



Metropolitan Fire Chiefs Association Special Meeting Minutes
Thursday April 7, 2022
Medinah Shriners Banquet Hall – 550 Shriners Dr., Addison, IL



THIS WAS THE BUSINESS MEETING PRIOR TO THE
2022 ADMINISTRATIVE PROFESSIONALS APPRECIATION LUNCHEON

President John Christian opened the meeting and thanked all of those in attendance, especially the administrative professionals in the room.

1. **Call to Order.** President Christian called the meeting to order at 11:48 a.m. on April 7, 2022.
2. **Pledge of Allegiance.** President Christian led attendees in the Pledge of Allegiance.
3. **Roll Call** (Minimum of 20 members plus President or VP). Based on the attendance roster, President Christian confirmed the presence of a quorum, as defined in the By-Laws.
4. **Introduction of Sponsors & Guests.** President Christian again thanked the administrative professionals and noted the important roles they play in making all of our member organizations so successful. He also recognized the organization members, and gave a special thank-you to the Associate Members – those vendors who are active and remain so supportive of the Metro Chiefs Association mission and initiatives. President Christian was joined in applauding the extra efforts and success of Broadview Chief Tracy Kenny and Administrative Assistant Kris Murphy for putting together the day's Luncheon.
5. **Dispensing of the Regular Order of Business.**
 - a. Deputy Chief Friedl (Beach Park FPD, Metro Chiefs Board Director) moved to dispense with the regular order of business to facilitate enjoyment of the luncheon and honoring the administrative professionals. This served as the adjournment of the business meeting.
 - b. Chief Styczynski (Alsip FD, Metro Chiefs Immediate Past President) seconded the motion.
 - c. The motion passed unanimously by voice vote.
6. **Announcements.** Chief Christian again thanked Chief Kenny and Kris Murphy. He also reminded attendees of the raffle for a nice purse, with proceeds from the raffle going to the Illinois Fire Service Administrative Professionals Scholarship Fund. He again expressed appreciation to the administrative professionals. He also expressed appreciation to the staff at the banquet hall. He then described how the room was set-up and the different food stations.

Following the announcements, the raffle prize was awarded.