



**Metropolitan Fire Chiefs Association of Illinois
Executive Board Meeting Minutes
Wednesday January 19, 2022
Aurelio's of Addison, 1455 W. Lake St, Addison**



1. **Call to Order** – President Christian called the meeting to order at 11:30 a.m. on January 19, 2022.
2. **Roll Call – (8 Voting Members* Needed for Quorum)**

<u>Members</u>	<u>Departments</u>	<u>Present</u>	<u>Members</u>	<u>Departments</u>	<u>Present</u>
President John Christian*	Barrington	X	Active Director Randy Deicke*	Batavia	X
1 st Vice President Vacancy*			Affiliate Director Fred Friedl*	Beach Park	X
2 nd Vice President Steve Evans*	Winfield	X	Active Director Tracy Kenny*	Broadview	X
Secretary Alan Wax*	Hoffman Estate	X	Active Director Gordy Nord*	Lyons	
Treasurer Tom Deegan*	Retired Chief	Until 12:22 pm	Retiree Director Dick Swanson*	Retired Chief	X
Immed. Past Presid. Tom Styczynski*	Alsip	Until 12:11 pm	Active Director Jim Walters*	Schaumburg	X
Sergeant-at-Arms Jim Jackson	Retired Chief		Active Director Steve Wascher*	South Elgin	X
Sergeant-at-Arms Mike Kuryla	Retired Chief	Arr. 11:34 am	Active Director Vacancy*		

President Christian declared there to be a quorum.

3. **Secretary's Report – Secretary Wax**

- A. Approval of meeting minutes of the December 15, 2022 Executive Board meeting
 - I. A motion to approve the minutes was made by Past President Styczynski and seconded by Director Swanson.
 - a. The motion to approve the minutes passed unanimously (11-0) by voice vote. The approved minutes, excluding the associated attachments, are enclosed as Attachment A.

4. **Treasurer's Report – Treasurer Deegan**

- A. Approval of the Treasurer's Report covering December 15, 2021 through January 18, 2022
 - I. The report included the list of revenues/expenditures, bank account balances, and the 2021 budget status. Treasurer Deegan noted that the \$255.95 Holiday Party expense was the gift to Rosalinda Kucharski, and the \$216.22 Sick & Welfare expense was a flower arrangement from the Metro Chiefs for 1st Vice President Brad Liggett's visitation and funeral.
 - II. A motion to approve the Treasurer's report was made by 2nd VP Evans and seconded by Director Wascher.
 - a. The motion to approve the Treasurer's report passed unanimously (11-0) by voice vote. The report is enclosed as Attachment B.
 - III. Treasurer Deegan reviewed his proposed 2022 Budget. There have been no changes since originally presented at the December 15, 2021 Board meeting. The proposal is enclosed as Attachment C. By consensus following discussion, it was determined that the proposed budget is recommended by the Board for presentation to the general membership at the February regular meeting, followed by a vote for approval of the Budget at the March regular meeting (which will be a short meeting at the beginning of the Symposium only for the purposes of the vote on the 2022 Budget).
 - IV. Treasurer Deegan presented a proposed annual membership invoice with the dues changes approved at the December, 2021 Executive Board meeting (Enclosed as Attachment D). It was recognized that the By-Laws provide that the "dues ... shall be determined by the membership" Therefore, such changes will be presented for membership vote at the February Regular Meeting and will become effective, if approved, starting in 2023. It was noted that the Honorary Retired Dues would also change when the By-Laws change, per the discussion below (in Item 6.A.).

5. **President's Report – President Christian**

- A. Committee Assignments – President Christian has assigned Past President Styczynski as Chairperson of the IFCA/Legislative Committee and the Programs Committee. Other assignments remain the same.
- B. Executive Board Meeting Location – There was discussion on the possibility of returning the Board meetings to the Glendale Lakes Golf Club. Treasurer Deegan will follow-up with the golf club to see if lunch meetings there are still possible, and then further discussion will be held.
- C. Elected Board Positions – With the absence in the 1st VP position due to Chief Liggett's passing, President Christian will be filling the vacancy by appointing Chief Evans to the 1st VP position. This causes a vacancy in the 2nd VP position, which Chief Christian will fill by appointing Director Wascher as 2nd VP. President Christian thanked both Chiefs for stepping-up.
- D. New Director Appointments – With the changes above, Director Deicke's pending retirement at the end of January, and the previous vacant position, there are three Active Director vacancies on the Board to be filled. There was some discussion regarding who could fill those positions – and Chief Christian will reach-out to potential candidates. Additionally, Chief Christian is appointing Director Deicke as a Sergeant-at-Arms after he retires, and will keep Chief Deicke as the Chairperson of the Directory/Website Committee.

6. Committee Reports

- A. Bylaws** – Committee Chairperson Kuryla and Secretary Wax presented a draft of proposed By-Laws amendments (Enclosed as Attachment E). These include, but are not limited to, the following:
- I. Removal of the general membership voting on new members – this has not been practiced.
 - II. Allowing an option for two additional voting Directors to come from the Affiliate member ranks (in addition to the current one) to address difficulty in finding Board members, to get subordinate chiefs more involved, and to foster succession planning in the organization.
 - III. Clarifications regarding whether vote counts are based on a majority of the Board members present and voting at a meeting or a majority of all Board members – as well as if vacant Board positions also get counted toward quorums and certain vote requirements for passage.
 - IV. Clarifying that there may be more than one Sergeant-at-Arms.
 - V. Changing the retirement gift for Honorary Retired Members to free lifetime Honorary Retired Membership, removing the option for a plaque or gift card – and changing the gift for the outgoing President to a plaque, removing the option for a gift card.
 - VI. Adding a provision to allow electronic meetings for situations like pandemic lock-downs.
 - VII. Adding a provision for electronic elections if the Annual Meeting needs to get cancelled or be held electronically – if there isn't enough for a quorum at an Annual Meeting.
- B. Directory/Website** – Committee Chairperson Deicke advised that he would be happy to remain involved as Sergeant-at-Arms and to remain chairperson of the Committee. He will work with the website vendor to get access on his personal computer.
- C. Fundraising** – Chairperson Swanson reported that the 2022 IFCA Foundation Golf Outing will be at St. Andrews Golf Course on July 13, 2022. Last year's fall clay shooting event made over \$6,000. The Committee is still looking for a date for the fishing fundraiser, to include an afternoon session – more will be forthcoming.
- D. IFCA/Legislation** – Chairperson Styczynski reported that the next legislative session will be in January, will be virtual for the legislators, and will likely be a shortened session. In-person sessions in Springfield are expected for the May session. So far, 23 Bills have been introduced that have fire service impact. These include, but are not limited to, bills involving the following:
- I. A change in the pension funding formula, moving the deadline for the 90% funding threshold from 2040 to 2050
 - II. Categorizing Emergency Medical Dispatchers as first responders
 - III. Tax incentives for volunteer firefighters
 - IV. Special logos of private contractor firefighter organizations required on their apparatus
 - V. Fire protection district property tax caps
- E. Symposium** – After discussion, it was determined that certificates of attendance to the Symposiums will be issued to attendees. Co-Chairs Evans and Wax reported that presentations at the March 3, 2022 Symposium will include the following:
- I. An update from Rebound, who were previously named Tactical Athlete Health and Performance Institute (TAHPI) when they last presented a few years ago.
 - II. Greg Knoll from the Illinois Professional Firefighters Association providing an update on Illinois Firefighter Pensions
 - III. Attorneys DiNolfo (management) and Marzullo (labor) providing point-counterpoint on Public Act 102-686 (HB220) regarding the possibility of shift commanders in the bargaining units.
- F. Nominating** – Chairperson Friedl advised that there was nothing to report.
- G. Programs** – Chairperson Styczynski advised that the presentation at the February meeting will be by Retired Chief Mike Falese, who will talk about a firefighters memorial that is being constructed in Elgin. There was discussion regarding the fact that usually there is no May meeting due to the IFCA's Symposium. After discussion and recognition that the IFCA Symposium date has been moved from the week held in previous years, it was determined by consensus that a Regular Metro Chiefs Membership Meeting will be held on May 5, 2022.
- H. Administrative Professionals Appreciation Luncheon** – Chairperson Kenny advised that the Luncheon is set for Thursday, April 7, 2022 at the Medinah Shrine Banquet Hall in Addison. It will be the same as in the past. The gift has yet to be determined. Of course, a close watch will be maintained on potential Covid-19 restrictions.
- I. Annual Banquet** – Co-Chairperson Friedl reported that an additional \$1,000 donation was received from Restore Restoration. Co-Chairperson Kenny that she and Administrative Assistant Kris Murphy are developing a timeline for event preparation.

J. Sick & Welfare – Chairperson Kenny requested to be notified of any illness, retirement, or other news of note related to any of the members. The retirement of Arlington Heights Fire Chief Andrew Larson was noted, however he does not have five years as an active member.

After discussion, by consensus, it was determined that, in the future, if there is a death of a sitting member of the Executive Board, flowers will automatically be sent (no vote necessary) to the visitation/funeral for an amount of approximately \$200.

K. Metro Chiefs Association History – Chairperson Swanson advised that there was nothing to report.

7. Unfinished Business – Treasurer Deegan advised that the 2022 dues notices will go-out in January 2022 at the current rates, per the discussion in Item 4.A.IV.

8. New Business

A. There was discussion regarding the Metro Chiefs sponsoring an Illinois Fire Chiefs Foundation scholarship in memory of Chief Brad Liggett.

I. A motion to have the Metro Fire Chiefs sponsor a \$500 Illinois Fire Chiefs Foundation scholarship in Brad Liggett’s memory was made by Director Friedl and seconded by Director Kenny.

II. The motion to sponsor the scholarship passed unanimously (9-0) by voice vote.

9. Open Discussion – None

10. Future Meetings

A. Regular Membership: February 3, 2022 at 11:30 a.m. – Empress Banquet Hall in Addison

B. Executive Board: February 16, 2022 at 11:30 a.m. – Aurelio’s of Addison unless advised otherwise

11. Adjournment

A. A motion to adjourn was made by Director Deicke and seconded by Director Walters.

B. The motion to adjourn passed unanimously (9-0) by voice vote, and the meeting adjourned at 12:26 p.m.

Respectfully submitted,



Alan Wax, Secretary



1/19/2022 MINUTES - ATTACHMENT A

Metropolitan Fire Chiefs Association of Illinois

Executive Board Meeting Minutes

Wednesday December 15, 2021

Moretti's Restaurant, 9519 Higgins Rd, Rosemont

NOTE: 12/15 minutes attachments are excluded from 1/19 minutes

Immediate Past President Thomas Styczynski conducted the meeting as a wrap-up to his two-year presidency (officer terms were extended a second year in 2021 due to the Covid-19 pandemic).

1. **Call to Order** – Past President Styczynski called the meeting to order at 11:40 a.m. on December 15, 2021.

2. **Roll Call – (8 Voting Members* Needed for Quorum)**

<u>Members</u>	<u>Departments</u>	<u>Present</u>	<u>Members</u>	<u>Departments</u>	<u>Present</u>
President John Christian*	Barrington	X	Active Director Randy Deicke*	Batavia	X
1 st Vice President Brad Liggett*	Freeport	X	Affiliate Director Fred Friedl*	Beach Park	X
2 nd Vice President Steve Evans*	Winfield		Active Director Tracy Kenny*	Broadview	
Secretary Alan Wax*	Hoffman Estate	X	Active Director Gordy Nord*	Lyons	
Treasurer Tom Deegan*	Retired Chief	X	Retiree Director Dick Swanson*	Retired Chief	X
Immed. Past Presid. Tom Styczynski*	Alsip	X	Active Director Jim Walters*	Schaumburg	
Sergeant-at-Arms Mike Kuryla	Retired Chief	X	Active Director Steve Wascher*	South Elgin	
Sergeant-at-Arms Jim Jackson	Retired Chief		Active Director Vacancy*		

Immediate Past President Styczynski declared there to be a quorum.

3. **Secretary's Report – Secretary Wax**

A. Approval of meeting minutes of the November 17, 2021 Executive Board meeting

I. A motion to approve the minutes was made by Director Friedl and seconded by 1st VP Liggett.

a. The motion to approve the minutes passed unanimously (8-0) by voice vote. The approved minutes, excluding the associated attachments, are enclosed as Attachment A.

4. **Treasurer's Report – Treasurer Deegan**

A. Approval of the Treasurer's Report covering November 1, 2021 through December 14, 2021

I. Treasurer Deegan noted that the Installation Luncheon lost less than it was budgeted to lose

II. The report included the list of revenues/expenditures, bank account balances, and 2021 budget status.

III. A motion to approve the Treasurer's report was made by 1st VP Liggett and seconded by Director Swanson.

a. The motion to approve the Treasurer's report passed unanimously (8-0) by voice vote. The report is enclosed as Attachment B.

IV. Treasurer Deegan then distributed a proposed 2022 Budget for review, consideration, and discussion at the next meeting. His proposal is enclosed as Attachment C. He noted that, while there is nearly an \$8,000 deficit, that would likely be "absorbed" by year-end.

5. **President's Report – Immediate Past President Styczynski**

A. Installation/Holiday Luncheon Overview

I. Past President Styczynski reported that the event went well and the layout change proved to be successful.

a. He thanked the Board members for their hard work on the event.

b. He noted that costs and gift numbers need to be reviewed and discussed for next year – the lower turnout due to the pandemic may have played a role in extra items being left-over this year.

c. Discussion included the possibility of increasing the ticket price per person for next year and issues with table assignments and attendee ticket distribution.

d. He presented a letter he drafted that thanked Rosalinda Kucharski for her work on the event. The letter also advised her that, for future organizational events (the Administrative Professionals and Installation Luncheons), the Committee will consist only of Executive Board members.

II. A motion to present a \$250 gift card to Rosalinda Kucharski, with the letter of thanks, was made by Secretary Wax and seconded by President Christian.

a. The motion to present the gift card passed unanimously (8-0) by voice vote.

B. Board Vacancy – President Christian report that Chief Kenny agreed to remain on the Board as an Active Member Director, filling the vacancy created when Chief Evans assumed the role of Second Vice President.

C. Certificate of Appreciation – Past President Styczynski advised that the organization received a Certificate of Appreciation and a thank-you note from the Illinois Fire Safety Alliance (IFSA) for the Metro Chiefs' support over the years and for a sponsorship at the IFSA's first Camp "I Am Me" golf outing. Copies of the certificate and note are attached as Attachment D.

1/19/2022 MINUTES - ATTACHMENT A

6. Committee Reports

- A. **Bylaws** – Committee Chairman Kuryla and Secretary Wax will work on proposed language regarding the retirement gift, as well as other items.
- B. **Directory/Website** – Committee Chairman Deicke advised that he will be retiring near the end of January 2022, and thus a replacement as Committee Chairman and website liaison, as well as a replacement as an Active Director, will be needed. Some options for the website management were discussed, but further discussion will be needed.
- C. **Fundraising** – Chairman Swanson reported that the 2022 IFCA Foundation Golf Outing will likely be moved to another golf course yet-to-be-named.
- D. **IFCA/Legislation** – Chairman Christian reported that the IFCA Legislative Committee is reviewing bills that may be coming forward during the spring legislative session.
- E. **Symposium** – Co-Chair Wax reported that already confirmed for one of the presentations is an update from Rebound, who were previously named Tactical Athlete Health and Performance Institute (TAHPI) when they last presented a few years ago. After discussion, it was also agreed by consensus to ask Attorneys DiNolfo (management) and Marzullo (labor) to return to provide point-counterpoint on HB220 (expected to be signed by the Governor soon) regarding the possibility of shift commanders in the bargaining units. Another possibility was to have the Illinois Professional Firefighters Association provide a Pension Update.
- F. **Nominating** – Chairman Friedl advised that there was nothing to report.
- G. **Programs** – Chief Christian reported that he would do a follow-up with retired Chief Mike Falese about a presentation on the firefighter memorial plaza Chief Falese and others are working on – the presentation might be part of the Symposium instead of a regular meeting. Also, Past President Styczynski agreed to chair the Program Committee starting in 2022.
- H. **Annual Banquet**- Chairman Friedl noted that most of the discussion occurred during the President’s Report (Item 5A). Treasurer Deegan advised that there were some event sponsorship payments that have not been received that he is following-up on.
- I. **Sick & Welfare** – It was reported that Chief Jim Burke, currently serving as Chief for both Itasca and Wood Dale, will be retiring from Itasca and will be remaining as Chief in Wood Dale. Itasca will have an interim chief while the fire district searches for its next chief.
- J. **Metro Chiefs Association History** – Chairman Swanson advised that there was nothing to report.

7. **Unfinished Business** – Treasurer Deegan advised that dues notices will go-out in January 2022.

8. **New Business** – There were discussions on the following:

- A. Possible establishment of a membership incentive for bringing-in a new chief.
- B. Encouraging deputy chief memberships – perhaps with lower dues than for chiefs.
- C. Possible reductions in Symposium attendance rates for deputy chiefs.
- D. Following discussion on the above and related items, a motion to increase the Active Member dues from \$40 to \$50 and reduce the Affiliate Member dues from \$40 to \$25 was made by Director Deicke and seconded by 1st VP Liggett.
 - I. The motion to amend the dues for Active and Affiliate members passed by a voice vote of 7 to 1 (Wax).

9. **Open Discussion** – There was a brief discussion on perhaps changing the location of the monthly Executive Board meetings back to the Glendale Lakes Golf Club, or elsewhere. Further discussion will be held at the next Board meeting.

10. **Future Meetings**

- A. January 19, 2022 at 11:30 a.m. – Aurelio’s of Addison

11. **Adjournment**

- A. A motion to adjourn was made by Director Swanson and seconded by Director Deicke.
- B. The motion to adjourn passed unanimously (8-0) by voice vote, and the meeting adjourned at 12:33 p.m.

Respectfully submitted,


Alan Wax, Secretary

1/19/2022 MINUTES - ATTACHMENT B

Metro Chiefs Exec - January 2022

12/15/2021 through 1/18/2022

1/18/2022

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Date	Description	Memo	Category	Amount
BALANCE 12/14/2021				41,053.83
12/17/2021	1Tom Deegan	Reimbursement ... Holiday Party Expen...		-255.95
12/17/2021	1Tom Deegan	Reimbursement ... Executive Board Lu...		-244.86
12/28/2021		Dues:Dues 2021		40.00
1/13/2022	1Village Of Barrington Reim - John Chri...	Sick & Welfare Expe...		-216.22
12/15/2021 - 1/18/2022				-677.03
BALANCE 1/18/2022				40,376.80

Account Balances - As of 1/18/2022

1/18/2022

Page 1

Account	1/18/2022 Balance
Bank Accounts	
MB Financial Bank	39,717.41
Paypal	609.39
TOTAL Bank Accounts	40,326.80
Cash Accounts	
Petty Cash	50.00
TOTAL Cash Accounts	50.00
OVERALL TOTAL	40,376.80

1/19/2022 MINUTES - ATTACHMENT B

Metropolitan Fire Chiefs - Final for 2021
through 12/31/21

Notes:

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2021</u> % of Budget
<u>Income:</u>	<u>Actual</u>	<u>Proposed</u>	<u>Actual</u>	
Directory	\$ -	\$ -	\$ -	
Donations	\$ -	\$ -	\$ -	
Dues	\$ 18,680.00	\$ 1,000.00	\$ 3,115.00	311.50%
Interest	\$ -	\$ -	\$ -	
Lunches	\$ 1,970.00	\$ 6,000.00	\$ 4,540.00	75.67%
Symposium	\$ 2,575.00	\$ 6,000.00	\$ 3,310.00	55.17%
Home Day	\$ -	\$ 4,000.00	\$ 4,930.00	123.25%
Holiday Lunch	\$ 140.00	\$ 23,000.00	\$ 21,905.00	95.24%
Secretary Lunch	\$ 630.00	\$ 5,200.00	\$ 3,990.00	76.73%
Misc Income	\$ -	\$ -	\$ -	
Total Income	\$ 23,995.00	\$ 45,200.00	\$ 41,790.00	92.46%
Expenditures:				
General:				
Bank Fees	\$ -	\$ 25.00	\$ 108.56	434.24%
Credit Card Fees	\$ 289.20	\$ 700.00	\$ 1,025.00	146.43%
Charter/Filing	\$ 11.00	\$ 10.00	\$ 15.00	150.00%
Lunch meetings	\$ 1,416.00	\$ 5,000.00	\$ 5,956.00	119.12%
Office Supplies	\$ 41.19	\$ 100.00	\$ -	0.00%
Postage	\$ 55.00	\$ 100.00	\$ -	0.00%
Refunds	\$ -	\$ -	\$ -	
Printing	\$ -	\$ 250.00	\$ -	0.00%
Legal Fees	\$ -	\$ 500.00	\$ -	0.00%
Sick/Welfare	\$ 530.60	\$ 1,000.00	\$ 319.73	31.97%
Total	\$ 2,342.99	\$ 7,685.00	\$ 7,424.29	96.61%
Executive Board:				
Guest/Speakers	\$ -	\$ 5,000.00	\$ -	0.00%
Lunch meetings	\$ 960.85	\$ 2,000.00	\$ 1,025.30	51.27%
Legislator Luncheon	\$ -	\$ 1,000.00	\$ -	0.00%
Miscellaneous	\$ -	\$ -	\$ 40.75	
Total	\$ 960.85	\$ 8,000.00	\$ 1,066.05	13.33%
Special:				
IFCA Candidate	\$ -	\$ 500.00	\$ -	0.00%
IFCA Hospitality	\$ -	\$ 500.00	\$ -	0.00%
IFCA Scholarship	\$ -	\$ 1,000.00	\$ -	0.00%
Miscellaneous	\$ -	\$ 500.00	\$ -	0.00%
Donations	\$ -	\$ 4,000.00	\$ 1,000.00	25.00%
Directory				
Website	\$ 5,830.00	\$ 6,000.00	\$ 5,830.00	97.17%
Directory Maintenance	\$ -	\$ 2,500.00	\$ -	0.00%
Total	\$ 5,830.00	\$ 15,000.00	\$ 6,830.00	45.53%
Special Events:				
Symposium	\$ 1,613.00	\$ 5,000.00	\$ 2,120.00	42.40%
Golf Outing	\$ -	\$ 1,500.00	\$ 1,500.00	100.00%
Holiday Lunch	\$ 211.34	\$ 37,000.00	\$ 32,931.94	89.01%
Home Day	\$ -	\$ 2,000.00	\$ 1,435.20	71.76%
Secretary Luncheon	\$ 58.79	\$ 7,000.00	\$ 6,543.25	93.48%
Total	\$ 1,883.13	\$ 52,500.00	\$ 44,530.39	84.82%
Total Expenditures	\$ 11,016.97	\$ 83,185.00	\$ 59,850.73	71.95%
Expenses Vs Income	\$ 12,978.03	\$ (37,985.00)	\$ (18,060.73)	47.55%

1/19/2022 MINUTES - ATTACHMENT C

Metropolitan Fire Chiefs - Proposed Budget for 2022

Notes:

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
<u>Income:</u>	<u>Actual</u>	<u>Proposed</u>	<u>Actual</u>	<u>Proposed</u>
Directory	\$ -	\$ -	\$ -	\$ -
Donations	\$ -	\$ -	\$ -	\$ -
Dues	\$ 18,680.00	\$ 1,000.00	\$ 3,115.00	\$ 18,000.00
Interest	\$ -	\$ -	\$ -	\$ -
Lunches	\$ 1,970.00	\$ 6,000.00	\$ 4,540.00	\$ 6,000.00
Symposium	\$ 2,575.00	\$ 6,000.00	\$ 3,310.00	\$ 6,000.00
Home Day	\$ -	\$ 4,000.00	\$ 4,930.00	\$ 4,000.00
Holiday Lunch	\$ 140.00	\$ 23,000.00	\$ 21,905.00	\$ 28,000.00
Secretary Lunch	\$ 630.00	\$ 5,200.00	\$ 3,990.00	\$ 5,200.00
Misc Income	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 23,995.00	\$ 45,200.00	\$ 41,790.00	\$ 67,200.00
Expenditures:				
General:				
Bank Fees	\$ -	\$ 25.00	\$ 108.56	\$ 25.00
Credit Card Fees	\$ 289.20	\$ 700.00	\$ 1,025.00	\$ 1,000.00
Charter/Filing	\$ 11.00	\$ 10.00	\$ 15.00	\$ 10.00
Lunch meetings	\$ 1,416.00	\$ 5,000.00	\$ 5,956.00	\$ 6,000.00
Office Supplies	\$ 41.19	\$ 100.00	\$ -	\$ 100.00
Postage	\$ 55.00	\$ 100.00	\$ -	\$ 100.00
Refunds	\$ -	\$ -	\$ -	\$ -
Printing	\$ -	\$ 250.00	\$ -	\$ 250.00
Legal Fees	\$ -	\$ 500.00	\$ -	\$ 500.00
Sick/Welfare	\$ 530.60	\$ 1,000.00	\$ 319.73	\$ 300.00
Total	\$ 2,342.99	\$ 7,685.00	\$ 7,424.29	\$ 8,285.00
Executive Board:				
Guest/Speakers	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
Lunch meetings	\$ 960.85	\$ 2,000.00	\$ 1,025.30	\$ 1,200.00
Legislator Luncheon	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Miscellaneous	\$ -	\$ -	\$ 40.75	\$ -
Total	\$ 960.85	\$ 8,000.00	\$ 1,066.05	\$ 7,200.00
Special:				
IFCA Candidate	\$ -	\$ 500.00	\$ -	\$ -
IFCA Hospitality	\$ -	\$ 500.00	\$ -	\$ -
IFCA Scholarship	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Miscellaneous	\$ -	\$ 500.00	\$ -	\$ 500.00
Donations	\$ -	\$ 4,000.00	\$ 1,000.00	\$ 4,000.00
Directory				
Website	\$ 5,830.00	\$ 6,000.00	\$ 5,830.00	\$ 6,000.00
Directory Maintenance	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
Total	\$ 5,830.00	\$ 15,000.00	\$ 6,830.00	\$ 14,000.00
Special Events:				
Symposium	\$ 1,613.00	\$ 5,000.00	\$ 2,120.00	\$ 5,000.00
Golf Outing	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Holiday Lunch	\$ 211.34	\$ 37,000.00	\$ 32,931.94	\$ 30,000.00
Home Day	\$ -	\$ 2,000.00	\$ 1,435.20	\$ 2,000.00
Secretary Luncheon	\$ 58.79	\$ 7,000.00	\$ 6,543.25	\$ 7,000.00
Total	\$ 1,883.13	\$ 52,500.00	\$ 44,530.39	\$ 45,500.00
Total Expenditures	\$ 11,016.97	\$ 83,185.00	\$ 59,850.73	\$ 74,985.00
Expenses Vs Income	\$ 12,978.03	\$ (37,985.00)	\$ (18,060.73)	\$ (7,785.00)

Metropolitan Fire Chiefs Association of Illinois 2022 Dues Invoice

Active Member (Chief of Department)	\$50
Affiliate Member (Other Members of Fire Department)	\$25
Associate Member (Other Organizations, Vendor or Persons)	\$150
Additional Associate Member from Same Organization	\$50
Honorary Member (Retired Member)	\$10

Please make checks payable to: Metropolitan Fire Chiefs Association

Please mail the check and a copy of the invoice to:

Tom Deegan
c/o Metro Paramedics
395 W. Lake Street
Elmhurst, IL 60126

Member Information

Name		Active _____
Rank		_____
Department		Affiliate _____
Address		_____
		Associate _____
Phone Number		_____
Fax Number		Honorary _____
Email Address		_____

Dues can also be paid via credit card at www.metrochiefs.org

Contact: Tom Deegan, Treasurer tfdeegan@comcast.net 847-812-1823 – cell

1/19/2022 MINUTES - ATTACHMENT E

METROPOLITAN FIRE CHIEFS ASSOCIATION OF ILLINOIS ASSOCIATION BY-LAWS (~~8/2018~~ [Wax Proposed 2022 Updates](#))

ARTICLE I

Name

The Name of the Association shall be the Metropolitan Fire Chiefs Association of Illinois.

Its principal place for the transaction of business shall be the State of Illinois.

ARTICLE II

Intent and Purposes

It is the intent and purpose of the Metropolitan Fire Chiefs Association of Illinois to generally improve the fire service, to establish a communications network between the area fire chiefs, and to work toward the betterment of member departments.

ARTICLE III

Membership

Section 1.

Active Member: To be eligible for active membership, it is necessary to be the Chief Officer of a Fire Department of a municipality, Governmental Agency, or Fire Protection District; or a Director or Chief of a Public Safety Department; and such official shall apply to the Secretary for membership. Membership shall be subject to the approval of [a majority of the voting members in occupied \(non-vacant\) positions on](#) the Executive Board ~~and ratification of the membership.~~

Section 2.

Affiliate Member: A Fire Department Officer (other than the Chief Officer), technician or specialist associated with, or contributing their special knowledge and skills to, the fire departments or to this Association itself, and/or a person who has a special interest in the field of fire protection and in the work of this Association. Said Affiliate Member shall have all privileges of membership in this Association except the right to vote and to hold any elective or appointive office, [unless otherwise provided in these By-Laws](#). The membership application shall follow the same procedures as stated in Section 1 above.

Section 3.

Honorary Retired Member: A Fire Service Chief who has been an Active Member of this Association for at least five (5) years shall automatically qualify to become an Honorary Retired Member of this Association. The membership application shall follow the same procedures as stated in Section 1 above.

Section 4.

Retired Member: Any person who has been an Active Member may apply to the Secretary of this Association for Retired Membership. The membership application shall follow the same procedures as stated in Section 1 above.

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Section 5.

Associate Member: Any person dealing with the fire service, fire equipment and/or related supplies may apply for Associate Membership with the sponsorship of an Active Member. The membership application shall follow the same procedures as stated in Section 1 above.

Section 6.

Only Active Members, the Treasurer, Affiliate Members that are appointed to the Executive Board as Directors, and the appointed Retiree Director may cast ballots or conduct business of the Association, and only Active Members may be eligible for elective office in this Association. Only one vote may be cast per member fire department, agency, or district. Membership may be terminated by recommendation of the Executive Board, ~~with~~ upon approval ~~upon a~~ of two-thirds ($\frac{2}{3}$) ~~vote~~ of those ~~Active-voting Executive Board~~ Members in attendance at an Executive Board Meeting where business is being conducted as provided in Article VIII, Section 5.

ARTICLE IV Officers and Elections

Section 1.

President: The office of the President, upon the election at the Annual Meeting, shall be filled by the member holding the office of immediate First Vice-President, provided such is confirmed through that election as provided in Article V, Section 1.B, below.

Section 2.

First Vice-President: The office of the First Vice-President, upon the election at the Annual Meeting, shall be filled by the member holding office of immediate Second Vice-President, provided such is confirmed through that election as provided in Article V, Section 1.B, below.

Section 3.

Second Vice-President: The office of the Second Vice-President shall be ~~elected~~ filled by election by ballot at the Annual Meeting as provided in Article V, Section 1.B, below ~~by votes of a majority of the Active Members present at such meeting~~. In the event of a non-opposed ballot, the Secretary shall cast a unanimous ballot.

Section 4.

Secretary: The office of the Secretary shall be ~~elected~~ filled by election each year at the Annual Meeting as provided in Article V, Section 1.B, below. ~~No one may hold this office for more than three (3) consecutive years.~~

Section 5.

Treasurer: The office of the Treasurer shall be filled by ~~appointed~~ by the President ~~annually~~, with confirmation by a majority of voting Executive Board members in attendance at an Executive Board Meeting where business is being conducted as provided in Article VIII, Section 5. Removal from office shall be at the discretion of the President, as confirmed by three-fifths ($\frac{3}{5}$) of all members in occupied voting positions on the Executive Board.

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Section 6.

Historian: The Historian shall be appointed by, and shall serve at the ~~pleasure~~discretion of, the Executive Board by majority vote of all members in occupied voting positions on the Executive Board.

ARTICLE V Management

Section 1.

Executive Board: The management of the business and affairs of the Association shall be in the hands of an Executive Board which shall consist of the President, First Vice-President, Second Vice-President, Secretary, Treasurer, Immediate Past President and eight (8) Directors. ~~Six-Four (64)~~ Directors shall be appointed by the President from the Active membership. The fifth (5th) through seventh (7th) Directors shall be appointed by the President from either the Active or Affiliate membership and shall have Directors' voting powers. Any Affiliate Member Director must be from an organization with an Active Member. The eighth (8th) Director, appointed by the President, shall be an Honorary Retired Member of the Association with Director's voting power. The Directors shall be selected from ~~an~~areas to best represent the entire Association.

- A. The Executive Board also constitutes the Nominating Committee. This committee shall provide a slate for nomination to be presented at the ~~Regular~~ meeting prior to the ~~a~~Annual meeting. At this Regular ~~Meeting~~ and at the Annual Meeting, nominations may also be made from the floor by any ~~Active~~-Member with voting powers.
- B. All nominations shall be voted upon by secret ballot at the Annual Meeting unless there is only one (1) candidate for the office to be filled. The candidate receiving a majority of votes of the voting members in attendance for each office shall be declared elected. In the event no candidate receives a majority of votes on the first ballot, another ballot shall be taken between the two (2) candidates receiving the highest number of votes on the first ballot, and the one receiving a majority of votes on the second ballot shall be declared elected.
- B. Newly-elected officers shall take office one month after their election.
- C. Only Active Members shall be eligible for election to office in this Association.
- D. Minutes of each Executive Board meeting shall be presented to the Association at its Regular Meeting or via the Association's website, and shall be placed on file with the Secretary.

Section 2.

Duties of Officers: The duties of the elected and appointed officers shall be described in the following paragraphs:

- A. President: The President shall prepare an agenda for, and preside at, all meetings of the Association and the Executive Board, and enforce order and strict compliance with the By-Laws of this Association. The President shall appoint ~~a~~one or more Sergeant(s) at Arms, who shall be (an) ex-officio member(s) of the Executive Board with no voting power, to assist in the enforcement of the By-Laws and perform such other duties as the President may prescribe. The President shall appoint the chairpersons and members of all committees with the advice and consent of the Executive Board by a majority of voting in attendance

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at an Executive Board Meeting where business is being conducted as provided in Article VIII, Section 5.; ~~shall require such members to perform the duties assigned to those committees, and~~ The President shall be an ex-officio member of each committee. The President shall see that all officers faithfully and impartially perform their respective duties, and shall, unless otherwise provided for, fill all vacancies in office and committees due to absences or other causes. The President shall transact all other business appertaining to the office. The President shall cast the deciding vote in the event of a tie, and sign all official documents that are authorized by the Association or the Executive Board.

- B. First Vice-President: The First Vice-President shall assist the President in performing the duties of the office and, in the absence or inability of the President to act, shall assume the duties of the President. The First Vice-President shall have the same privileges, powers, and authority as the President while serving in such capacity.
- C. Second Vice-President: The Second Vice-President shall assume the duties of the First Vice-President when absent.
- D. Secretary: The Secretary shall have custody of all papers, documents, and correspondence pertaining to the affairs of the Association; shall record and preserve the Minutes of all meetings, and keep an up-to-date record of all amendments to the By-Laws. The Secretary shall give proper and timely notice of Annual, Regular, and Special Meetings to all members. At the expiration of the term of office, the Secretary shall turn-over to his/her successor all money, books and other property belonging to the Association within ten (10) days.
- E. Treasurer: The Treasurer shall be custodian of all monies belonging to the Association and shall collect and keep an accurate record of dues, revenues, expenditures, and belongings of the Association. The Treasurer shall keep an accurate record of the membership of the Association. At the expiration of ~~the term of office~~his/her appointment, the Treasurer shall turn-over to his/her successor all money, books and other property belonging to the Association within ten (10) days.
- F. The Treasurer shall mail a dues invoice to each Member prior to January 1st of each year. A second notice shall be sent to all unpaid Members by February 15th of that year.

Section 3.

Removal from office: Whenever any duly-elected officer of the Association fails to qualify, or after qualifying fails or neglects to perform his/her duties, the Executive Board shall declare the office vacant by three-fifths (3/5) vote of all members in occupied voting positions on the Executive Board, and, by majority vote of all members in occupied voting positions on the Executive Board, shall appoint an Active Member to such office until the next Regular Meeting, when at which meeting an election shall be held to fill the unexpired balance of the term of office. ~~A 3/5th vote of all voting members of the Executive Board is needed to remove an elected officer from office.~~

ARTICLE VI

Standing Committees

Section 1.

An Auditing Committee shall ~~be appointed by the President to~~ audit the Treasurer's financial records of the previous calendar year, such audit to be conducted within the first three months of each calendar year. Additionally, a mid-year audit may ~~also~~ be conducted under special

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circumstances as determined by the President or directed by a majority of the Executive Board's members in occupied voting positions~~voting members~~. The Auditing Committee shall provide a report of its findings, and shall submit recommendations of a financial nature as may be necessary from time to time.

Section 2.

Sick and Welfare: ~~The Sick and Welfare Committee shall be appointed by the President, with the 2nd Vice President acting as chair of the committee.~~

- A. It shall be the duty and responsibility of this Committee to visit, ~~or contact,~~ or seek information regarding any sick or disabled member, to provide appropriate assistance or support, and to inform the membership of such member's condition (as desired by the sick/disabled member) at the next Regular or Annual Meeting.
- B. It shall be the duty and responsibility of the Chair of the Sick and Welfare Committee to notify the Treasurer in case of the death of an Active or Honorary Retired Member in good standing. The Treasurer ~~shall~~ may then secure a memorial from the Association ~~to~~ as be determined by majority vote of all members in occupied voting positions on the Executive Board.
- C. It shall be the duty and responsibility of the Chair of this Committee to notify the members immediately upon the death of a member.
- D. ~~Section 3.~~ Awarding of ~~Plaques/Gifts.~~
 - 1) A ~~plaque or a \$100 gift card (retiree's choice)~~ free lifetime Honorary Retired Membership shall be awarded ~~only~~ to retiring Active Members who are eligible for Honorary Retired Membership and to retiring Affiliate Members who serve on the Executive Board for at least five (5) years ~~and to outgoing Association Presidents upon completion of their terms of office.~~
 - Aa. An individual would not be eligible to receive ~~a plaque/gift~~ such free membership if (s)he retires from one fire department/district and goes to another and remains an active member of this Association. Such individual, if otherwise eligible, may be awarded the gift once (s)he fully retires from the fire service in Illinois.
 - Bb. An individual would not be eligible to receive ~~a plaque/gift~~ such free membership if (s)he is no longer an ~~a~~ A Active ~~m~~ M Member, but ~~remains on the same fire department/district~~ is eligible to become an Affiliate Member. If the individual met the qualifications to receive the gift while still an Active Member, then the gift may be awarded once (s)he fully retires from the fire service in Illinois.
 - 2) A plaque shall be awarded to each outgoing Association President upon completion of his/her term of office.

Section 3.

Other committees may be formed – either standing or ad-hoc, by Presidential appointment with the advice and consent of the Executive Board, as provided in Article V, Section 2.A.

ARTICLE VII

Dues

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Section 1.

The amount of the annual dues of this Association ~~shall~~may be ~~as determined~~amended by the membership of this Association by majority vote of voting members at a meeting where business is being conducted as provided in Article VIII, Section 5.

Section 2.

All dues are payable to the Treasurer in accordance with the provisions of the By-Laws.

Section 3.

Any member who has failed to pay his/her annual dues thirty (30) days after the date of the second dues notice shall be deemed to be not in good standing, and shall be removed from the membership roll. In such instance, a vote for termination of membership pursuant to Article III, Section 6 is not required. Such individual shall be notified immediately of said action by the Treasurer. The Treasurer shall also notify the President and the Executive Board of such delinquency and action.

ARTICLE VIII

Meetings

Section 1.

Annual Meeting: The Annual Meeting shall be held on the first Thursday in the month of November. Election of officers shall take place at the Annual Meeting.

Section 2.

Regular Meetings: The Regular Meetings shall be monthly on the first Thursday of the month. A Regular Meeting may be cancelled by the President if there is insufficient business to warrant a meeting, for "summer break," to encourage attendance at other events or meetings, or for other cause as determined by the President.

A. Order of Business: The following order of business shall be observed at Annual and Regular meetings:

1. Call to Order
2. Pledge of Allegiance and Prayer or Moment of Silence
3. Confirmation of a Quorum (Pursuant to Article VIII, Section 5, below)
4. Introduction of Guests
5. Secretary's Report
6. Treasurer's Report
7. Reading of Communications and Bills
8. Election of Officers (at Annual Meeting only)
9. Committee Reports
10. Unfinished Business
11. New Business
12. Good & Welfare of the Association
13. Adjournment

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In the event of any controversy as to parliamentary procedure, Robert's Rules of Order shall govern.

Section 3.

Special Meetings: The date and time of a Special Meeting shall be set by the President.

- A. Order of Business: The following order of business shall be observed at Special Meetings:
1. Call to Order
 2. Pledge of Allegiance and Prayer or Moment of Silence
 3. Confirmation of a Quorum (Pursuant to Article VIII, Section 5, below)
 4. Special Business
 5. Other Business
 6. Adjournment

Section 4.

Executive Board Meetings: The dates, times, and locations of the Executive Board Meetings shall be determined by the President. The President shall create an agenda for each Board meeting, and shall distribute such agenda to the Executive Board.

Section 5.

Quorum: A Quorum is required to transact the business of this Association at all Annual, Regular, and Special Meetings. A Quorum consists of attendance at the meeting by 20 Active Members of this Association eligible to vote as provided in these By-Laws, ~~in-attendance~~ as well as one of the following: president, 1st vice president, or 2nd vice president (21 total required, including a president or vice president). A majority of occupied voting positions on the Executive Board is required to transact the business of the Executive Board at their meetings, including at least one of the following: president, 1st vice president or 2nd vice president.

Section 6.

Electronic Meetings: In certain situations, as determined necessary by the President, in-person meetings may be replaced by electronic meetings, provided, however, that the Association provides a platform for members to participate and that the quorum requirements, as provided in Section 5, above, are maintained for those participating. The President may also allow remote electronic participation of members at in-person meetings, and those remote participants may be counted to satisfy quorum requirements.

Section 7.

Electronic Voting: If it is necessary to cancel an Annual Meeting or hold it electronically/on-line - or if there is no quorum present for an Annual Meeting - the President may provide for electronic/online (email or website) nominations for Association elected office, and may also provide for electronic/online elections.

ARTICLE IX Amendments

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The By-Laws may be amended or revised by the affirmative vote of two-thirds of the [Active voting-eligible](#) Members present at a meeting where business is being conducted as provided in Article VIII, Section 5, and wherein the amendment or revision in question is presented for adoption, provided:

- A. A copy of the proposed amendment(s) must be presented in writing at, or prior to, a Regular or Special Meeting and read to the Members present at the Meeting. Any comments or suggestions from Members at the meeting or received prior to the meeting shall then be submitted to the By-Laws Committee for their review, opinion, and final draft preparation. The "Opinion" shall be rendered prior to the vote of adoption and in no way shall it preclude the vote.
- B. The Secretary shall assure that a copy of the final draft of the amendment(s) is to be posted on the website at least thirty (30) days prior to the final vote being taken for the adoption of said amendment(s). Floor amendments during the final vote, if approved by majority vote of those at the Meeting, will suspend the vote and cause the proposal to return to the Committee for preparation of another final draft to be approved at a subsequent Meeting after at least 30 days' posting.