill this position. The board thanked him for taking this position.
- J. **Metro Chiefs Association History** – Chairperson Swanson advised that there was nothing to report.

7. Unfinished Business – There was no Unfinished Business

- 8. **New Business** – Sergeant-at-Arms Deicke recommended that a second person be trained in the operation of the Metro Chiefs email system, Mail Chimp. If Randy was unavailable there is no one that would be able to send out emails to the association. Everyone agreed and 2nd Vice-President volunteered to fill this position.
- 9. **Open Discussion** – Director Walters mentioned that the 9th Annual Schaumburg FD Pink Tie Ball will be held this Saturday, April 22, 2023, at the Schaumburg Marriott. This event generates over \$40,000.00 annually for cancer research. On a sad note, Chief Walters also announced that one of his firefighters, Firefighter Ken Sterling is fighting with cancer and the prognosis does not look good. They are having a fundraiser for him and his family at Dirty Nellie's in Palatine on May 21st. See Schaumburg Local 4092 Website for more information or to donate.

Future Meetings

- A. General Meeting: Thursday May 4, 2023, at 11:30 a.m. – Empress Banquets, Addison
- B. Executive Board: Wednesday May 17, 2023, at 11:30 a.m. – Aurelio's Pizza, Addison

10. Adjournment

- A. A motion to adjourn was made by 2nd Vice-President Wax and seconded by Director Walters.
- B. The motion to adjourn passed unanimously (10-0) by voice vote, and the meeting adjourned at 12:37 p.m.

Respectfully submitted,


Thomas Gaertner, Secretary

Metro Chiefs Exec - April 2023

1/18/2023 through 4/18/2023

4/18/2023

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Date	Description	Memo	Category	Tax Item	Amount
BALANCE 1/17/2023					35,547.43
4/18/2023	Transfer Money		[Paypal]		1,282.37
4/18/2023			Dues:Dues 2023		1,340.00
		Credit Card Fees	Fees & Charges:...		-57.63
4/18/2023	Transfer Money		[MB Financial Bank]		-1,282.37
4/14/2023			Dues:Dues 2023		200.00
4/7/2023		Cash - Purse Reim...	Secretary Lunch I...		150.00
		Cash at Door	Secretary Lunch I...		40.00
		Cash - For Donatio...	Miscellaneous Inc...		205.00
4/7/2023			Secretary Lunch I...		400.00
4/7/2023			Secretary Lunch I...		3,360.00
			Dues:Dues 2023		150.00
		Credit Card Fees	Fees & Charges:...		-132.02
4/6/2023	1Catering With Ele...	163 Guests	Secretary's Lunch...		-6,935.65
4/6/2023	1Tracy Kenny	Purse for Raffle	Secretary's Lunch...		-150.00
4/6/2023	Mail Chimp		Directory - Expense		-26.50
4/5/2023	1Operation North P...	Hole Sponsorship	Donations		-250.00
3/29/2023			Secretary Lunch I...		80.00
3/22/2023			Dues:Dues 2023		80.00
3/21/2023			Dues:Dues 2023		800.00
3/12/2023			Dues:Dues 2023		-120.00
3/10/2023			Dues:Dues 2023		80.00
3/10/2023	Transfer Money		[Paypal]		1,717.35
3/10/2023	1Pederson Designs	Hosting and Websi...	Website Maintena...		-6,885.00
3/10/2023	Transfer Money		[MB Financial Bank]		-1,717.35
3/10/2023			Secretary Lunch I...		1,280.00
			Symposium Income		105.00
			Dues:Dues 2023		430.00
		Credit Card Fees	Fees & Charges:...		-71.15
		MailChimp	Directory - Expense		-26.50
3/6/2023			Dues:Dues 2023		340.00
3/2/2023	Transfer Money		[Paypal]		1,772.12
3/2/2023		50/50 Raffle	Miscellaneous Inc...		190.00
			Symposium Income		35.00
3/2/2023	1Tracy Kenny	Speaker Gift Cards	Symposium Expe...		-45.00
		Gift Card Fee - Ca...	Secretary's Lunch...		-5.00
3/2/2023	1Empress Banquets	120	Symposium Expe...		-4,165.00
3/2/2023			Dues:Dues 2023		40.00
			Symposium Income		840.00
		IPRF	Symposium Income		500.00
			Secretary Lunch I...		400.00
		Credit Card Fees	Fees & Charges:...		-67.88
		50/50 Raffle	Miscellaneous Inc...		60.00
3/2/2023	Transfer Money		[MB Financial Bank]		-1,772.12
2/28/2023			Dues:Dues 2023		570.00
2/27/2023	1John Armstrong	Gifts - Candle Order	Secretary's Lunch...		-1,227.64
2/27/2023	1Tracy Kenny	Gift Card - Candle ...	Secretary's Lunch...		-50.00
2/24/2023			Dues:Dues 2023		1,370.00
2/24/2023	Transfer Money		[Paypal]		2,532.43
2/24/2023			Dues:Dues 2023		1,230.00
			Symposium Income		945.00

Metro Chiefs Exec - April 2023

1/18/2023 through 4/18/2023

4/18/2023

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Date	Description	Memo	Category	Tax Item	Amount
			Secretary Lunch I...		480.00
		Credit Card Fees	Fees & Charges:...		-122.57
2/24/2023	Transfer Money		[MB Financial Bank]		-2,532.43
2/22/2023		Restore Restoration	Symposium Income		500.00
			Dues:Dues 2023		940.00
2/17/2023	Transfer Money		[Paypal]		1,618.98
2/17/2023			Symposium Income		910.00
		Ready Rebound	Symposium Income		500.00
			Dues:Dues 2023		150.00
			Secretary Lunch I...		120.00
		Credit Card Fees	Fees & Charges:...		-61.02
2/17/2023	Transfer Money		[MB Financial Bank]		-1,618.98
2/16/2023			Secretary Lunch I...		80.00
2/15/2023			Dues:Dues 2023		400.00
2/15/2023	1Void				0.00
2/15/2023	1Steve Evans	Gift Card for Kris M...	Holiday Party Exp...		-255.95
2/13/2023			Dues:Dues 2023		1,470.00
			Holiday Party Inc...		100.00
2/13/2023			Dues:Dues 2023		460.00
2/13/2023	Transfer Money		[Paypal]		1,734.51
2/13/2023			Dues:Dues 2023		810.00
2/13/2023			Dues:Dues 2023		710.00
		Refund - Wood Dale	Secretary Lunch I...		-120.00
			Symposium Income		1,225.00
		Credit Card Fees	Fees & Charges:...		-80.49
2/13/2023	Transfer Money		[MB Financial Bank]		-1,734.51
2/10/2023	Fifth Third Bank	Monthly Service Ch...	Fees & Charges:...		-50.00
2/4/2023		Cash from Meeting	Luncheon Income		60.00
2/3/2023	Transfer Money		[Paypal]		5,174.52
2/3/2023	Transfer Money		[MB Financial Bank]		-5,174.52
2/3/2023			Dues:Dues 2023		3,880.00
			Secretary Lunch I...		360.00
			Luncheon Income		1,180.00
		Credit Card Fees	Fees & Charges:...		-245.48
2/2/2023		Alsip	Holiday Party Inc...		50.00
			Dues:Dues 2023		1,310.00
2/2/2023	1Empress Banquets 60		Luncheon Expense		-2,050.00
1/22/2023	1Tom Deegan	Reimbursement - E...	Executive Board ...		-144.64
1/20/2023	1Secretary Of State	Not for Profit Annu...	Charter-Filing		-3.00
1/18/2023 - 4/18/2023					7,566.88

BALANCE 4/18/2023

43,114.31

TOTAL INFLOWS 46,747.28

TOTAL OUTFLOWS -39,180.40

NET TOTAL 7,566.88

Metropolitan Fire Chiefs - As of 4/18/23

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	Notes:
<u>Income:</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
Directory	\$ -	\$ -	\$ -	\$ -	
Donations	\$ -	\$ -	\$ -	\$ -	
Dues	\$ 3,115.00	\$ 21,305.00	\$ 19,000.00	\$ 16,830.00	88.58%
Interest	\$ -	\$ -	\$ -	\$ -	
Lunches	\$ 4,540.00	\$ 3,950.00	\$ 6,000.00	\$ 1,240.00	20.67%
Symposium	\$ 3,310.00	\$ 8,630.00	\$ 9,000.00	\$ 5,560.00	61.78%
Home Day	\$ 4,930.00	\$ 6,450.00	\$ 4,500.00	\$ -	0.00%
Holiday Lunch	\$ 21,905.00	\$ 23,190.00	\$ 28,000.00	\$ 150.00	0.54%
Admin Prof. Lunch	\$ 3,990.00	\$ 5,815.00	\$ 5,500.00	\$ 6,630.00	120.55%
Misc Income	\$ -	\$ 862.00	\$ -	\$ 455.00	
<u>Total Income</u>	<u>\$ 41,790.00</u>	<u>\$ 70,202.00</u>	<u>\$ 72,000.00</u>	<u>\$ 30,865.00</u>	42.87%
<u>Expenditures:</u>					
<u>General:</u>					
Bank Fees	\$ 108.56	\$ 161.98	\$ 400.00	\$ 100.00	25.00%
Credit Card Fees	\$ 1,025.00	\$ 1,497.64	\$ 1,500.00	\$ 845.86	56.39%
Charter/Filing	\$ 15.00	\$ 10.00	\$ 10.00	\$ 3.00	30.00%
Lunch meetings	\$ 5,956.00	\$ 6,240.00	\$ 6,000.00	\$ 2,050.00	34.17%
Office Supplies	\$ -	\$ -	\$ 100.00	\$ -	0.00%
Postage	\$ -	\$ 127.60	\$ 100.00	\$ -	0.00%
Refunds	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Printing	\$ -	\$ -	\$ 250.00	\$ -	0.00%
Legal Fees	\$ -	\$ -	\$ 500.00	\$ -	0.00%
Sick/Welfare	\$ 319.73	\$ 665.65	\$ 300.00	\$ -	0.00%
<u>Total</u>	<u>\$ 7,424.29</u>	<u>\$ 8,702.87</u>	<u>\$ 9,160.00</u>	<u>\$ 2,998.86</u>	32.74%
<u>Executive Board:</u>					
Guest/Speakers	\$ -	\$ -	\$ 1,500.00	\$ -	0.00%
Lunch meetings	\$ 1,025.30	\$ 2,699.33	\$ 2,000.00	\$ 144.64	7.23%
Legislator Luncheon	\$ -	\$ -	\$ 1,000.00	\$ -	0.00%
Miscellaneous	\$ 40.75	\$ 592.00	\$ -	\$ -	#DIV/0!
<u>Total</u>	<u>\$ 1,066.05</u>	<u>\$ 3,291.33</u>	<u>\$ 4,500.00</u>	<u>\$ 144.64</u>	3.21%
<u>Special:</u>					
IFCA Candidate	\$ -	\$ -	\$ -	\$ -	
IFCA Hospitality	\$ -	\$ -	\$ -	\$ -	
IFCA Scholarship	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
Miscellaneous	\$ -	\$ -	\$ 500.00	\$ -	0.00%
Donations	\$ 1,000.00	\$ 2,001.00	\$ 3,000.00	\$ 250.00	8.33%
Directory					#DIV/0!
Website	\$ 5,830.00	\$ 5,830.00	\$ 6,000.00	\$ 6,885.00	114.75%
Directory Maintenance	\$ -	\$ -	\$ 2,500.00	\$ 53.00	2.12%
<u>Total</u>	<u>\$ 6,830.00</u>	<u>\$ 9,331.00</u>	<u>\$ 13,500.00</u>	<u>\$ 7,188.00</u>	53.24%
<u>Special Events:</u>					
Symposium	\$ 2,120.00	\$ 5,896.40	\$ 5,000.00	\$ 4,210.00	84.20%
Golf Outing	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
Holiday Lunch	\$ 32,931.94	\$ 36,723.95	\$ 35,000.00	\$ 255.95	0.73%
Home Day	\$ 1,435.20	\$ 1,835.20	\$ 2,000.00	\$ -	0.00%
Admin Prof. Luncheon	\$ 6,543.25	\$ 7,745.50	\$ 7,500.00	\$ 8,368.29	111.58%
<u>Total</u>	<u>\$ 44,530.39</u>	<u>\$ 53,701.05</u>	<u>\$ 51,000.00</u>	<u>\$ 12,834.24</u>	25.17%
<u>Total Expenditures</u>	<u>\$ 59,850.73</u>	<u>\$ 75,026.25</u>	<u>\$ 78,160.00</u>	<u>\$ 23,165.74</u>	29.64%
<u>Expenses Vs Income</u>	<u>\$ (18,060.73)</u>	<u>\$ (4,824.25)</u>	<u>\$ (6,160.00)</u>	<u>\$ 7,699.26</u>	