



Metropolitan Fire Chiefs Association of Illinois

Executive Board Meeting Minutes

Wednesday February 15, 2023

Meeting Immediately Following the Railside Citrus Workshop
Homeland Security Educational Center (HEC) at College of DuPage
425 Fawell Blvd, Glen Ellyn, IL 60137



1. **Call to Order** – President Evans called the meeting to order at 12:37 a.m. on February 15, 2023.

2. **Roll Call – (8 Voting Members* Needed for Quorum)**

| <u>Members</u> | <u>Departments</u> | <u>Present</u> | <u>Members</u> | <u>Departments</u> | <u>Present</u> |
|---|--------------------|----------------|---------------------------------|--------------------|----------------|
| President Steve Evans* | Winfield | X | Active Director Fred Friedl* | Beach Park | X |
| 1 st Vice President Andy Dina* | Warrenville | X | Active Director Tracy Kenny* | Broadview | X |
| 2 nd Vice President Alan Wax* | Hoffman Estates | X | Active Director Tom Styczynski* | Alsip | X |
| Secretary Tom Gaertner* | River Forest | X | Active Director Steve Norvilas* | Pleasantview | X |
| Treasurer Tom Deegan* | Retired Chief | X | Retiree Director Dick Swanson* | Retired Chief | X |
| Immed. Past Pres. John Christian* | Barrington | X | Active Director Paul Segalla* | Long Grove | X |
| Sergeant-at-Arms Randy Deicke | Retired Chief | X | Active Director Jim Walters* | Schaumburg | X |
| Sergeant-at-Arms Jim Jackson | Retired Chief | X | Active Director Dave McCabe* | Aurora | X |
| Sergeant-at-Arms Mike Kuryla | Retired Chief | X | | | |

President Evans declared there to be a quorum.

3. **Secretary's Report – Secretary Gaertner**

A. Approval of meeting minutes of the January 18, 2023, Executive Board meeting

I. A motion to approve the January 18, 2023, minutes was made by Director Friedl and seconded by Director Styczynski

4. The motion to approve the minutes passed unanimously (11-0) by voice vote.

5. **Treasurer's Report – Treasurer Deegan**

A. Approval of the Treasurer's Report covering January 18, 2023, through February 13, 2023

I. The Report included a list of starting and ending balances, revenues/expenditures, and the 2022 Budget status.

Treasurer Deegan discussed the possibility of increasing the registration fee for the regular business meetings. The Empress is currently charging us \$35.00 per person and we are charging \$20.00 per person. There was further discussion on raising the registration fee to \$25.00 per person. The option of changing venues was brought up along with pros and cons of making that move. 1st Vice President Dina stated he will investigate other possible venues and report back to the board. Treasurer Deegan also stated he had spoken with our bank and they mentioned we would be better off in a standard checking account rather than the business account we currently have. He will be looking into this further and report back to the board next month.

II. A motion to approve the Treasurer's Report was made by Immediate Past President Christian and seconded by Director Swanson.

a. The motion to approve the Treasurer's Report passed unanimously (11-0) by voice vote. The Report and proposed 2023 budget is enclosed as [Attachment A on pages 4-6](#).

B. Approval of the 2023 Metropolitan Fire Chiefs Association Budget

I. Treasurer Deegan presented the Budget for 2023 stating that there were no major changes to this budget from the previous year.

II. A motion to approve the 2023 Budget was made by Immediate Past President Christian and seconded by 2nd Vice President Wax

a. The motion to approve the 2023 Budget passed unanimously (11-0) by voice vote. The 2023 Budget will be presented to the membership at the March 2nd General Meeting/Symposium.

5. **President's Report – President Evans**

A. No report.

6. Committee Reports

A. Bylaws –No report

B. Directory/Website – Committee Chairperson Deicke reported that he has been looking into an upgrade to JotForm system at a cost of \$500. There was discussion by the board and approval was given to purchase the upgrade. There was then discussion about our current email service, Mail Chimp. Chairperson Deicke indicated that our current system will only allow us to send out 500 emails maximum. We have approximately 530 contacts in our system, which puts us over the 500 email maximum each month. Chairperson Deicke stated he is seeking approval to upgrade the system to 1,500 emails per month at a cost of \$26.00 per month. Approval was given by the board.

C. Fundraising – Chairperson Swanson reported that the IFCA Foundation Golf Outing is July 12th at Bloomingdale Golf Course and will be limited to 144 golfers on one course. Plan on registering early to secure a spot. Trap shooting and the fishing tournaments are being scheduled for some time this year.

D. IFCA/Legislation –Director Styczynski indicated that there will be 4,500 to 6,000 bills submitted to the General Assembly in the upcoming session. The IAFC is currently looking at approximately 68 bills that may affect the fire service. A bill requiring EMS personnel to wear body cameras is a hot topic. The fireworks bill that we have fought for years has gained strength and will probably pass this year. IAFC is looking into adding as many restrictions as possible to the bill. IAFC is also watching bills pertaining to PFAS buy-back and pension reform. It is still unknown at the time who the new State Fire Marshal would be.

E. Symposium – Committee Co-Chairpersons Evans and Wax reported that there are 45 paid registrations. The programs for the symposium will be presented by Bartlett Chief Bill Gabrenya.”16 Minutes: The Access Warehouse Fire response & Analysis” and Highland Park Fire Chief Joe Schrage “Celebration Turned to Tragedy: Response to the July 4th Active Shooter Incident.” Certificates of Attendance will be handed out at the end of the symposium. Ready Rebound is sponsoring of the event and had asked about getting a contact list of the attendees. Treasurer Deegan stated that would be easy to do. The Addison FD has been notified to deliver the projector screen to the event. Director Kenny will have the gifts ready for each speaker and bring them to the symposium.

Chairperson Wax was looking for thoughts on having Rebound Inc. and associate member Optimal Recovery give presentations at a future symposium. Since they are both in the same business, we could compare the services of each company. The consensus of the board was they didn’t think it would be a good idea and that it would feel a bit awkward. It was determined to have them present separately at future meetings or symposiums.

F. Nominating – No report.

G. Programs – Chairperson Styczynski, President Christian indicated that the next General Meeting will be in May, and they are looking for ideas of possible presenters. The National Fallen Fighter presenter that we had at today’s workshop was mentioned as well as Phil Zaleski from the Illinois Fire Safety Alliance. Further discussion at future meetings.

H. Annual Banquet – Chairperson Kenny advised that she will be retiring on March 20th from the Broadview Fire Department. She and her Administrative Assistant Kris Murphy will continue to assist with whatever the group needs in preparing and planning for the event.

I. Sick & Welfare – Committee Chairperson Kenny and others reported the following:

- I. Broadview Fire Chief Tracy Kenny is retiring on March 20th.
- II. Elk Grove Township Fire Chief Mike Nelson is retiring February 28th.
- III. Barrington/Countryside Fire Chief Jim Kreher is retiring on May 19th.

J. Metro Chiefs Association History – Chairperson Swanson advised that there was nothing to report.

7. Unfinished Business – There was no Unfinished Business

8. New Business – There was no New Business

9. Open Discussion –

A. It was noted that the Administrative Assistant Luncheon on April 7th will fall on Good Friday. It was proposed that we might want to move the date back to April 6th if possible as attendance may be low, and the food options would be quite different. Director Kenny stated she would look into getting the date changed. She also stated she would like to continue with the raffling off a purse and donating the proceeds to an organization of our choosing. The board agreed. She will get back to the board with the date change asap.

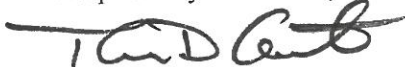
10. Future Meetings

- A. Executive Board: Wednesday March 15, 2023, at 11:30 a.m. – Aurelio’s Pizza, Addison
- B. Spring Symposium: Thursday March 2, 2023, at 8:00 a.m. – Empress Banquets, Addison
- C. Admin Prof. Luncheon: ??? – Medinah Shrine Center, Addison
- D. General Meeting: Thursday May 4, 2023, at 11:30 a.m. – Empress Banquets, Addison

11. Adjournment

- A. A motion to adjourn was made by Director Swanson and seconded by Director Styczynski.
- B. The motion to adjourn passed unanimously (11-0) by voice vote, and the meeting adjourned at 1:10 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. Gaertner', written over a horizontal line.

Thomas Gaertner, Secretary

Metro Chiefs Exec - February 2023

1/18/2023 through 2/13/2023

2/14/2023

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| Date | Description | Memo | Category | Tax Item | Amount |
|------------------------------|--------------------|------------------------|----------------------|----------|------------------|
| BALANCE 1/17/2023 | | | | | 35,547.43 |
| 2/13/2... | | | Dues:Dues 2023 | | 1,470.00 |
| | | | Holiday Party Inc... | | 100.00 |
| 2/13/2... | | | Dues:Dues 2023 | | 480.00 |
| 2/13/2... | Transfer Money | | [Paypal] | | 1,734.51 |
| 2/13/2... | | | Dues:Dues 2023 | | 810.00 |
| 2/13/2... | | | Dues:Dues 2023 | | 710.00 |
| | Refund - Wood Dale | | Secretary Lunch I... | | -120.00 |
| | | | Symposium Income | | 1,225.00 |
| | Credit Card Fees | | Fees & Charges:... | | -80.49 |
| 2/13/2... | Transfer Money | | [MB Financial Bank] | | -1,734.51 |
| 2/4/2023 | Cash from Meeting | | Luncheon Income | | 60.00 |
| 2/3/2023 | Transfer Money | | [Paypal] | | 5,174.52 |
| 2/3/2023 | Transfer Money | | [MB Financial Bank] | | -5,174.52 |
| 2/3/2023 | | | Dues:Dues 2023 | | 3,880.00 |
| | | | Secretary Lunch I... | | 360.00 |
| | | | Luncheon Income | | 1,180.00 |
| | Credit Card Fees | | Fees & Charges:... | | -245.48 |
| 2/2/2023 | Alsip | | Holiday Party Inc... | | 50.00 |
| | | | Dues:Dues 2023 | | 1,310.00 |
| 2/2/2023 | 1Empress Ban... 60 | | Luncheon Expense | | -2,050.00 |
| 1/22/2... | 1Tom Deegan | Reimbursement - E... | Executive Board ... | | -144.64 |
| 1/20/2... | 1Secretary Of ... | Not for Profit Annu... | Charter-Filing | | -3.00 |
| 1/18/2023 - 2/13/2023 | | | | | 8,991.39 |
| BALANCE 2/13/2023 | | | | | 44,538.82 |
| TOTAL INFLOWS | | | | | 18,544.03 |
| TOTAL OUTFLOWS | | | | | -9,552.64 |
| NET TOTAL | | | | | 8,991.39 |

2/14/2023

Cash Flow - Year to Date

1/1/2023 through 2/14/2023

Page 1

| Category | 1/1/2023- 2/14/2023 |
|------------------------|------------------------|
| INFLOWS | |
| Dues | |
| Dues 2023 | 8,850.00 |
| TOTAL Dues | 8,850.00 |
| Holiday Party Income | 150.00 |
| Luncheon Income | 1,240.00 |
| Secretary Lunch Income | 240.00 |
| Symposium Income | 1,225.00 |
| TOTAL INFLOWS | 11,705.00 |
| OUTFLOWS | |
| Bank Charge | 50.00 |
| Charter-Filing | 3.00 |
| Executive Board Lunch | 144.64 |
| Fees & Charges | |
| Bank Fee | 333.59 |
| TOTAL Fees & Charges | 333.59 |
| Luncheon Expense | 2,050.00 |
| TOTAL OUTFLOWS | 2,581.23 |
| OVERALL TOTAL | 9,123.77 |

Metropolitan Fire Chiefs - 2023

| | <u>2021</u> | <u>2022</u> | <u>2022</u> | | <u>2023</u> | Notes: |
|---------------------------|-----------------------|----------------------|----------------------|----------------|------------------------|---------|
| | <u>Actual</u> | <u>Budget</u> | <u>Actual</u> | | <u>Proposed Budget</u> | |
| Income: | | | | | | |
| Directory | \$ - | \$ - | \$ - | | \$ - | |
| Donations | \$ - | \$ - | \$ - | | \$ - | |
| Dues | \$ 3,115.00 | \$ 18,000.00 | \$ 21,305.00 | 118.36% | \$ 19,000.00 | |
| Interest | \$ - | \$ - | \$ - | 0.00% | \$ - | |
| Lunches | \$ 4,540.00 | \$ 6,000.00 | \$ 3,950.00 | 65.83% | \$ 6,000.00 | *** |
| Symposium | \$ 3,310.00 | \$ 6,000.00 | \$ 8,630.00 | 143.83% | \$ 7,000.00 | |
| Home Day | \$ 4,930.00 | \$ 4,000.00 | \$ 6,450.00 | 161.25% | \$ 4,500.00 | |
| Holiday Lunch | \$ 21,905.00 | \$ 28,000.00 | \$ 23,190.00 | 82.82% | \$ 28,000.00 | \$40 pp |
| Admin Prof. Lunch | \$ 3,990.00 | \$ 5,200.00 | \$ 5,815.00 | 111.83% | \$ 5,500.00 | |
| Misc Income | \$ - | \$ - | \$ 862.00 | | \$ - | |
| Total Income | \$ 41,790.00 | \$ 67,200.00 | \$ 70,202.00 | 104.47% | \$ 70,000.00 | |
| Expenditures: | | | | | | |
| General: | | | | | | |
| Bank Fees | \$ 108.56 | \$ 25.00 | \$ 161.98 | 647.92% | \$ 400.00 | ** |
| Credit Card Fees | \$ 1,025.00 | \$ 1,000.00 | \$ 1,497.64 | 149.76% | \$ 1,500.00 | * |
| Charter/Filing | \$ 15.00 | \$ 10.00 | \$ 10.00 | 100.00% | \$ 10.00 | |
| Lunch meetings | \$ 5,956.00 | \$ 6,000.00 | \$ 6,240.00 | 104.00% | \$ 6,000.00 | \$35 pp |
| Office Supplies | \$ - | \$ 100.00 | \$ - | 0.00% | \$ 100.00 | |
| Postage | \$ - | \$ 100.00 | \$ 127.60 | 127.60% | \$ 100.00 | |
| Refunds | \$ - | \$ - | \$ - | 0.00% | \$ - | |
| Printing | \$ - | \$ 250.00 | \$ - | 0.00% | \$ 250.00 | |
| Legal Fees | \$ - | \$ 500.00 | \$ - | 0.00% | \$ 500.00 | |
| Sick/Welfare | \$ 319.73 | \$ 300.00 | \$ 665.65 | 221.88% | \$ 300.00 | |
| Total | \$ 7,424.29 | \$ 8,285.00 | \$ 8,702.87 | 105.04% | \$ 9,160.00 | |
| Executive Board: | | | | | | |
| Guest/Speakers | \$ - | \$ 5,000.00 | \$ - | 0.00% | \$ 2,500.00 | ** |
| Lunch meetings | \$ 1,025.30 | \$ 1,200.00 | \$ 2,699.33 | 224.94% | \$ 2,300.00 | |
| Legislator Luncheon | \$ - | \$ 1,000.00 | \$ - | 0.00% | \$ 1,000.00 | |
| Miscellaneous | \$ 40.75 | \$ - | \$ 592.00 | 0.00% | \$ - | |
| Total | \$ 1,066.05 | \$ 7,200.00 | \$ 3,291.33 | 45.71% | \$ 5,800.00 | |
| Special: | | | | | | |
| IFCA Candidate | \$ - | \$ - | \$ - | | \$ - | |
| IFCA Hospitality | \$ - | \$ - | \$ - | | \$ - | |
| IFCA Scholarship | \$ - | \$ 1,000.00 | \$ 1,500.00 | 150.00% | \$ 1,500.00 | |
| Miscellaneous | \$ - | \$ 500.00 | \$ - | 0.00% | \$ 500.00 | |
| Donations | \$ 1,000.00 | \$ 4,000.00 | \$ 2,001.00 | 50.03% | \$ 3,000.00 | |
| Directory | | | | | | |
| Website | \$ 5,830.00 | \$ 6,000.00 | \$ 5,830.00 | 97.17% | \$ 6,000.00 | |
| Directory Maintenance | \$ - | \$ 2,500.00 | \$ - | 0.00% | \$ 2,500.00 | |
| Total | \$ 6,830.00 | \$ 14,000.00 | \$ 9,331.00 | 66.65% | \$ 13,500.00 | |
| Special Events: | | | | | | |
| Symposium | \$ 2,120.00 | \$ 5,000.00 | \$ 5,896.40 | 117.93% | \$ 5,000.00 | |
| Golf Outing | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 | 100.00% | \$ 1,500.00 | |
| Holiday Lunch | \$ 32,931.94 | \$ 30,000.00 | \$ 36,723.95 | 122.41% | \$ 35,000.00 | ** |
| Home Day | \$ 1,435.20 | \$ 2,000.00 | \$ 1,835.20 | 91.76% | \$ 2,000.00 | |
| Admin Prof. Luncheon | \$ 6,543.25 | \$ 7,000.00 | \$ 7,745.50 | 110.65% | \$ 7,500.00 | ** |
| Total | \$ 44,530.39 | \$ 45,500.00 | \$ 53,701.05 | 118.02% | \$ 51,000.00 | |
| Total Expenditures | \$ 59,850.73 | \$ 74,985.00 | \$ 75,026.25 | 100.06% | \$ 79,460.00 | |
| Expenses Vs Income | \$ (18,060.73) | \$ (7,785.00) | \$ (4,824.25) | | \$ (9,460.00) | |