



**Metropolitan Fire Chiefs Association of Illinois
Executive Board Meeting Minutes
Wednesday February 16, 2022
Aurelio's of Addison, 1455 W. Lake St, Addison**



1. **Call to Order** – President Christian called the meeting to order at 11:32 a.m. on February 16, 2022.

2. **Roll Call – (8 Voting Members* Needed for Quorum)**

<u>Members</u>	<u>Departments</u>	<u>Present</u>	<u>Members</u>	<u>Departments</u>	<u>Present</u>
President John Christian*	Barrington	X	Affiliate Director Fred Friedl*	Beach Park	X
1 st Vice President Steve Evans*	Winfield	X	Active Director Tracy Kenny*	Broadview	
2 nd Vice President Steve Wascher*	South Elgin	X	Active Director Gordy Nord*	Lyons	X
Secretary Alan Wax*	Hoffman Estate	X	Active Director Steve Norvilas*	Pleasantview	X
Treasurer Tom Deegan*	Retired Chief	X	Retiree Director Dick Swanson*	Retired Chief	X
Immed. Past Presid. Tom Styczynski*	Alsip		Active Director Jim Walters*	Schaumburg	
Sergeant-at-Arms Randy Deicke	Retired Chief	X	Active Director Andy Dina*	Warrenville	X
Sergeant-at-Arms Jim Jackson	Retired Chief	X	Active Director Vacancy*		
Sergeant-at-Arms Mike Kuryla	Retired Chief	X			

President Christian declared there to be a quorum.

3. **Secretary's Report – Secretary Wax**

A. Approval of meeting minutes of the January 19, 2022 Executive Board meeting

I. A motion to approve the minutes was made by Director Friedl and seconded by 1st VP Evans.

a. The motion to approve the minutes passed unanimously (10-0) by voice vote. The approved minutes, excluding the associated attachments, are enclosed as [Attachment A on pages 3-5](#).

4. **Treasurer's Report – Treasurer Deegan**

A. Approval of the Treasurer's Report covering January 19, 2022 through February 14, 2022

I. The report included the list of revenues/expenditures and the budget status based on the proposed 2022 Budget.

II. A motion to approve the Treasurer's report was made by Director Swanson and seconded by 2nd VP Wascher.

a. The motion to approve the Treasurer's report passed unanimously (10-0) by voice vote. The report is enclosed as [Attachment B on pages 6-7](#).

III. Treasurer Deegan presented his proposal for the 2022 Budget. The proposal is enclosed as [Attachment C on page 8](#). Though approved for membership consideration at the last Executive Board meeting, a formal motion was made by Director Swanson and seconded by Secretary Wax to recommend the proposed budget, as presented, to the membership for adoption at the March 3 meeting, which will be held prior to the Symposium.

5. **President's Report – President Christian**

A. Open Director Appointment – President Christian indicated that there were a couple of Chiefs that expressed an interest in being considered for the vacant Director position. After discussion, and with Board affirmation, President Christian determined that River Forest Fire Chief Tom Gaertner will be appointed to fill the vacancy.

6. **Committee Reports**

A. **Bylaws** – Committee Chairperson Kuryla and Secretary Wax presented a draft of proposed By-Laws amendments. Section-by-section discussion ensued, with proposed further changes agreed upon by consensus. The amendments reviewed are enclosed as [Attachment D on pages 9-17](#), with changes discussed and agreed upon in this meeting being shown in green in the attachment. Further discussion will be held at the next Board meeting, with potential approval to move the amendments on for a vote of the general membership.

B. **Directory/Website** – Committee Chairperson Deicke advised that he is continuing to work on issues related to cc limits due to the use of his personal gmail now that he no longer has an employer email account. It is noted that previous minutes are not on the website. Secretary Wax will provide minutes for Chairperson Deicke to post on the site.

C. **Fundraising** – Chairperson Swanson reported that the 2022 IFCA Foundation Golf Outing will be at St. Andrews Golf Course on July 13, 2022 – he noted that this is a move from the location for the past several years.

D. **IFCA/Legislation** – In the absence of Chairperson Styczynski, President Christian reported that the IFCA Legislative Committee had a conference call meeting the prior week. The Committee discussed concerns with the proposed Foreign Fire Tax legislation. Other legislation discussed by the Committee included tax credit legislation for volunteer firefighters.

E. **Symposium** – Committee Chairpersons Wax and Evans provided an update on the March 3rd Spring Symposium. Rebound (injury timeline management), Greg Knoll (pension update), and the attorneys (Public Act 102-686) are all set for their

presentations. After discussion, it was determined by consensus that the 50/50 raffle at the Symposium will benefit Camp "I am Me" (Illinois Fire Safety Alliance Burn Camp). A specific registration deadline date will not be added to the flyer. As of 2/15/2022, there were 44 attendees registered and there were no sponsors – a sponsorship solicitation letter will be distributed to Associate Members. There was discussion regarding potentially having a supply of speaker gifts in stock for the future.

F. Audit – Committee Chairpersons Swanson and Kuryla reported meeting with Treasurer Deegan on February 11, 2022 and completing the audit of 2021 organization finances. They distributed copies of the Audit Report, which confirmed their findings that the accounts were balanced and all disbursements were in order and for the sole benefit of the Association.

I. A motion to accept the Audit Report was made by Director Friedl and seconded by Trustee Nord.

a. The motion to approve the Audit Report passed unanimously (10-0) by voice vote. The report is enclosed as [Attachment E on pages 18-24](#).

G. Nominating – Chairperson Friedl advised that there was nothing to report.

H. Programs – In the absence of Chairperson Styczynski, President Christian advised that an update on Community Risk Reduction initiatives is tentatively scheduled for the May 5th Regular Membership meeting.

I. Annual Banquet – Co-Chairperson Friedl advised that there was nothing to report.

J. Sick & Welfare – Director Nord reported that Fire Marshal John Esposito, a 47-year veteran of the Summit Fire Department, passed away, and that arrangements were on Thursday (2/17) and Friday (2/18).

K. Metro Chiefs Association History – Chairperson Swanson advised that there was nothing to report.

7. Unfinished Business – None

8. New Business

A. Firefighter Memorial Donation – President Christian led a discussion about the Metro Chiefs participating in the Firefighters Memorial Plaza located in Elgin, which memorial was the topic of the presentation at the February regular membership meeting. It was noted that a \$2,000 donation would result in the Metro Chiefs Association name engraved on a bronze donor board at the entrance to the memorial, as well as a memorial brick.

I. A motion to have the Metro Fire Chiefs Association donate \$2,000 to the Firefighters Memorial Plaza was made by Director Nord and seconded by Director Friedl.

II. The motion to donate to the Memorial Plaza passed unanimously (10-0) by voice vote.

B. Home Day Preparation – Co-Chairperson Deegan reported that planning was just beginning, with Paul Darley again serving as Co-Chairman. He indicated that, as of now, the date will be June 2, 2022 and the location will be the Sprinkler Fitters Training Center in Alsip.

C. Meeting and Event Sponsors – President Christian noted that some recent meetings have not had sponsors, and there are no scheduled sponsors for future meetings. President Christian will send a letter to Associate Members to solicit meeting sponsorships. As noted in Section 6.E., above, Secretary Wax will draft a letter to Associate Members specifically requesting sponsors for the Symposium.

D. Destruction of Old Documents. Treasurer Deegan noted that he has possession of decades worth of receipts and other similar documents that are not needed for anything. After discussion, it was determined that Treasurer Deegan will check with the State Records Commission to see if the Association needs to retain those items (since the organization is not a local government).

9. Open Discussion

A. Records Retention. It was discussed that perhaps it would be beneficial for Karl Ottosen to attend an Executive Board meeting and provide information on records retention requirements.

B. Future Board Meeting Locations. As follow-up to the discussion at the previous Board meeting, Treasurer Deegan reported on his conversation with Glendale Lakes Golf Club. There are some new limitations and requirements since the Board held their meetings there, some of which the Board meetings may not satisfy. Treasurer Deegan will continue to have discussions with Glendale Lakes and with other golf course clubhouses.

10. Future Meetings

A. Regular Membership: March 3, 2022 at 8:30 a.m. – Empress Banquet Hall in Addison, before the Symposium

B. Executive Board: March 16, 2022 at 11:30 a.m. – Aurelio's of Addison unless advised otherwise

11. Adjournment

A. A motion to adjourn was made by Director Swanson and seconded by Director Dina.

B. The motion to adjourn passed unanimously (10-0) by voice vote, and the meeting adjourned at 12:41 p.m.

Respectfully submitted,



Alan Wax, Secretary



**Metropolitan Fire Chiefs Association of Illinois
Executive Board Meeting Minutes
Wednesday January 19, 2022
Aurelio's of Addison, 1455 W. Lake St, Addison**



NOTE: Attachments to the approved 1/19/2022 minutes are excluded here

1. **Call to Order** – President Christian called the meeting to order at 11:30 a.m. on January 19, 2022.
2. **Roll Call – (8 Voting Members* Needed for Quorum)**

<u>Members</u>	<u>Departments</u>	<u>Present</u>	<u>Members</u>	<u>Departments</u>	<u>Present</u>
President John Christian*	Barrington	X	Active Director Randy Deicke*	Batavia	X
1 st Vice President Vacancy*			Affiliate Director Fred Friedl*	Beach Park	X
2 nd Vice President Steve Evans*	Winfield	X	Active Director Tracy Kenny*	Broadview	X
Secretary Alan Wax*	Hoffman Estate	X	Active Director Gordy Nord*	Lyons	
Treasurer Tom Deegan*	Retired Chief	Until 12:22 pm	Retiree Director Dick Swanson*	Retired Chief	X
Immed. Past Presid. Tom Styczynski*	Alsip	Until 12:11 pm	Active Director Jim Walters*	Schaumburg	X
Sergeant-at-Arms Jim Jackson	Retired Chief		Active Director Steve Wascher*	South Elgin	X
Sergeant-at-Arms Mike Kuryla	Retired Chief	Arr. 11:34 am	Active Director Vacancy*		

President Christian declared there to be a quorum.

3. **Secretary's Report – Secretary Wax**

- A. Approval of meeting minutes of the December 15, 2022 Executive Board meeting
 - I. A motion to approve the minutes was made by Past President Styczynski and seconded by Director Swanson.
 - a. The motion to approve the minutes passed unanimously (11-0) by voice vote. The approved minutes, excluding the associated attachments, are enclosed as Attachment A.

4. **Treasurer's Report – Treasurer Deegan**

- A. Approval of the Treasurer's Report covering December 15, 2021 through January 18, 2022
 - I. The report included the list of revenues/expenditures, bank account balances, and the 2021 budget status. Treasurer Deegan noted that the \$255.95 Holiday Party expense was the gift to Rosalinda Kucharski, and the \$216.22 Sick & Welfare expense was a flower arrangement from the Metro Chiefs for 1st Vice President Brad Liggett's visitation and funeral.
 - II. A motion to approve the Treasurer's report was made by 2nd VP Evans and seconded by Director Wascher.
 - a. The motion to approve the Treasurer's report passed unanimously (11-0) by voice vote. The report is enclosed as Attachment B.
 - III. Treasurer Deegan reviewed his proposed 2022 Budget. There have been no changes since originally presented at the December 15, 2021 Board meeting. The proposal is enclosed as Attachment C. By consensus following discussion, it was determined that the proposed budget is recommended by the Board for presentation to the general membership at the February regular meeting, followed by a vote for approval of the Budget at the March regular meeting (which will be a short meeting at the beginning of the Symposium only for the purposes of the vote on the 2022 Budget).
 - IV. Treasurer Deegan presented a proposed annual membership invoice with the dues changes approved at the December, 2021 Executive Board meeting (Enclosed as Attachment D). It was recognized that the By-Laws provide that the "dues ... shall be determined by the membership" Therefore, such changes will be presented for membership vote at the February Regular Meeting and will become effective, if approved, starting in 2023. It was noted that the Honorary Retired Dues would also change when the By-Laws change, per the discussion below (in Item 6.A.).

5. **President's Report – President Christian**

- A. Committee Assignments – President Christian has assigned Past President Styczynski as Chairperson of the IFCA/Legislative Committee and the Programs Committee. Other assignments remain the same.
- B. Executive Board Meeting Location – There was discussion on the possibility of returning the Board meetings to the Glendale Lakes Golf Club. Treasurer Deegan will follow-up with the golf club to see if lunch meetings there are still possible, and then further discussion will be held.
- C. Elected Board Positions – With the absence in the 1st VP position due to Chief Liggett's passing, President Christian will be filling the vacancy by appointing Chief Evans to the 1st VP position. This causes a vacancy in the 2nd VP position, which Chief Christian will fill by appointing Director Wascher as 2nd VP. President Christian thanked both Chiefs for stepping-up.
- D. New Director Appointments – With the changes above, Director Deicke's pending retirement at the end of January, and the previous vacant position, there are three Active Director vacancies on the Board to be filled. There was some discussion regarding who could fill those positions – and Chief Christian will reach-out to potential candidates. Additionally, Chief Christian is appointing Director Deicke as a Sergeant-at-Arms after he retires, and will keep Chief Deicke as the Chairperson of the Directory/Website Committee.

6. Committee Reports

- A. Bylaws** – Committee Chairperson Kuryla and Secretary Wax presented a draft of proposed By-Laws amendments (Enclosed as Attachment E). These include, but are not limited to, the following:
- I.** Removal of the general membership voting on new members – this has not been practiced.
 - II.** Allowing an option for two additional voting Directors to come from the Affiliate member ranks (in addition to the current one) to address difficulty in finding Board members, to get subordinate chiefs more involved, and to foster succession planning in the organization.
 - III.** Clarifications regarding whether vote counts are based on a majority of the Board members present and voting at a meeting or a majority of all Board members – as well as if vacant Board positions also get counted toward quorums and certain vote requirements for passage.
- I .** Clarifying that there may be more than one Sergeant-at-Arms.
- . Changing the retirement gift for Honorary Retired Members to free lifetime Honorary Retired Membership, removing the option for a plaque or gift card – and changing the gift for the outgoing President to a plaque, removing the option for a gift card.
- I.** Adding a provision to allow electronic meetings for situations like pandemic lock-downs.
 - II.** Adding a provision for electronic elections if the Annual Meeting needs to get cancelled or be held electronically – if there isn't enough for a quorum at an Annual Meeting.
- B. Directory/Website** – Committee Chairperson Deicke advised that he would be happy to remain involved as Sergeant-at-Arms and to remain chairperson of the Committee. He will work with the website vendor to get access on his personal computer.
- C. Fundraising** – Chairperson Swanson reported that the 2022 IFCA Foundation Golf Outing will be at St. Andrews Golf Course on July 13, 2022. Last year's fall clay shooting event made over \$6,000. The Committee is still looking for a date for the fishing fundraiser, to include an afternoon session – more will be forthcoming.
- D. IFCA/Legislation** – Chairperson Styczynski reported that the next legislative session will be in January, will be virtual for the legislators, and will likely be a shortened session. In-person sessions in Springfield are expected for the May session. So far, 23 Bills have been introduced that have fire service impact. These include, but are not limited to, bills involving the following:
- I.** A change in the pension funding formula, moving the deadline for the 90% funding threshold from 2040 to 2050
 - II.** Categorizing Emergency Medical Dispatchers as first responders
 - III.** Tax incentives for volunteer firefighters
- I .** Special logos of private contractor firefighter organizations required on their apparatus
- . Fire protection district property tax caps
- E. Symposium** – After discussion, it was determined that certificates of attendance to the Symposiums will be issued to attendees. Co-Chairs Evans and Wax reported that presentations at the March 3, 2022 Symposium will include the following:
- I.** An update from Rebound, who were previously named Tactical Athlete Health and Performance Institute (TAHPI) when they last presented a few years ago.
 - II.** Greg Knoll from the Illinois Professional Firefighters Association providing an update on Illinois Firefighter Pensions
 - III.** Attorneys DiNolfo (management) and Marzullo (labor) providing point-counterpoint on Public Act 102-686 (HB220) regarding the possibility of shift commanders in the bargaining units.
- F. Nominating** – Chairperson Friedl advised that there was nothing to report.
- G. Programs** – Chairperson Styczynski advised that the presentation at the February meeting will be by Retired Chief Mike Falese, who will talk about a firefighters memorial that is being constructed in Elgin. There was discussion regarding the fact that usually there is no May meeting due to the IFCA's Symposium. After discussion and recognition that the IFCA Symposium date has been moved from the week held in previous years, it was determined by consensus that a Regular Metro Chiefs Membership Meeting will be held on May 5, 2022.
- H. Administrative Professionals Appreciation Luncheon** – Chairperson Kenny advised that the Luncheon is set for Thursday, April 7, 2022 at the Medinah Shrine Banquet Hall in Addison. It will be the same as in the past. The gift has yet to be determined. Of course, a close watch will be maintained on potential Covid-19 restrictions.
- I. Annual Banquet** – Co-Chairperson Friedl reported that an additional \$1,000 donation was received from Restore Restoration. Co-Chairperson Kenny that she and Administrative Assistant Kris Murphy are developing a timeline for event preparation.

J. Sick & Welfare – Chairperson Kenny requested to be notified of any illness, retirement, or other news of note related to any of the members. The retirement of Arlington Heights Fire Chief Andrew Larson was noted, however he does not have five years as an active member.

After discussion, by consensus, it was determined that, in the future, if there is a death of a sitting member of the Executive Board, flowers will automatically be sent (no vote necessary) to the visitation/funeral for an amount of approximately \$200.

K. Metro Chiefs Association History – Chairperson Swanson advised that there was nothing to report.

7. Unfinished Business – Treasurer Deegan advised that the 2022 dues notices will go-out in January 2022 at the current rates, per the discussion in Item 4.A.IV.

8. New Business

A. There was discussion regarding the Metro Chiefs sponsoring an Illinois Fire Chiefs Foundation scholarship in memory of Chief Brad Liggett.

I. A motion to have the Metro Fire Chiefs sponsor a \$500 Illinois Fire Chiefs Foundation scholarship in Brad Liggett's memory was made by Director Friedl and seconded by Director Kenny.

II. The motion to sponsor the scholarship passed unanimously (9-0) by voice vote.

9. Open Discussion – None

10. Future Meetings

A. Regular Membership: February 3, 2022 at 11:30 a.m. – Empress Banquet Hall in Addison

B. Executive Board: February 16, 2022 at 11:30 a.m. – Aurelio's of Addison unless advised otherwise

11. Adjournment

A. A motion to adjourn was made by Director Deicke and seconded by Director Walters.

B. The motion to adjourn passed unanimously (9-0) by voice vote, and the meeting adjourned at 12:26 p.m.

Respectfully submitted,



Alan Wax, Secretary

Metro Chiefs Exec - February 2022

1/19/2022 through 2/14/2022

2/14/2022

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Date	Description	Memo	Category	Amount
BALANCE 1/18/2022				40,376.80
1/19/2022	1Aurelios		Executive Board Lu...	-160.00
1/22/2022		Restore Constru...	Holiday Party Income	1,000.00
1/28/2022	1John Christian	Deicke Retirement	Sick & Welfare Expe...	-111.29
1/28/2022			Dues:Dues 2022	340.00
1/28/2022	Transfer Money		[Paypal]	4,078.26
1/28/2022			Dues:Dues 2022	3,410.00
			Luncheon Income	220.00
			Fees & Charges:Ba...	-161.13
1/28/2022	Transfer Money		[MB Financial Bank]	-4,078.26
1/29/2022			Dues:Dues 2022	40.00
		2018 - Horton Gr...	Miscellaneous Income	270.00
2/1/2022			Dues:Dues 2022	305.00
2/2/2022			Luncheon Income	160.00
			Dues:Dues 2022	700.00
		Credit Card Fees	Fees & Charges:Ba...	-39.86
2/2/2022			Luncheon Income	240.00
		Credit Card Fees	Fees & Charges:Ba...	-12.00
2/3/2022	1Empress Banquets	40	Luncheon Expense	-1,400.00
2/4/2022		Cash from Meeti...	Luncheon Income	180.00
			Dues:Dues 2022	1,450.00
2/4/2022			Dues:Dues 2022	370.00
2/7/2022			Dues:Dues 2022	80.00
2/7/2022			Dues:Dues 2022	1,160.00
2/8/2022			Dues:Dues 2022	0.00
2/10/2022			Dues:Dues 2022	830.00
2/11/2022			Dues:Dues 2022	470.00
2/14/2022			Dues:Dues 2022	1,480.00
2/14/2022	Transfer Money		[Paypal]	2,460.93
2/14/2022			Dues:Dues 2022	250.00
			Symposium Income	1,225.00
		Credit Card Fees	Fees & Charges:Ba...	-62.21
2/14/2022	Transfer Money		[MB Financial Bank]	-2,460.93
1/19/2022 - 2/14/2022				12,233.51
BALANCE 2/14/2022				52,610.31
TOTAL INFLOWS				20,719.19
TOTAL OUTFLOWS				-8,485.68
NET TOTAL				12,233.51

Metropolitan Fire Chiefs - 2022 Budget as of 2/14/22

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2022</u>	Notes:
Income:					
	Actual	Actual	Proposed	Actual	
Directory	\$ -	\$ -	\$ -	\$ -	
Donations	\$ -	\$ -	\$ -	\$ -	
Dues	\$ 18,680.00	\$ 3,115.00	\$ 18,000.00	\$ 10,885.00	
Interest	\$ -	\$ -	\$ -	\$ -	
Lunches	\$ 1,970.00	\$ 4,540.00	\$ 6,000.00	\$ 800.00	
Symposium	\$ 2,575.00	\$ 3,310.00	\$ 6,000.00	\$ 1,225.00	
Home Day	\$ -	\$ 4,930.00	\$ 4,000.00	\$ -	
Holiday Lunch	\$ 140.00	\$ 21,905.00	\$ 28,000.00	\$ 1,000.00	
Secretary Lunch	\$ 630.00	\$ 3,990.00	\$ 5,200.00	\$ -	
Misc Income	\$ -	\$ -	\$ -	\$ 270.00	
Total Income	\$ 23,995.00	\$ 41,790.00	\$ 67,200.00	\$ 14,180.00	
Expenditures:					
General:					
Bank Fees	\$ -	\$ 108.56	\$ 25.00	\$ -	
Credit Card Fees	\$ 289.20	\$ 1,025.00	\$ 1,000.00	\$ 275.20	
Charter/Filing	\$ 11.00	\$ 15.00	\$ 10.00	\$ -	
Lunch meetings	\$ 1,416.00	\$ 5,956.00	\$ 6,000.00	\$ 1,400.00	
Office Supplies	\$ 41.19	\$ -	\$ 100.00	\$ -	
Postage	\$ 55.00	\$ -	\$ 100.00	\$ -	
Refunds	\$ -	\$ -	\$ -	\$ -	
Printing	\$ -	\$ -	\$ 250.00	\$ -	
Legal Fees	\$ -	\$ -	\$ 500.00	\$ -	
Sick/Welfare	\$ 530.60	\$ 319.73	\$ 300.00	\$ 327.51	
Total	\$ 2,342.99	\$ 7,424.29	\$ 8,285.00	\$ 2,002.71	
Executive Board:					
Guest/Speakers	\$ -	\$ -	\$ 5,000.00	\$ -	
Lunch meetings	\$ 960.85	\$ 1,025.30	\$ 1,200.00	\$ 160.00	
Legislator Luncheon	\$ -	\$ -	\$ 1,000.00	\$ -	
Miscellaneous	\$ -	\$ 40.75	\$ -	\$ -	
Total	\$ 960.85	\$ 1,066.05	\$ 7,200.00	\$ 160.00	
Special:					
IFCA Candidate	\$ -	\$ -	\$ -	\$ -	
IFCA Hospitality	\$ -	\$ -	\$ -	\$ -	
IFCA Scholarship	\$ -	\$ -	\$ 1,000.00	\$ -	
Miscellaneous	\$ -	\$ -	\$ 500.00	\$ -	
Donations	\$ -	\$ 1,000.00	\$ 4,000.00	\$ -	
Directory					
Website	\$ 5,830.00	\$ 5,830.00	\$ 6,000.00	\$ -	
Directory Maintenance	\$ -	\$ -	\$ 2,500.00	\$ -	
Total	\$ 5,830.00	\$ 6,830.00	\$ 14,000.00	\$ -	
Special Events:					
Symposium	\$ 1,613.00	\$ 2,120.00	\$ 5,000.00	\$ -	
Golf Outing	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	
Holiday Lunch	\$ 211.34	\$ 32,931.94	\$ 30,000.00	\$ -	
Home Day	\$ -	\$ 1,435.20	\$ 2,000.00	\$ -	
Secretary Luncheon	\$ 58.79	\$ 6,543.25	\$ 7,000.00	\$ -	
Total	\$ 1,883.13	\$ 44,530.39	\$ 45,500.00	\$ -	
Total Expenditures	\$ 11,016.97	\$ 59,850.73	\$ 74,985.00	\$ 2,162.71	
Expenses Vs Income	\$ 12,978.03	\$ (18,060.73)	\$ (7,785.00)	\$ 12,017.29	

Metropolitan Fire Chiefs - Proposed Budget for 2022

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>	Notes:
<u>Income:</u>	<u>Actual</u>	<u>Proposed</u>	<u>Actual</u>	<u>Proposed</u>	
Directory	\$ -	\$ -	\$ -	\$ -	
Donations	\$ -	\$ -	\$ -	\$ -	
Dues	\$ 18,680.00	\$ 1,000.00	\$ 3,115.00	\$ 18,000.00	
Interest	\$ -	\$ -	\$ -	\$ -	
Lunches	\$ 1,970.00	\$ 6,000.00	\$ 4,540.00	\$ 6,000.00	
Symposium	\$ 2,575.00	\$ 6,000.00	\$ 3,310.00	\$ 6,000.00	
Home Day	\$ -	\$ 4,000.00	\$ 4,930.00	\$ 4,000.00	
Holiday Lunch	\$ 140.00	\$ 23,000.00	\$ 21,905.00	\$ 28,000.00	
Secretary Lunch	\$ 630.00	\$ 5,200.00	\$ 3,990.00	\$ 5,200.00	
Misc Income	\$ -	\$ -	\$ -	\$ -	
Total Income	\$ 23,995.00	\$ 45,200.00	\$ 41,790.00	\$ 67,200.00	
Expenditures:					
General:					
Bank Fees	\$ -	\$ 25.00	\$ 108.56	\$ 25.00	
Credit Card Fees	\$ 289.20	\$ 700.00	\$ 1,025.00	\$ 1,000.00	
Charter/Filing	\$ 11.00	\$ 10.00	\$ 15.00	\$ 10.00	
Lunch meetings	\$ 1,416.00	\$ 5,000.00	\$ 5,956.00	\$ 6,000.00	
Office Supplies	\$ 41.19	\$ 100.00	\$ -	\$ 100.00	
Postage	\$ 55.00	\$ 100.00	\$ -	\$ 100.00	
Refunds	\$ -	\$ -	\$ -	\$ -	
Printing	\$ -	\$ 250.00	\$ -	\$ 250.00	
Legal Fees	\$ -	\$ 500.00	\$ -	\$ 500.00	
Sick/Welfare	\$ 530.60	\$ 1,000.00	\$ 319.73	\$ 300.00	
Total	\$ 2,342.99	\$ 7,685.00	\$ 7,424.29	\$ 8,285.00	
Executive Board:					
Guest/Speakers	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	
Lunch meetings	\$ 960.85	\$ 2,000.00	\$ 1,025.30	\$ 1,200.00	
Legislator Luncheon	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	
Miscellaneous	\$ -	\$ -	\$ 40.75	\$ -	
Total	\$ 960.85	\$ 8,000.00	\$ 1,066.05	\$ 7,200.00	
Special:					
IFCA Candidate	\$ -	\$ 500.00	\$ -	\$ -	
IFCA Hospitality	\$ -	\$ 500.00	\$ -	\$ -	
IFCA Scholarship	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	
Miscellaneous	\$ -	\$ 500.00	\$ -	\$ 500.00	
Donations	\$ -	\$ 4,000.00	\$ 1,000.00	\$ 4,000.00	
Directory					
Website	\$ 5,830.00	\$ 6,000.00	\$ 5,830.00	\$ 6,000.00	
Directory Maintenance	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	
Total	\$ 5,830.00	\$ 15,000.00	\$ 6,830.00	\$ 14,000.00	
Special Events:					
Symposium	\$ 1,613.00	\$ 5,000.00	\$ 2,120.00	\$ 5,000.00	
Golf Outing	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
Holiday Lunch	\$ 211.34	\$ 37,000.00	\$ 32,931.94	\$ 30,000.00	
Home Day	\$ -	\$ 2,000.00	\$ 1,435.20	\$ 2,000.00	
Secretary Luncheon	\$ 58.79	\$ 7,000.00	\$ 6,543.25	\$ 7,000.00	
Total	\$ 1,883.13	\$ 52,500.00	\$ 44,530.39	\$ 45,500.00	
Total Expenditures	\$ 11,016.97	\$ 83,185.00	\$ 59,850.73	\$ 74,985.00	
Expenses Vs Income	\$ 12,978.03	\$ (37,985.00)	\$ (18,060.73)	\$ (7,785.00)	

METROPOLITAN FIRE CHIEFS ASSOCIATION OF ILLINOIS
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ARTICLE I
Name

The Name of the Association shall be the Metropolitan Fire Chiefs Association of Illinois.

Its principal place for the transaction of business shall be the State of Illinois.

ARTICLE II
Intent and Purposes

It is the intent and purpose of the Metropolitan Fire Chiefs Association of Illinois to generally improve the fire service, to establish a communications network between the area fire chiefs, and to work toward the betterment of member departments.

ARTICLE III
Membership

Section 1.

Active Member: To be eligible for active membership, it is necessary to be the Chief Officer of a Fire Department of a municipality, ~~G~~overnmental ~~A~~gency, or ~~F~~ire ~~P~~rotection ~~D~~istrict; or a Director or Chief of a Public Safety Department; and such official shall apply to the Secretary for membership. Membership shall be subject to the approval of [a majority of the voting members in occupied \(non-vacant\) positions with voting privileges on the Executive Board](#) ~~and ratification of the membership.~~

Section 2.

Affiliate Member: A Fire Department Officer (other than the Chief Officer), technician or specialist associated with, or contributing their special knowledge and skills to, the fire departments or to this Association itself, and/or a person who has a special interest in the field of fire protection and in the work of this Association. Said Affiliate Member shall have all privileges of membership in this Association except the right to vote and to hold any elective or appointive office, [unless otherwise provided in these By-Laws](#). The membership application shall follow the same procedures as stated in Section 1 above.

Section 3.

Honorary Retired Member: A Fire Service Chief who has been an Active Member of this Association for at least five (5) years shall automatically qualify to become an Honorary Retired Member of this Association. The membership application shall follow the same procedures as stated in Section 1 above.

Section 4.

Retired Member: Any person who has been an Active Member [or Affiliate Member](#) may apply to the Secretary of this Association for Retired Membership. The membership application shall follow the same procedures as stated in Section 1 above.

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Section 5.

Associate Member: Any person dealing with the fire service, fire equipment and/or related supplies may apply for Associate Membership with the sponsorship of an Active Member. The membership application shall follow the same procedures as stated in Section 1 above.

Section 6.

~~Members with Voting and Office-Holding Privileges~~ Only Active Members, the Treasurer, [Affiliate Members that are appointed to the Executive Board as Directors](#), and the appointed Retiree Director may cast ballots or conduct business of the Association, and only Active Members may be eligible for elective office in this Association. Only one vote may be cast per member fire department, [agency](#), or district.

~~Section 7~~

~~Termination of Membership~~ Membership may be terminated by ~~recommendation of~~ the Executive Board, ~~with upon~~ approval ~~upon a of~~ two-thirds ($\frac{2}{3}$) ~~vote~~ of those ~~Active voting~~ [Executive Board Members in occupied \(non-vacant\) positions with voting privileges](#) and in attendance at an [Executive Board Meeting](#) where business is being conducted as provided in Article VIII, Section 5; ~~and upon notice provided to the Member of the termination. The terminated Member may appeal their membership termination to the general membership by submitting a notice of appeal to the President within thirty (30) days of receipt of the notice of the termination. Upon such an appeal, the appeal shall be heard at the next Regular, Special, or Annual Meeting of the membership where business is being conducted as provided in Article VIII, Section 5. Following presentations at the meeting by the terminated Member and the Executive Board, a secret ballot shall be held to determine if the termination is upheld or reversed. Reversal of the Termination shall require a majority vote of the members with voting privileges in attendance at the meeting.~~

ARTICLE IV
Officers and Elections

Section 1.

President: The office of the President, upon the election at the Annual Meeting, shall be filled by the member holding the office of immediate First Vice-President, provided such is confirmed through that election [as provided in Article V, Section 1.B, below](#).

Section 2.

First Vice-President: The office of the First Vice-President, upon the election at the Annual Meeting, shall be filled by the member holding office of immediate Second Vice-President, provided such is confirmed through that election [as provided in Article V, Section 1.B, below](#).

Section 3.

Second Vice-President: The office of the Second Vice-President shall be ~~elected~~ [filled by election](#) by ballot at the Annual Meeting [as provided in Article V, Section 1.B, below](#) ~~by votes of a majority~~

Commented [AW1]: We have some options to decide for the vote on appeal of membership termination. Note that the termination was by 2/3 of those voting Executive Board members at a board meeting. For the appeal at the general membership meeting, do we want:
•A majority of those present has to uphold the appeal?
•A majority of those present has to reverse the appeal?
•2/3 of those present have to uphold the appeal?
•2/3 of those present have to reverse the appeal?

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~~of the Active Members present at such meeting.~~ In the event of a non-opposed ballot, the Secretary shall cast a unanimous ballot.

Section 4.

Secretary: The office of the Secretary shall be ~~elected~~ [filled by election](#) each year at the Annual Meeting [as provided in Article V, Section 1.B, below.](#) ~~No one may hold this office for more than three (3) consecutive years.~~

Section 5.

Treasurer: The office of the Treasurer shall be [filled by appointment](#) by the President ~~annually,~~ [with confirmation by a majority of voting Executive Board members eligible to vote and in attendance at an Executive Board Meeting where business is being conducted as provided in Article VIII, Section 5.](#) [Removal from office shall be at the discretion of the President, as confirmed by three-fifths \(3/5\) of all members in occupied voting positions eligible to vote on the Executive Board.](#)

Section 6.

Historian: The Historian shall be appointed by, and shall serve at the ~~pleasure~~ [discretion](#) of, the Executive Board [by majority vote of all members in occupied voting positions eligible to vote on the Executive Board.](#)

ARTICLE V
Management

Section 1.

Executive Board: The management of the business and affairs of the Association shall be in the hands of an Executive Board which shall consist of the President, First Vice-President, Second Vice-President, Secretary, Treasurer, Immediate Past President and eight (8) Directors. ~~Six-Four (64)~~ [Six-Four \(64\)](#) Directors shall be appointed by the President from the Active membership. [The fifth \(5th\) through seventh \(7th\) Directors shall be appointed by the President from either the Active or Affiliate membership and shall have Directors' voting powers/privileges. Any Affiliate Member Director must be from an organization with an Active Member.](#) The eighth (8th) Director, appointed by the President, shall be an Honorary Retired Member of the Association with Director's voting ~~power~~ [privileges](#). The Directors shall be selected from ~~an area~~ [to best represent the entire Association.](#)

- A. The Executive Board also constitutes the Nominating Committee. This committee shall provide a slate for nomination to be presented at the ~~r~~ [Regular meeting](#) prior to the ~~a~~ [Annual meeting.](#) At this ~~Regular m~~ [Meeting and at the Annual Meeting,](#) nominations may also be made from the floor by any ~~Active-Member~~ [with voting powers/privileges.](#)
- B. All nominations shall be voted upon by secret ballot [at the Annual Meeting](#) unless there is only one (1) candidate for the office to be filled. The candidate receiving a majority of votes ~~of the voting members with voting privileges in attendance~~ [for each office shall be declared elected.](#) In the event no candidate receives a majority of votes on the first ballot, another ballot shall be taken between the two (2) candidates receiving the highest number of votes on the first ballot, and the one receiving a majority of votes on the second ballot shall be declared elected.

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- C. Newly-elected officers shall take office one month after their election.
- D. Only Active Members shall be eligible for election to office in this Association.
- E. Minutes of each Executive Board meeting shall be presented to the Association ~~at its Regular Meeting or~~ [via](#) the Association's website, and shall be placed on file with the Secretary.

Section 2.

Duties of Officers: The duties of the elected and appointed officers shall be described in the following paragraphs:

- A. President: The President shall [prepare an agenda for, and](#) preside at, all meetings of the Association and the Executive Board, and enforce order and strict compliance with the By-Laws of this Association. The President shall appoint ~~a one or more~~ Sergeant(s) at Arms, who shall be (an) ex-officio member(s) of the Executive Board with no voting ~~power~~ [privileges](#), to assist in the enforcement of the By-Laws and perform such other duties as the President may prescribe. The President shall appoint the [chairpersons and](#) members of all committees with the advice and consent of the Executive Board ~~by a majority of voting Executive Board Members with voting privileges in attendance at an Executive Board Meeting where business is being conducted as provided in Article VIII, Section 5;~~ [shall require such members to perform the duties assigned to those committees, and](#) ~~The~~ [President](#) shall be an ex-officio member of each committee. The President shall see that all officers faithfully and impartially perform their respective duties, and shall, unless otherwise provided for [in these By-Laws](#), fill all vacancies in office and committees due to absences or other causes. The President shall transact all other business appertaining to the office. The President shall cast the deciding vote in the event of a tie, and sign all official documents that are authorized by the Association or the Executive Board.
- B. First Vice-President: The First Vice-President shall assist the President in performing the duties of the office and, in the absence or inability of the President to act, shall assume the duties of the President. The First Vice-President shall have the same privileges, powers, and authority as the President while serving in such capacity.
- C. Second Vice-President: The Second Vice-President shall assume the duties of the First Vice-President when absent.
- D. Secretary: The Secretary shall have custody of all papers, documents, and correspondence pertaining to the affairs of the Association; shall record and preserve the Minutes of all meetings; ~~and~~ [shall](#) keep an up-to-date record of all amendments to the By-Laws. The Secretary shall give proper and timely notice of Annual, Regular, and Special Meetings to all members. At the expiration of the term of office, the Secretary shall turn-over to his/her successor all money, books and other property belonging to the Association within ten (10) days.
- E. Treasurer: The Treasurer shall be custodian of all monies belonging to the Association and shall collect and keep an accurate record of dues, revenues, expenditures, and belongings of the Association. The Treasurer shall keep an accurate record of the membership of the Association.

[The Association shall operate on a Fiscal Year that coincides with the Calendar Year. The Treasurer shall present to the Executive Board a proposed budget for each Fiscal Year prior to the start of the year. The proposed budget may be amended by the Board – but in all](#)

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cases shall be approved for recommendation to the Association Membership – by a majority vote of Executive Board Members with voting privileges attending an Executive Board Meeting where business is being conducted as provided in Article VIII, Section 5. The Budget as recommended by the Executive Board may be amended by the Membership – but in all cases shall be approved – by a majority vote of members with voting privileges attending a meeting where business is being conducted as provided in Article VIII, Section 5. ~~Nothing about starting and ending account balances or other expenditures and~~ the status of revenues and expenditures compared to the Fiscal Year Budget will be included in the Treasurer’s periodic reports.

At the expiration of ~~the term of office~~ his/her appointment, the Treasurer shall turn-over to his/her successor all money, books and other property belonging to the Association within ten (10) days.

~~E.F.~~ The Treasurer shall mail a dues invoice to each Member prior to January 1st of each year. A second notice shall be sent to all unpaid Members by February 15th of that year.

Section 3.

Removal from office: Whenever any duly-elected officer of the Association fails to qualify, or after qualifying fails or neglects to perform his/her duties, the Executive Board shall declare the office vacant by three-fifths (3/5) vote of all members in occupied voting positions eligible to vote on the Executive Board, and, by majority vote of all members in occupied voting positions eligible to vote on the Executive Board, shall appoint an Active Member to such office ~~until the next Regular Meeting, when at which meeting an election shall be held~~ to fill the unexpired balance of the term of office. A 3/5th vote of all voting members of the Executive Board is needed to remove an elected officer from office.

ARTICLE VI
Standing Committees

Section 1.

An Auditing Committee shall ~~be appointed by the President to~~ audit the Treasurer’s financial records of the previous calendar year, such audit to be conducted within the first three months of each calendar year. Additionally, a mid-year audit may ~~also~~ be conducted under special circumstances as determined by the President or directed by a majority of the Executive Board’s members in occupied voting positions ~~voting members with voting privileges~~. The Auditing Committee shall provide a report of its findings, and shall submit recommendations of a financial nature as may be necessary from time to time.

Section 2.

Sick and Welfare: ~~The Sick and Welfare Committee shall be appointed by the President, with the 2nd Vice President acting as chair of the committee.~~

- A. It shall be the duty and responsibility of this Committee to visit, ~~or~~ contact, or seek information regarding any sick or disabled member, to provide appropriate assistance or support, and to inform the membership of such member’s condition (as desired by the sick/disabled member) at the next Regular or Annual Meeting.
- B. It shall be the duty and responsibility of the Chair of the Sick and Welfare Committee to notify the Treasurer in case of the death of an Active or Honorary Retired Member in good

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standing. The Treasurer shall may then secure a memorial from the Association ~~to as be~~ determined by majority vote of all members in occupied ~~voting positions~~ e on the Executive Board.

C. It shall be the duty and responsibility of the Chair of this Committee to notify the members immediately upon the death of a member.

D. ~~Section 3.~~ Awarding of Plaques/Gifts.

1) A ~~plaque or a \$100 gift card (retiree's choice)~~ free lifetime Honorary Retired Membership and certificate of appreciation for service shall be awarded ~~only~~ to retiring Active Members who are eligible for Honorary Retired Membership and to retiring Affiliate Members who serve on the Executive Board for at least five (5) years and to outgoing Association Presidents upon completion of their terms of office.

A.a. An individual ~~would is not be~~ eligible to receive ~~a plaque/gift such free membership and certificate~~ if (s)he retires from one fire department/district and goes to another and remains ~~(or is eligible to be)~~ an aActive Member or Affiliate mMember of this Association. Such individual, if otherwise eligible, may be awarded the gift once (s)he fully retires from the fire service in Illinois.

B.b. An individual ~~would is not be~~ eligible to receive ~~a plaque/gift such free membership and certificate~~ if (s)he is no longer an ~~aActive mMember~~; but ~~remains on the same fire department/district~~ is eligible to become an Affiliate Member. If the individual met the qualifications to receive the gift while still an Active Member, then the gift may be awarded once (s)he fully retires from the fire service in Illinois.

2) A plaque shall be awarded to each outgoing Association President upon completion of his/her term of office.

Section 3.

Other committees may be formed – either standing or ad-hoc – by Presidential appointment with the advice and consent of the Executive Board, as provided in Article V, Section 2.A.

ARTICLE VII
Dues

Section 1.

The amount of the annual dues of this Association shall be ~~as determined~~ amended by the membership of this Association by majority vote of ~~voting~~ members with voting privileges that are attending at a meeting where business is being conducted as provided in Article VIII, Section 5.

Section 2.

All dues are payable to the Treasurer in accordance with the provisions of the By-Laws.

Section 3.

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Any member who has failed to pay his/her annual dues thirty (30) days after the date of the second dues notice shall be deemed to be not in good standing, and shall be removed from the membership roll. In such instance, a vote for termination of membership pursuant to Article III, Section 5 is not required. Such individual shall be notified immediately of said action by the Treasurer. The Treasurer shall also notify the President and the Executive Board of such delinquency and action.

ARTICLE VIII
Meetings

Section 1.

Annual Meeting: The Annual Meeting shall be held on the first Thursday in the month of November. Election of officers shall take place at the Annual Meeting.

Section 2.

Regular Meetings: The Regular Meetings shall be monthly on the first Thursday of the month. A Regular Meeting may be cancelled by the President if there is insufficient business to warrant a meeting, for “summer break,” to encourage attendance at other events or meetings, or for other cause as determined by the President.

- A. Order of Business: The following order of business shall be observed at Annual and Regular meetings:
1. Call to Order
 2. Pledge of Allegiance and Prayer or Moment of Silence
 3. Confirmation of a Quorum (Pursuant to Article VIII, Section 5, below)
 4. Introduction of Guests
 5. Secretary's Report
 6. Treasurer's Report
 7. Reading of Communications and Bills
 8. Election of Officers (at Annual Meeting only)
 9. Committee Reports
 10. Unfinished Business
 11. New Business
 12. Good & Welfare of the Association
 13. Adjournment

In the event of any controversy as to parliamentary procedure, Robert’s Rules of Order shall govern.

Section 3.

Special Meetings: The date and time of a Special Meeting shall be set by the President.

- A. Order of Business: The following order of business shall be observed at Special Meetings:
1. Call to Order
 2. Pledge of Allegiance and Prayer or Moment of Silence
 3. Confirmation of a Quorum (Pursuant to Article VIII, Section 5, below)
 4. Special Business

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- 5. Other Business
- 6. Adjournment

Section 4.

Executive Board Meetings: The dates, times, and locations of the Executive Board Meetings shall be determined by the President. The President shall create an agenda for each Board meeting, and shall distribute such agenda to the Executive Board.

Section 5.

Quorum: A Quorum is required to transact the business of this Association at all Annual, Regular, and Special Meetings. A Quorum consists of attendance at the meeting by 20 Active-Members of this Association ~~eligible to vote~~ with voting privileges as provided in these By-Laws, in attendance as well as one of the following: president, 1st vice president, or 2nd vice president (21 total required, including a president or vice president). A majority of occupied voting positions with voting privileges on the Executive Board is required to be in attendance to transact the business of the Executive Board at their meetings, including at least one of the following: president, 1st vice president or 2nd vice president.

Section 6.

Electronic Meetings: In certain situations, as determined necessary by the President, in-person meetings may be replaced by electronic meetings, provided, however, that the Association provides a platform for members to participate and that the quorum requirements, as provided in Section 5, above, are maintained for those participating. The President may also allow remote electronic participation of members at in-person meetings, and those remote participants may be counted to satisfy quorum requirements. Remote participants in meetings pursuant to this section are considered "in attendance" in satisfaction of quorum requirements in Section 5.

Section 7.

Electronic Voting: If it is necessary to cancel an Annual Meeting or hold it electronically/on-line - or if there is no quorum present for an Annual Meeting - the President may provide for electronic/online (email or website) nominations for Association elected office, and may also provide for electronic/online elections.

ARTICLE IX
Amendments

The By-Laws may be amended or revised by the affirmative vote of two-thirds of the ~~Active voting eligible~~-Members with voting privileges that are present at a meeting where business is being conducted as provided in Article VIII, Section 5, and wherein the amendment or revision in question is presented for adoption, provided:

- A. A copy of the proposed amendment(s) must be presented in writing at, or prior to, a Regular or Special Meeting and read to, or summarized for, the Members present at the Meeting. Any comments or suggestions from Members at the meeting or received prior to the meeting shall then be submitted to the By-Laws Committee for their review, opinion, and

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final draft preparation. The "Opinion" shall be rendered prior to the vote of adoption and in no way shall it preclude the vote.

- B. The Secretary shall assure that a copy of the final draft of the amendment(s) is to be posted on the website at least thirty (30) days prior to the final vote being taken for the adoption of said amendment(s). Floor amendments during the final vote, if approved by majority vote of those at the Meeting, will suspend the vote and cause the proposal to return to the Committee for preparation of another final draft to be approved at a subsequent Meeting after at least 30 days' posting.

February 16, 2022

To: Membership of the Metropolitan Fire Chiefs Association of Illinois
Fr: Richard Swanson, Audit Committee

In accordance with the By-Laws the Executive Board appointed an Audit Committee to review the financial records of the Metropolitan Fire Chiefs Association for calendar year 2021. The members of the Committee were:

Chief (Ret.) Richard Swanson
Chief Michael Kuryla

On February 11, 2022 the Audit Committee met with Chief (Ret.) Tom Deegan, Treasurer for calendar year 2021. The Committee reviewed the check register, monthly statements and receipts for the checking account at Fifth Third Bank. The Committee found the accounts to be balanced and all disbursements were in order and for the sole benefit of the Association.

The Committee would like to thank Treasurer Deegan for his professionalism in maintaining the financial records for Metropolitan Fire Chiefs Association and recommend no changes from current practices.

Attached is a budget summary and a list of all transactions for calendar year 2021 to support the findings of the Audit Committee.

Sincerely,



Richard Swanson
Audit Committee
Metropolitan Fire Chiefs Association of Illinois



Michael Kuryla
Audit Committee

1/13/2022

Account Balances - As of 12/31/2021

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Account	12/31/2021 Balance
Bank Accounts	
MB Financial Bank	39,933.63
Paypal	609.39
TOTAL Bank Accounts	40,543.02
Cash Accounts	
Petty Cash	50.00
TOTAL Cash Accounts	50.00
OVERALL TOTAL	40,593.02

ATTACHMENT E to 2/16/2022 Minutes

Metropolitan Fire Chiefs - Final for 2021
through 12/31/21

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2021</u> % of Budget	Notes:
<u>Income:</u>	<u>Actual</u>	<u>Proposed</u>	<u>Actual</u>		
Directory	\$ -	\$ -	\$ -		
Donations	\$ -	\$ -	\$ -		
Dues	\$ 18,680.00	\$ 1,000.00	\$ 3,115.00	311.50%	
Interest	\$ -	\$ -	\$ -		
Lunches	\$ 1,970.00	\$ 6,000.00	\$ 4,540.00	75.67%	
Symposium	\$ 2,575.00	\$ 6,000.00	\$ 3,310.00	55.17%	
Home Day	\$ -	\$ 4,000.00	\$ 4,930.00	123.25%	
Holiday Lunch	\$ 140.00	\$ 23,000.00	\$ 21,905.00	95.24%	
Secretary Lunch	\$ 630.00	\$ 5,200.00	\$ 3,990.00	76.73%	
Misc Income	\$ -	\$ -	\$ -		
Total Income	\$ 23,995.00	\$ 45,200.00	\$ 41,790.00	92.46%	
 Expenditures:					
General:					
Bank Fees	\$ -	\$ 25.00	\$ 108.56	434.24%	
Credit Card Fees	\$ 289.20	\$ 700.00	\$ 1,025.00	146.43%	
Charter/Filing	\$ 11.00	\$ 10.00	\$ 15.00	150.00%	
Lunch meetings	\$ 1,416.00	\$ 5,000.00	\$ 5,956.00	119.12%	
Office Supplies	\$ 41.19	\$ 100.00	\$ -	0.00%	
Postage	\$ 55.00	\$ 100.00	\$ -	0.00%	
Refunds	\$ -	\$ -	\$ -		
Printing	\$ -	\$ 250.00	\$ -	0.00%	
Legal Fees	\$ -	\$ 500.00	\$ -	0.00%	
Sick/Welfare	\$ 530.60	\$ 1,000.00	\$ 319.73	31.97%	
Total	\$ 2,342.99	\$ 7,685.00	\$ 7,424.29	96.61%	
Executive Board:					
Guest/Speakers	\$ -	\$ 5,000.00	\$ -	0.00%	
Lunch meetings	\$ 960.85	\$ 2,000.00	\$ 1,025.30	51.27%	
Legislator Luncheon	\$ -	\$ 1,000.00	\$ -	0.00%	
Miscellaneous	\$ -	\$ -	\$ 40.75		
Total	\$ 960.85	\$ 8,000.00	\$ 1,066.05	13.33%	
Special:					
IFCA Candidate	\$ -	\$ 500.00	\$ -	0.00%	
IFCA Hospitality	\$ -	\$ 500.00	\$ -	0.00%	
IFCA Scholarship	\$ -	\$ 1,000.00	\$ -	0.00%	
Miscellaneous	\$ -	\$ 500.00	\$ -	0.00%	
Donations	\$ -	\$ 4,000.00	\$ 1,000.00	25.00%	
Directory					
Website	\$ 5,830.00	\$ 6,000.00	\$ 5,830.00	97.17%	
Directory Maintenance	\$ -	\$ 2,500.00	\$ -	0.00%	
Total	\$ 5,830.00	\$ 15,000.00	\$ 6,830.00	45.53%	
Special Events:					
Symposium	\$ 1,613.00	\$ 5,000.00	\$ 2,120.00	42.40%	
Golf Outing	\$ -	\$ 1,500.00	\$ 1,500.00	100.00%	
Holiday Lunch	\$ 211.34	\$ 37,000.00	\$ 32,931.94	89.01%	
Home Day	\$ -	\$ 2,000.00	\$ 1,435.20	71.76%	
Secretary Luncheon	\$ 58.79	\$ 7,000.00	\$ 6,543.25	93.48%	
Total	\$ 1,883.13	\$ 62,500.00	\$ 44,530.39	84.82%	
Total Expenditures	\$ 11,016.97	\$ 83,185.00	\$ 59,850.73	71.95%	
Expenses Vs Income	\$ 12,978.03	\$ (37,985.00)	\$ (18,060.73)	47.55%	

Itemized Categories - Last year

1/1/2021 through 12/31/2021

1/13/2022

Page 1

Date	Account	Num	Description	Memo	Clr	Amount
INCOME						41,995.00
Dues						3,115.00
Holiday Party Income						21,905.00
Home Day - Income						4,930.00
Luncheon Income						4,540.00
Miscellaneous Income						205.00
Secretary Lunch Income						3,990.00
Symposium Income						3,310.00
EXPENSES						-60,055.73
Bank Charge						-108.56
8/17/2021	MB Financi...	EFT	Harland Clarke	Check Order	R	-108.56
Charter-Filing						-15.00
Donations - Expense						-1,000.00
9/1/2021	MB Financi...	1203	Illinois Fire Safety Al...	Golf Outing - Hol...	R	-500.00
9/18/2021	MB Financi...	1207	Aurora Regional Fir...	Donation	R	-500.00
Executive Board Lunch						-1,025.30
Fees & Charges						-1,025.00
Golf Outing Expense						-1,500.00
Holiday Party Expense						-32,931.94
Home Day - Expenses						-1,435.20
Luncheon Expense						-5,956.00
Miscellaneous Expense						-245.75
9/2/2021	MB Financi...	1204	National Fallen Firefi...	50/50 Raffle Pro...	R	-205.00
9/18/2021	MB Financi...	1206	G & L Trophy And G...	Bell Plate Engra...	R	-10.00
6/4/2021	Paypal	...		Credit Card Rea...		-30.75
Secretary's Luncheon Expense						-6,543.25
Sick & Welfare Expense						-319.73
Symposium Expense						-2,120.00
Website Maintenance						-5,830.00
OVERALL TOTAL						-18,060.73

Transaction - Last year

1/1/2021 through 12/31/2021

1/13/2022

Page 1

Date	Num	Description	Memo	Category	Amount
BALANCE 12/31/2020					58,362.50
3/3/2021	EFT	National Fire Sprinkler		Dues:Dues 2021	150.00
3/25/2021	1181	Aurelios		Executive Board ...	-125.00
3/26/2021	1182	Promo 911	Facemasks	Secretary's Lunch...	-468.37
4/1/2021	1183	Alicia Pavone	Admin Gifts	Secretary's Lunch...	-845.00
4/1/2021	1184	3330 Oak	Stickers for Admin Gifts	Secretary's Lunch...	-109.00
4/1/2021	1185	Promo 911	Sales Tax from Previous ...	Secretary's Lunch...	-37.47
4/8/2021				Secretary Lunch I...	1,050.00
4/8/2021	1186	Tracy Kenny	Event Expenses	Secretary's Lunch...	-281.97
4/8/2021	1187	Catering With Eleg...	134 Guests	Secretary's Lunch...	-4,690.00
4/9/2021		Transfer Money		[Paypal]	3,462.38
4/20/2021	1188	Pederson Designs	Hosting and Website Mai...	Website Maintena...	-5,830.00
4/21/2021	1189	Aurelios		Executive Board ...	-126.63
5/6/2021	1190	Empress Banquets	88	Luncheon Expense	-2,626.00
5/10/2021	1191	Alan Wax	Reimbursement - Turpel ...	Sick & Welfare Ex...	-109.79
5/10/2021		...	Cash	Luncheon Income	180.00
				Dues:Dues 2021	40.00
5/19/2021	1192	Alan Wax	Reimbursement - Scott An...	Sick & Welfare Ex...	-109.79
5/19/2021	1193	Aurelios		Executive Board ...	-106.71
5/28/2021	1194	Tracy Kenny	Gift Card for Kris Murphy	Secretary's Lunch...	-111.44
6/2/2021	1195	Signs Now	Vendor Signs (4)	Home Day - Expe...	-335.20
6/3/2021		...	WS Daley	Home Day - Income	250.00
			Air One	Home Day - Income	250.00
			Macqueen	Home Day - Income	250.00
			Fire Service, Inc	Home Day - Income	250.00
			Hendrickson	Home Day - Income	250.00
			Railside	Home Day - Income	250.00
			Paratech	Home Day - Income	250.00
			HAAS	Home Day - Income	250.00
			Allen Restoration	Home Day - Income	250.00
			Real Wheels	Home Day - Income	250.00
			MES	Home Day - Income	250.00
			Petairapy	Home Day - Income	200.00
			Event Cash	Home Day - Income	340.00
				Home Day - Income	60.00
6/3/2021	1196	Rammy's	Lunches	Home Day - Expe...	-1,100.00
6/5/2021	1197	G & L Trophy And G...	- Retirement Plaque	Sick & Welfare Ex...	-98.50
6/6/2021				Dues:Dues 2021	20.00
6/18/2021			Dinges Fire	Home Day - Income	250.00
7/2/2021	1198	Tracy Kenny	Gift Card for Del Urban	Sick & Welfare Ex...	-111.44
7/21/2021	1199	Aurelios		Executive Board ...	-181.81
7/30/2021	1200	Secretary Of State	5-Year Trademark Renewal	Charter-Filing	-5.00
7/30/2021		Alan Wax	Reimbursement - Retirem...	Sick & Welfare Ex...	109.79
8/17/2021		Transfer Money		[Paypal]	4,823.88
8/17/2021	EFT	Harland Clarke	Check Order	Bank Charge	-108.56
8/18/2021			IPRF - Sponsorship	Symposium Income	500.00
8/19/2021				Home Day - Income	100.00
8/22/2021	1201	Illinois Fire Chiefs A...	Annual Golf Outing	Golf Outing Expe...	-1,500.00
8/22/2021	1202	...Empress Banquets		Luncheon Expense	-1,600.00
			Cash	Luncheon Income	340.00
9/1/2021	1203	Illinois Fire Safety AI...	Golf Outing - Hole Sponsor	Donations - Expe...	-500.00

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Date	Num	Description	Memo	Category	Amount
9/2/2021		Transfer Money		[Paypal]	3,034.02
9/2/2021	1204	National Fallen Firefi...50/50 Raffle Proceeds		Miscellaneous Ex...	-205.00
9/2/2021	...		50/50 Raffle	Miscellaneous Inc...	205.00
			Cash at Door	Symposium Income	70.00
				Symposium Income	140.00
				Luncheon Income	20.00
9/3/2021	1205	Empress Banquets	80	Symposium Expe...	-2,120.00
9/16/2021			IPRF - Sponsorship 11-4...	Luncheon Income	250.00
9/18/2021	1206	G & L Trophy And G...	Bell Plate Engraving	Miscellaneous Ex...	-10.00
9/18/2021	1207	Aurora Regional Fir...	Donation	Donations - Expe...	-500.00
10/8/2021	1208	Village Of Alsip	Reimbursement - 9-15 Ex...	Executive Board ...	-99.69
10/8/2021	1209	Tracy Kenny	Holiday Party Gift Shoppi...	Holiday Party Exp...	-500.00
10/8/2021	1210	Kris Murphy	Holiday Party Gift Shoppi...	Holiday Party Exp...	-500.00
10/8/2021	1211	Steve Evans	Holiday Party Gift Shoppi...	Holiday Party Exp...	-500.00
10/8/2021	1212	MiKe Kuryla	Holiday Party Gift Shoppi...	Holiday Party Exp...	-500.00
10/22/2021	1213	Lynfred Winery	Wine for Holiday Party (6...	Holiday Party Exp...	-5,108.19
10/28/2021	1214	Tracy Kenny	Holiday Party Table Deco...	Holiday Party Exp...	-769.50
11/3/2021		Transfer Money		[Paypal]	6,823.29
11/4/2021	...			Symposium Income	210.00
			Air One	Holiday Party Inc...	500.00
				Holiday Party Inc...	595.00
			Cash	Luncheon Income	200.00
11/4/2021	1215	Empress Banquets	51	Luncheon Expense	-1,730.00
11/17/2021	1216	Tom Deegan	Reimbursement - Aurelio...	Executive Board ...	-140.60
11/17/2021	...		Chicago Water and Fire	Holiday Party Inc...	500.00
			Foster Coach		250.00
			Sawyer Falduto		200.00
					1,025.00
11/30/2021	...		American Response Vehi...	Holiday Party Inc...	250.00
			Andres Medical Billing	Holiday Party Inc...	250.00
			WS Darley	Holiday Party Inc...	150.00
				Holiday Party Inc...	2,195.00
11/30/2021		Transfer Money		[Paypal]	7,597.54
12/1/2021	1217	...Tom Deegan	Petty Cash	Holiday Party Exp...	-200.00
			Palm Reader	Holiday Party Exp...	-225.00
			Tarot Card Reader	Holiday Party Exp...	-225.00
12/2/2021	1218	Rosalinda Kucharski	Reimbursement for Event...	Holiday Party Exp...	-517.00
12/2/2021	1219	Empress Banquets	435	Holiday Party Exp...	-23,108.50
12/2/2021	1220	Empress Banquets	Gratuity for Event Staff	Holiday Party Exp...	-400.00
12/3/2021	...		Return Petty Cash	Holiday Party Inc...	200.00
			Sprinkler Filters Local 251	Holiday Party Inc...	650.00
				Holiday Party Inc...	795.00
			Cash - MABAS	Holiday Party Inc...	80.00
			Cash - York Center	Holiday Party Inc...	30.00
			Cash - Elk Grove	Holiday Party Inc...	30.00
			Cash - West Dundee	Holiday Party Inc...	15.00
12/5/2021	1221	G & L Trophy And G...	Styczynski Outgoing Pla...	Holiday Party Exp...	-122.80
12/13/2021	1222	Secretary Of State	Not for Profit Annual Rep...	Charter-Filing	-10.00
12/17/2021	1223	Tom Deegan	Reimbursement - Gift Car...	Holiday Party Exp...	-255.95
12/17/2021	1224	Tom Deegan	Reimbursement - Moretti'...	Executive Board ...	-244.86
12/28/2021				Dues:Dues 2021	40.00
1/1/2021 - 12/31/2021					-18,428.87

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<u>Date</u>	<u>Num</u>	<u>Description</u>	<u>Memo</u>	<u>Category</u>	<u>Amount</u>
BALANCE 12/31/2021					39,933.63
				TOTAL INFLOWS	40,880.90
				TOTAL OUTFLOWS	-59,109.77
				NET TOTAL	-18,428.87