



Metropolitan Fire Chiefs Association Business Meeting Minutes
Thursday February 2, 2023 – 12:00 p.m.
Empress Banquets- 200 East Lake St., Addison, IL



1. **Call to Order** – President Evans called the meeting to order at 12:02 p.m. on February 2, 2023.
2. **Pledge of Allegiance** – President Evans led the attendees in the “Pledge of Allegiance” and a “Moment of Silence” honoring fallen Illinois Fire Fighters this past month.
3. **Roll Call** – (Minimum of 20 members plus President or VP for a quorum) – President Evans declared that a quorum was present.
4. **Introduction of Sponsor & Guests** – President Evans introduced today's sponsor Valley Chemical Solutions. Mr. David Harris spoke about the company and its products.
5. **Secretary's Report** – Secretary Gaertner presented the minutes of the May 5, 2022, November 2, 2022, and December 1, 2022, business meetings.
 - A. A motion was made to approve the May 5, 2022, November 3, 2022, and December 1, 2022 meeting minutes as presented.

Motion: Palatine FD Second: DesPlaines FD Voice Vote: Unanimous
6. **Treasurer's Report** – Treasurer Deegan presented the Treasurer's Report, which reflected the following:
 - A. An 11/3/2022 fund balance of \$53,428.30 and listed revenues and expenditures netting a \$17,624.79 decrease, resulting in an 1/31/2023 fund balance of \$35,803.51. A listing of revenues and expenditures between 11/3/2022 and 1/31/2023 is enclosed as [Attachment A](#).

A motion was made to approve the Treasurer's Report as presented.
Motion: Hoffman Estates FD Second: Alsip FD Voice Vote: Unanimous
7. **Reading of Communications** – None
8. **President's Report** – President Evans thanked attendees for being at the meeting. He also thanked outgoing executive board member Chief Gordon Nord for his service with the association. Aurora Fire Chief David McCabe will fill Chief Nord's vacated position on the board.
9. **Committee Reports**
 - A. **Administrative Professionals Recognition Luncheon** – President Evans stated that the date for this year's luncheon will be Friday, April 7, 2023. Registration is now open for the event.
 - B. **Audit** – Chairperson Swanson reported that the audit will be completed today after this meeting, and he will submit the report to the board for the next general meeting agenda...
 - C. **By-Laws** – Chairperson Wax advised that there was no report.
 - D. **Directory/Website** – Chairperson Deicke reported that all was good and there was nothing to report.
 - E. **Fundraising** – IFCA Foundation Fundraising Committee Chairperson Jeff Swanson stated that the application period for applying for scholarships is now open. He also reported on the following events:
 - i. We need more blood drives. Chairman Swanson explained the program and advised that thousands of dollars from the program go to the IFCA Educational & Research Foundation from the drives.
 - ii. The 5th Annual Shooting Fundraiser is being scheduled for some time this spring in St. Charles, IL.
 - iii. The next fishing tourney will be held on either June 3rd or June 10th in Waukegan. They will finalize the date soon.
 - iv. The golf outing is scheduled for Wednesday, July 12th at a new venue. This year's outing will be held at the Bloomingdale Golf Club and will be limited to 144 golfers. He encouraged anyone interested to register early.

- F. Home Day – Chairman Deegan and Paul Darley announced that the 2023 event is planned for Thursday, June 3rd at the UL Laboratories facility in Northbrook. They are still looking for speakers and programs.
- G. IFCA/Legislation – Chairperson Styczynski noted that the new legislators are getting settled in. Not much is happening in Springfield right now.
- H. Programs – Chairperson Styczynski advised that there was no report.
- I. Sick & Welfare – No Report
- J. Symposium – Co-Chairpersons Evans and Wax advised that the next Symposium will be on March 2, 2023. Bartlett FD Chief Bill Gabrenya will have a presentation on “16-Minutes: The Access Warehouse Fire Response & Analysis.” Highland Park FD Chief Joe Schrage will present “Celebration Turned to Tragedy: Response to the Highland Park July 4th Parade Active Shooter Incident and Aftermath.” Registration is now open on our website.
10. Association Updates – Illinois Fire Chiefs Association: 1st Annual Combined Conference will be held June 14th through June 17th, 2023, in Peoria, Illinois.
11. Unfinished Business – None
12. New Business – Treasurer Deegan reported that the 2023 budget will be submitted for approval at the March 2nd General Meeting.
13. Open Discussion – Paul Darley of Darley Inc. stated that the Darley Foundation is forming a committee on Firefighter Mental Health and Suicide Prevention. They are looking for people to volunteer to serve on this committee. Persons interested can contact the Darley Foundation or Paul Darley directly.

Dave Broz of RAILSIDE CITRUS Insurance Agency reported his company is hosting a ½ day workshop for Chief Officers covering changes to Federal Line of Duty Benefits. The workshop will be held on February 15th at the College of DuPage in Glen Ellyn, Illinois.

14. Future Meetings – President Evans noted the following upcoming meetings:
- | | |
|------------------------------|---------------------------------------|
| A. February 15 th | Executive Board Meeting |
| B. March 2 nd | Annual Spring Symposium |
| C. April 7 th | Administrative Professionals Luncheon |
| D. May 4 th | General Meeting |

15. Adjournment

Motion: DesPlaines FD

Second: Ret. Chief Swanson

Voice Vote: Unanimous

Respectfully Submitted,


Chief Thomas Gaertner, Secretary

Metro Chiefs Membership - February 2023

11/3/2022 through 1/31/2023

2/1/2023

Page 1

Date	Description	Memo	Category	Amount
BALANCE 11/2/2022				53,428.30
11/3/2022	MiKe Kuryla	Holiday Party Gift Shop...	Holiday Party Expe...	-500.00
11/3/2022	Andy Dina	Holiday Party Gift Shop...	Holiday Party Expe...	-500.00
11/3/2022	Steve Evans	Holiday Party Gift Shop...	Holiday Party Expe...	-500.00
11/3/2022	Empress Banquets 45		Luncheon Expense	-1,600.00
11/3/2022	Transfer Money		[Paypal]	802.52
11/3/2022	Transfer Money		[MB Financial Bank]	-802.52
11/10/2...		Service Charge	Bank Charge	-50.00
11/14/2...			Holiday Party Inco...	3,750.00
11/14/2...	Transfer Money		[Paypal]	2,352.87
11/14/2...		Refund - Error	Luncheon Income	-80.00
			Holiday Party Inco...	2,340.00
			Dues:Dues 2022	190.00
		Credit Card Fees	Fees & Charges:B...	-97.13
11/14/2...	Transfer Money		[MB Financial Bank]	-2,352.87
11/15/2...			Holiday Party Inco...	740.00
		Credit Card Fees	Fees & Charges:B...	-23.65
11/30/2...	Tracy Kenny	Positive Promotions	Holiday Party Expe...	-365.70
12/1/2022			Holiday Party Inco...	2,130.00
		Sawyer Falduto	Holiday Party Inco...	200.00
		Midwest Air Pro	Holiday Party Inco...	100.00
12/1/2022	Empress Banquets 467		Holiday Party Expe...	-25,411.50
12/1/2022	Empress Banquets	Gratuity for Staff	Holiday Party Expe...	-400.00
12/1/2022	Sandy Cornwell	Psychic	Holiday Party Expe...	-1,000.00
12/1/2022	Deanne Joy	Tarot Card Reader	Holiday Party Expe...	-1,000.00
12/1/2022	G & L Trophy And...	Christian Outgoing Plaque	Holiday Party Expe...	-131.70
12/2/2022	Transfer Money		[Paypal]	3,869.36
12/2/2022			Holiday Party Inco...	2,780.00
12/2/2022			Holiday Party Inco...	2,620.00
			Dues:Dues 2022	650.00
		Credit Card Fees	Fees & Charges:B...	-116.99
12/2/2022	Transfer Money		[MB Financial Bank]	-3,869.36
12/20/2...	Secretary Of State	Not for Profit Annual Re...	Charter-Filing	-10.00
12/21/2...		American Rescue Vehic...	Holiday Party Inco...	250.00
12/21/2...	Tom Deegan	Reimbursement - Exec ...	Executive Board L...	-353.72
12/21/2...	Tom Deegan	Reimbursement - Exec ...	Executive Board L...	-180.16
12/21/2...	National Fallen Fi...	50/50 Raffle from 9/1/22...	Miscellaneous Exp...	-305.00
12/27/2...	Illinois Fire Chiefs...	Annual Scholarship	IFCA Scholarship	-1,500.00
12/30/2...			Holiday Party Inco...	280.00
12/30/2...			Holiday Party Inco...	340.00
12/31/2...			Holiday Party Inco...	100.00
		Credit Card Fees	Fees & Charges:B...	-3.98
1/17/2023	Transfer Money		[Paypal]	278.40
1/17/2023			Dues:Dues 2023	190.00
			Fees & Charges:B...	-7.62
1/17/2023	Transfer Money		[MB Financial Bank]	-278.40
1/20/2023	Secretary Of State	Not for Profit Annual Re...	Charter-Filing	-3.00
1/22/2023	Tom Deegan	Reimbursement - Exec ...	Executive Board L...	-144.64
11/3/2022 - 1/31/2023				-17,624.79
BALANCE 1/31/2023				35,803.51

Metropolitan Fire Chiefs - 2022 Budget as of 12/31/22

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2022</u>	Notes:
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
Income:					
Directory	\$ -	\$ -	\$ -	\$ -	
Donations	\$ -	\$ -	\$ -	\$ -	
Dues	\$ 18,680.00	\$ 3,115.00	\$ 18,000.00	\$ 21,305.00	118.36%
Interest	\$ -	\$ -	\$ -	\$ -	0.00%
Lunches	\$ 1,970.00	\$ 4,540.00	\$ 6,000.00	\$ 3,950.00	65.83%
Symposium	\$ 2,575.00	\$ 3,310.00	\$ 6,000.00	\$ 8,630.00	143.83%
Home Day	\$ -	\$ 4,930.00	\$ 4,000.00	\$ 6,450.00	161.25%
Holiday Lunch	\$ 140.00	\$ 21,905.00	\$ 28,000.00	\$ 23,190.00	82.82%
Secretary Lunch	\$ 630.00	\$ 3,990.00	\$ 5,200.00	\$ 5,815.00	111.83%
Misc Income	\$ -	\$ -	\$ -	\$ 862.00	
Total Income	\$ 23,995.00	\$ 41,790.00	\$ 67,200.00	\$ 70,202.00	104.47%
Expenditures:					
General:					
Bank Fees	\$ -	\$ 108.56	\$ 25.00	\$ 161.98	647.92%
Credit Card Fees	\$ 289.20	\$ 1,025.00	\$ 1,000.00	\$ 1,497.64	149.76%
Charter/Filing	\$ 11.00	\$ 15.00	\$ 10.00	\$ 10.00	100.00%
Lunch meetings	\$ 1,416.00	\$ 5,956.00	\$ 6,000.00	\$ 6,240.00	104.00%
Office Supplies	\$ 41.19	\$ -	\$ 100.00	\$ -	0.00%
Postage	\$ 55.00	\$ -	\$ 100.00	\$ 127.60	127.60%
Refunds	\$ -	\$ -	\$ -	\$ -	0.00%
Printing	\$ -	\$ -	\$ 250.00	\$ -	0.00%
Legal Fees	\$ -	\$ -	\$ 500.00	\$ -	0.00%
Sick/Welfare	\$ 530.60	\$ 319.73	\$ 300.00	\$ 665.65	221.88%
Total	\$ 2,342.99	\$ 7,424.29	\$ 8,285.00	\$ 8,702.87	105.04%
Executive Board:					
Guest/Speakers	\$ -	\$ -	\$ 5,000.00	\$ -	0.00%
Lunch meetings	\$ 960.85	\$ 1,025.30	\$ 1,200.00	\$ 2,699.33	224.94%
Legislator Luncheon	\$ -	\$ -	\$ 1,000.00	\$ -	0.00%
Miscellaneous	\$ -	\$ 40.75	\$ -	\$ 592.00	0.00%
Total	\$ 960.85	\$ 1,066.05	\$ 7,200.00	\$ 3,291.33	45.71%
Special:					
IFCA Candidate	\$ -	\$ -	\$ -	\$ -	
IFCA Hospitality	\$ -	\$ -	\$ -	\$ -	
IFCA Scholarship	\$ -	\$ -	\$ 1,000.00	\$ 1,500.00	150.00%
Miscellaneous	\$ -	\$ -	\$ 500.00	\$ -	0.00%
Donations	\$ -	\$ 1,000.00	\$ 4,000.00	\$ 2,001.00	50.03%
Directory	\$ -	\$ -	\$ -	\$ -	
Website	\$ 5,830.00	\$ 5,830.00	\$ 6,000.00	\$ 5,830.00	97.17%
Directory Maintenance	\$ -	\$ -	\$ 2,500.00	\$ -	0.00%
Total	\$ 5,830.00	\$ 6,830.00	\$ 14,000.00	\$ 9,331.00	66.65%
Special Events:					
Symposium	\$ 1,613.00	\$ 2,120.00	\$ 5,000.00	\$ 5,896.40	117.93%
Golf Outing	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	100.00%
Holiday Lunch	\$ 211.34	\$ 32,931.94	\$ 30,000.00	\$ 36,723.95	122.41%
Home Day	\$ -	\$ 1,435.20	\$ 2,000.00	\$ 1,835.20	91.76%
Secretary Luncheon	\$ 58.79	\$ 6,543.25	\$ 7,000.00	\$ 7,745.50	110.65%
Total	\$ 1,883.13	\$ 44,530.39	\$ 45,500.00	\$ 53,701.05	118.02%
Total Expenditures	\$ 11,016.97	\$ 59,850.73	\$ 74,985.00	\$ 75,026.25	100.06%
Expenses Vs Income	\$ 12,978.03	\$ (18,060.73)	\$ (7,785.00)	\$ (4,824.25)	