



**Metropolitan Fire Chiefs Association of Illinois
Executive Board Meeting Minutes
Wednesday November 16, 2022
Aurelio's Pizza, 1455 W. Lake St., Addison**



1. **Call to Order** – President Evans called the meeting to order at 11:30 a.m. on January 18, 2023.

2. **Roll Call – (8 Voting Members* Needed for Quorum)**

<u>Members</u>	<u>Departments</u>	<u>Present</u>	<u>Members</u>	<u>Departments</u>	<u>Present</u>
President Steve Evans*	Winfield	X	Active Director Tom Styczynski*	Alsip	X
1 st Vice President Andy Dina*	Warrenville	X	Active Director David McCabe*	Aurora	X
2 nd Vice President Alan Wax*	Hoffman Estates	X	Affiliate Director Fred Friedl*	Beach Park	X
Secretary Tom Gaertner*	River Forest		Active Director Tracy Kenny*	Broadview	
Treasurer Tom Deegan*	Retired Chief	X	Active Director Paul Segalla*	Long Grove	X
Immed. Past Presid. John Christian*	Barrington		Active Director Steve Norvilas*	Pleasantview	X
Sergeant-at-Arms Randy Deicke	Retired Chief	X	Retiree Director Dick Swanson*	Retired Chief	X
Sergeant-at-Arms Jim Jackson	Retired Chief		Active Director Jim Walters*	Schaumburg	
Sergeant-at-Arms Mike Kuryla	Retired Chief	X			

President Christian declared there to be a quorum.

3. **Secretary’s Report**

A. Approval of meeting minutes of the December 21, 2022 Executive Board meeting

I. It was noted that those votes reported in the minutes as 12-0 should be 11-0. A motion to amend the minutes accordingly, and to approve the December 21, 2022 minutes, as amended, was made by Director Styczynski and seconded by Director Friedl. The motion to approve the minutes passed unanimously (10-0) by voice vote.

4. **Treasurer’s Report – Treasurer Deegan**

A. Approval of the Treasurer’s Report covering December 21, 2022 through January 17, 2023

I. The Report included a list of starting and ending balances, revenues/expenditures, financial accounts balances, and the 2022 Year-End Budget status. Treasurer Deegan noted that the net loss for 2022 was less than expected, but still a loss, which is not sustainable. He noted that the proposed 2023 Budget includes a \$12K loss, and he suggested that the goal would be to bring that down to about \$5K.

II. A motion to approve the Treasurer’s Report was made by Director Swanson and seconded by Director Norvilas. The motion passed unanimously (10-0) by voice vote. The Report is enclosed as [Attachment A on pages 3-4](#).

5. **President’s Report – President Evans**

A. **Correspondence Received** – None

B. **Board Vacancy** – President Evans reported that, pursuant to the By-Laws, he appointed Chief David McCabe of the Aurora Fire Department to the Executive Board to fill the Active Director vacancy that was created due to Lyons Chief Gordon Nord’s departure on January 1, 2023. All welcomed Director McCabe.

6. **Committee Reports**

A. **Bylaws** – Chairperson Kuryla advised that there was nothing to report.

B. **Directory/Website** – Committee Chairperson Deicke reported that all is good and that he will be blasting-out a reminder of the February 2nd General Membership meeting. 2nd VP Wax will provide a description of the Program for the notice.

C. **Fundraising** – Co-Chairperson Deegan reported that the 2023 IFCA Golf Outing will be at the Bloomingdale Golf Course on July 12th. There is only one course available, so registration will be closed when full – so register early.

D. **IFCA/Legislation** – Chairperson Styczynski.

I. Chairperson Styczynski reported that there is not much going on legislatively right now – things are expected to “ramp-up” in March. Some legislators have still not taken office. The assault weapons legislation is expected to be on the forefront. The IFCA Legislative Committee is scheduled to hold a planning session on January 20th.

II. The IFCA is bringing back Legislative Day in Springfield – likely to be in March.

III. There is no word yet on a new State Fire Marshal.

E. **Symposium** – Co-Chairpersons Evans and Wax reported that the agenda for the March 2nd Symposium is set, as follows:

I. 0800-0830: Breakfast & Registration

II. 0830-1000: Bartlett Chief Bill Gabrenya presenting on the 2022 Paper Storage Warehouse Fire

III. 1000-1020: Break

IV. 1020-1200: Highland Park Chief Joe Schrage presenting on the July 4th 2022 mass shooting.

Treasurer Deegan will call the Empress Banquet Hall to see if costs went-up so that the attendance fee for the Symposium can be determined. Co-Chairperson Wax will prepare the flyer and check on speaker gifts.

F. Nominating – Chairperson Friedl advised that there was nothing to report.

G. Programs – Chairperson Styczynski advised that 2nd VP Wax will present an overview on the Opioid Settlement dollars to local jurisdictions at the February 2, 2023 meeting. He is working on a speaker for the May meeting (April is the Administrative Professionals Luncheon).

The meeting recessed from 11:50 a.m. to 12:05 p.m.

H. Annual Banquet – Co-Chairperson Friedl and Treasurer Deegan reported that there were still three outstanding invoices for attendance at the 2022 luncheon. A brief discussion about thoughts for the future was held.

I. Sick & Welfare – President Evans advised that Chief Christian’s Father-in-Law had passed away on January 17th.

J. Metro Chiefs Association History – Chairperson Swanson advised that there was nothing to report.

7. **Unfinished Business** – None

8. **New Business**

A. New Associate – Sergeant-at-Arms Deicke advised that a request was received from Fireground Supply Company to become an Associate Member. 1st VP Dina agreed to sponsor this organization for Associate Membership.

I. A motion to approve Fireground Supply Company for Associate Membership was made by Director Friedl and seconded by Director Segalla. The motion to approve Fireground Supply Company for Associate Membership passed unanimously (10-0) by voice vote.

B. Committee Assignments – Chief Evans indicated intent to keep the previous assignments. He will confirm with Director Kenny regarding the Administrative Professionals Recognition Luncheon for this April.

C. 2023 Budget – Treasurer Deegan presented a proposed 2023 Budget for review by the Board and discussion at the next meeting. The proposal is enclosed as [Attachment B on page 5](#). Treasurer Deegan highlighted the following:

I. The 2022 Dues budget was \$18,000 but actual was \$21,000. He’s proposing \$19,000 for 2023.

II. Included is a proposed increase in the Symposium revenue from \$6,000 to \$7,000.

III. The two luncheons are perpetual money-losers. The Board needs to review if the gifts on the tables, cost for tickets, raffle prizes, etc. need to be adjusted. A brief discussion on this ensued. Treasurer Deegan will look at actual numbers and then make recommendations.

IV. The Executive Board meeting speaker fee has never been used, so proposed is a 50% reduction.

V. There used to not be a service charge at the bank. A \$50-per-month fee has been instituted. Also, credit card fees are rising. Treasurer Deegan may recommend a change to a different bank.

VI. Items with asterisks on the proposal are items for specific discussion at the next meeting.

VII. There was a concern on if there is a maximum amount that may be held in bank accounts for an organization like this one before tax-related changes go into effect.

VIII. More discussion and consideration for adoption will occur at the next meeting.

9. **Open Discussion**

A. Next Board Meeting – It was noted that the next Board meeting on February 15th is on the same date as the Railside Citrus Insurance seminar at College of DuPage, which looks pretty good and which ends at noon. Several of the Board members were planning on attending the seminar. After discussion, it was determined by consensus that the next Board meeting on February 15th will occur at 12:30 p.m. after the seminar at a location near College of DuPage to-be-determined by President Evans.

B. Mutual Aid Manning – There was a brief discussion acknowledging that MABAS changed its definitions of engines, trucks, and squads from having four personnel each to being “based on local designations.” Discussion confirmed everyone’s understanding that responses on box alarms usually involve whatever staffing levels departments can provide and usually are not at the four-person levels. For deployment under the statewide mutual aid plan, staffing of those vehicles is still at the four-person level.

10. **Future Meetings**

A. General Membership: Thursday, February 2, 2023 at Empress Banquet Hall (lunch starts at 11:30)

B. Executive Board: Wednesday, February 15, 2022 at 12:30 a.m. – TBA Location near College of DuPage

11. **Adjournment**

A. A motion to adjourn was made by Director Styczynski and seconded by Director Swanson.

B. The motion to adjourn passed unanimously (10-0) by voice vote, and the meeting was adjourned at 12:35 p.m.

Respectfully submitted,



Alan Wax, On Behalf of Secretary Tom Gaertner

ATTACHMENT A

Metro Chiefs Exec - January 2023

12/21/2022 through 1/17/2023

1/17/2023

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Date	Description	Memo	Category	Tax Item	Amount
BALANCE 12/20/2022					37,141.63
1/17/2023	Transfer Money		[Paypal]		278.40
1/17/2023			Dues:Dues 2023		190.00
			Fees & Charges:...		-7.62
1/17/2023	Transfer Money		[MB Financial Bank]		-278.40
12/31/2...			Holiday Party Inc...		100.00
		Credit Card Fees	Fees & Charges:...		-3.98
12/30/2...			Holiday Party Inc...		280.00
12/30/2...			Holiday Party Inc...		340.00
12/27/2...	1Illinois Fire Ch...Annual Scholarship		IFCA Scholarship		-1,500.00
12/21/2...		American Rescue ...	Holiday Party Inc...		250.00
12/21/2...	1Tom Deegan	Reimbursement - E...	Executive Board ...		-353.72
12/21/2...	1Tom Deegan	Reimbursement - E...	Executive Board ...		-180.16
12/21/2...	1National Falle...	50/50 Raffle from 9...	Miscellaneous Ex...		-305.00
12/21/2022 - 1/17/2023					-1,190.48
BALANCE 1/17/2023					35,951.15

Account Balances - As of 1/17/2023

1/17/2023

Page 1

Account	1/17/2023 Balance
Bank Accounts	
MB Financial Bank	35,901.15
Paypal	0.00
TOTAL Bank Accounts	35,901.15
Cash Accounts	
Petty Cash	50.00
TOTAL Cash Accounts	50.00
OVERALL TOTAL	35,951.15

Metropolitan Fire Chiefs - 2022 Budget as of 12/31/22

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2022</u>	Notes:
Income:	Actual	Actual	Budget	Actual	
Directory	\$ -	\$ -	\$ -	\$ -	
Donations	\$ -	\$ -	\$ -	\$ -	
Dues	\$ 18,680.00	\$ 3,115.00	\$ 18,000.00	\$ 21,305.00	118.36%
Interest	\$ -	\$ -	\$ -	\$ -	0.00%
Lunches	\$ 1,970.00	\$ 4,540.00	\$ 6,000.00	\$ 3,950.00	65.83%
Symposium	\$ 2,575.00	\$ 3,310.00	\$ 6,000.00	\$ 8,630.00	143.83%
Home Day	\$ -	\$ 4,930.00	\$ 4,000.00	\$ 6,450.00	161.25%
Holiday Lunch	\$ 140.00	\$ 21,905.00	\$ 28,000.00	\$ 23,190.00	82.82%
Secretary Lunch	\$ 630.00	\$ 3,990.00	\$ 5,200.00	\$ 5,815.00	111.83%
Misc Income	\$ -	\$ -	\$ -	\$ 862.00	
Total Income	\$ 23,995.00	\$ 41,790.00	\$ 67,200.00	\$ 70,202.00	104.47%
Expenditures:					
General:					
Bank Fees	\$ -	\$ 108.56	\$ 25.00	\$ 161.98	647.92%
Credit Card Fees	\$ 289.20	\$ 1,025.00	\$ 1,000.00	\$ 1,497.64	149.76%
Charter/Filing	\$ 11.00	\$ 15.00	\$ 10.00	\$ 10.00	100.00%
Lunch meetings	\$ 1,416.00	\$ 5,956.00	\$ 6,000.00	\$ 6,240.00	104.00%
Office Supplies	\$ 41.19	\$ -	\$ 100.00	\$ -	0.00%
Postage	\$ 55.00	\$ -	\$ 100.00	\$ 127.60	127.60%
Refunds	\$ -	\$ -	\$ -	\$ -	0.00%
Printing	\$ -	\$ -	\$ 250.00	\$ -	0.00%
Legal Fees	\$ -	\$ -	\$ 500.00	\$ -	0.00%
Sick/Welfare	\$ 530.60	\$ 319.73	\$ 300.00	\$ 665.65	221.88%
Total	\$ 2,342.99	\$ 7,424.29	\$ 8,285.00	\$ 8,702.87	105.04%
Executive Board:					
Guest/Speakers	\$ -	\$ -	\$ 5,000.00	\$ -	0.00%
Lunch meetings	\$ 960.85	\$ 1,025.30	\$ 1,200.00	\$ 2,699.33	224.94%
Legislator Luncheon	\$ -	\$ -	\$ 1,000.00	\$ -	0.00%
Miscellaneous	\$ -	\$ 40.75	\$ -	\$ 592.00	0.00%
Total	\$ 960.85	\$ 1,066.05	\$ 7,200.00	\$ 3,291.33	45.71%
Special:					
IFCA Candidate	\$ -	\$ -	\$ -	\$ -	
IFCA Hospitality	\$ -	\$ -	\$ -	\$ -	
IFCA Scholarship	\$ -	\$ -	\$ 1,000.00	\$ 1,500.00	150.00%
Miscellaneous	\$ -	\$ -	\$ 500.00	\$ -	0.00%
Donations	\$ -	\$ 1,000.00	\$ 4,000.00	\$ 2,001.00	50.03%
Directory					
Website	\$ 5,830.00	\$ 5,830.00	\$ 6,000.00	\$ 5,830.00	97.17%
Directory Maintenance	\$ -	\$ -	\$ 2,500.00	\$ -	0.00%
Total	\$ 5,830.00	\$ 6,830.00	\$ 14,000.00	\$ 9,331.00	66.65%
Special Events:					
Symposium	\$ 1,613.00	\$ 2,120.00	\$ 5,000.00	\$ 5,896.40	117.93%
Golf Outing	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	100.00%
Holiday Lunch	\$ 211.34	\$ 32,931.94	\$ 30,000.00	\$ 36,723.95	122.41%
Home Day	\$ -	\$ 1,435.20	\$ 2,000.00	\$ 1,835.20	91.76%
Secretary Luncheon	\$ 58.79	\$ 6,543.25	\$ 7,000.00	\$ 7,745.50	110.65%
Total	\$ 1,883.13	\$ 44,530.39	\$ 45,500.00	\$ 53,701.05	118.02%
Total Expenditures	\$ 11,016.97	\$ 59,850.73	\$ 74,985.00	\$ 75,026.25	100.06%
Expenses Vs Income	\$ 12,978.03	\$ (18,060.73)	\$ (7,785.00)	\$ (4,824.25)	

ATTACHMENT B

Metropolitan Fire Chiefs - 2023

	<u>2021</u>	<u>2022</u>	<u>2022</u>		<u>2023</u>	Notes:
<u>Income:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>		<u>Proposed Budget</u>	
Directory	\$ -	\$ -	\$ -		\$ -	
Donations	\$ -	\$ -	\$ -		\$ -	
Dues	\$ 3,115.00	\$ 18,000.00	\$ 21,305.00	118.36%	\$ 19,000.00	*
Interest	\$ -	\$ -	\$ -	0.00%	\$ -	
Lunches	\$ 4,540.00	\$ 6,000.00	\$ 3,950.00	65.83%	\$ 6,000.00	
Symposium	\$ 3,310.00	\$ 6,000.00	\$ 8,630.00	143.83%	\$ 7,000.00	*
Home Day	\$ 4,930.00	\$ 4,000.00	\$ 6,450.00	161.25%	\$ 4,500.00	*
Holiday Lunch	\$ 21,905.00	\$ 28,000.00	\$ 23,190.00	82.82%	\$ 25,000.00	**
Admin Prof. Lunch	\$ 3,990.00	\$ 5,200.00	\$ 5,815.00	111.83%	\$ 5,500.00	**
Misc Income	\$ -	\$ -	\$ 862.00		\$ -	
Total Income	\$ 41,790.00	\$ 67,200.00	\$ 70,202.00	104.47%	\$ 67,000.00	
Expenditures:						
General:						
Bank Fees	\$ 108.56	\$ 25.00	\$ 161.98	647.92%	\$ 400.00	**
Credit Card Fees	\$ 1,025.00	\$ 1,000.00	\$ 1,497.64	149.76%	\$ 1,500.00	*
Charter/Filing	\$ 15.00	\$ 10.00	\$ 10.00	100.00%	\$ 10.00	
Lunch meetings	\$ 5,956.00	\$ 6,000.00	\$ 6,240.00	104.00%	\$ 6,000.00	
Office Supplies	\$ -	\$ 100.00	\$ -	0.00%	\$ 100.00	
Postage	\$ -	\$ 100.00	\$ 127.60	127.60%	\$ 100.00	
Refunds	\$ -	\$ -	\$ -	0.00%	\$ -	
Printing	\$ -	\$ 250.00	\$ -	0.00%	\$ 250.00	
Legal Fees	\$ -	\$ 500.00	\$ -	0.00%	\$ 500.00	
Sick/Welfare	\$ 319.73	\$ 300.00	\$ 665.65	221.88%	\$ 300.00	
Total	\$ 7,424.29	\$ 8,285.00	\$ 8,702.87	105.04%	\$ 9,160.00	
Executive Board:						
Guest/Speakers	\$ -	\$ 5,000.00	\$ -	0.00%	\$ 2,500.00	**
Lunch meetings	\$ 1,025.30	\$ 1,200.00	\$ 2,699.33	224.94%	\$ 2,300.00	**
Legislator Luncheon	\$ -	\$ 1,000.00	\$ -	0.00%	\$ 1,000.00	
Miscellaneous	\$ 40.75	\$ -	\$ 592.00	0.00%	\$ -	
Total	\$ 1,066.05	\$ 7,200.00	\$ 3,291.33	45.71%	\$ 5,800.00	
Special:						
IFCA Candidate	\$ -	\$ -	\$ -		\$ -	
IFCA Hospitality	\$ -	\$ -	\$ -		\$ -	
IFCA Scholarship	\$ -	\$ 1,000.00	\$ 1,500.00	150.00%	\$ 1,500.00	*
Miscellaneous	\$ -	\$ 500.00	\$ -	0.00%	\$ 500.00	
Donations	\$ 1,000.00	\$ 4,000.00	\$ 2,001.00	50.03%	\$ 3,000.00	*
Directory						
Website	\$ 5,830.00	\$ 6,000.00	\$ 5,830.00	97.17%	\$ 6,000.00	
Directory Maintenance	\$ -	\$ 2,500.00	\$ -	0.00%	\$ 2,500.00	
Total	\$ 6,830.00	\$ 14,000.00	\$ 9,331.00	66.65%	\$ 13,500.00	
Special Events:						
Symposium	\$ 2,120.00	\$ 5,000.00	\$ 5,896.40	117.93%	\$ 5,000.00	
Golf Outing	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	100.00%	\$ 1,500.00	
Holiday Lunch	\$ 32,931.94	\$ 30,000.00	\$ 36,723.95	122.41%	\$ 35,000.00	**
Home Day	\$ 1,435.20	\$ 2,000.00	\$ 1,835.20	91.76%	\$ 2,000.00	
Admin Prof. Luncheon	\$ 6,543.25	\$ 7,000.00	\$ 7,745.50	110.65%	\$ 7,500.00	**
Total	\$ 44,530.39	\$ 45,500.00	\$ 53,701.05	118.02%	\$ 51,000.00	
Total Expenditures	\$ 59,850.73	\$ 74,985.00	\$ 75,026.25	100.06%	\$ 79,460.00	
Expenses Vs Income	\$ (18,060.73)	\$ (7,785.00)	\$ (4,824.25)		\$ (12,460.00)	